

Faculty Senate Minutes
December 7, 2016
3:30pm – 5:00pm
Mission Pizza, Fremont, CA

Members Present: Larissa Favela, Brenda Ahnholz, Sheryl Einfalt, Lisa Wesoloski, Mark Grabiner, Roberto Santiago, Jeff Roberts, Drew Wise, KG Greenstein, Narinder Bansal, Debbie Franklin, Jacqlyn Vetter, Sobia Saleem, Rose Margaret Itua

Members Absent: Nan Zhou, Jim McManus

Others Present: Marty Kludjian, Janel Tomlin-Brown, Jennifer Harper, Mike Bowman, Rob Smedjfeld, Teijian White

- I. Announcements/Introductions of our Guests
 - a. Thank you to Jackie for being the note keeper
 - b. Tejian White was welcomed. Mike Bowman, Jennifer Harper, and Rob honorary member.
 - c. Other items:
 - i. Roberto – the finals schedule. How much flexibility do we have? Can the finals schedule be changed? Adjustments can be made, but need to be made in consultation with your dean.
 - ii. Bob Bradshaw and Jeff O’Connell mathematically created the final exam. Next semester they will come to present, and have solutions to the problems areas to be avoided.
 - iii. Student equity – more money to purchase textbooks in the library. The funds are also available to purchase textbooks for at-risk students. It is challenging to find students who are struggling to purchase their textbooks.
 - iv. Can we get more space for memory in email? It has been requested that Brenda send an email to IT for more space.
 - v. ASOC – 50th anniversary party – April 1. Senate members are looking at ensuring feminine hygiene products are stocked, but ASOC is looking at into paying for this.
- II. Faculty of the Month Announcements for November & December, Janel Tomblin-Brown (I) Ahnholz
- III. Approval of Minutes from Nov. 16, 2016 – Ahnholz (A)
 - a. Motion to approval minutes. All approved with no changes.
- IV. General Education Sub-Committee Update – (I) Tomlin-Brown
 - a. New GE proposed plan.
 - i. College Council – the committee feels strongly that global and national studies, US or Globe, that they should be separated and identify as information to the students. However, the committee, they would like to consider adding additional units to this area. Committee did a lot of homework. 19 bay area community colleges in California – unit value amount the lowest is a local GE plan. Some programs have restrictive

- units, such as RT, Nursing, PTA. Expectations from area 6 exist.
 - ii. Separate America and Global, and the possibility of this class OR this class, to be this class AND this class. Many of the classes double dip in other areas, so it may not actually be extra units.
 - iii. Brenda expressed how proud she is of Janel's leadership.
- V. SSSP Update on Starfish Retention Software – (I) Harper
 - a. Jennifer Harper attended Senate to discuss Starfish, which is an early alert system.
 - b. Follow up with students in an early alert program to assist students.
 - c. Chancellor's office just adopted this. Ohlone was already looking at this. One of Four community colleges piloting the program. There are communication tools to communicate with students. Moving forward into the spring 2017.
 - d. Starfish will be much like Canvas, where you can log into and report progress or challenging that students are having. Increases communication. Instructors can refer students to counseling. Faculty are referring students to counseling now, but then don't know what is happening for the student. This system would allow an opportunity to give updates about students.
 - e. A handout about starfish was provided.
 - i. Retention software in terms of tutoring, tutoring is remedial to help in retention. Communication lab used academia to track hours, etc. Don't know if starfish is a good fit for communications lab. Communications lab is going to miss features in academia that starfish does not have.
 - 1. Starfish is mainly an early alert tool.
 - ii. There is still room for conversations about how starfish is used, what tools are turned on for different use. There is so much that can be customization of starfish. Counseling wants feedback from counseling to provide feedback.
 - f. Communication feedback in starfish is very helpful said Roberto.
 - g. For online classes, all students or faculty would need to do is log on. Will begin to talk about the flags that can be set in starfish, which notifies the students about their progress.
 - h. Brenda will send out more information about starfish to senate members.
 - i. Does this impact student privacy?
 - j. This will be most effective if all faculty use it. Will faculty be required to use it?
 - i. Don't think faculty can be forced to use. Hopeful that faculty will find it such an easy tool to use that they will want to use it.
- VI. New Programs Task-Force based on environmental scan update – (I) Bowman
 - a. Administrative task force, eventually a faculty senate committee.
 - b. 5-year review cycle, environment scan every two years. Quite a bit of information revealed about programs, careers, etc. Some programs never get reviewed in program reviewed, many of them are not seriously considered for major revision or deletion. Degree and certificate review folded into Program review. Are there faculty members interested in emerging opportunities, innovated thinking, labor market data, transfer programs that we don't already offer? Or ideas for maybe

new programs. Dr. Browning suggested looking at teacher education, liberal studies leading to a credential. This would require faculty to own the whole idea and develop new courses. Curriculum – faculty need to take the lead. Mike reached out to Larissa to co-chair a task force to work with Mike Bowman, and other faculty members who are innovated and critical thinkers to find out what is emerging. Narinder was suggested given the kinds of occupations that are emerging, like solar. Strong workforce is also available. Enrollment management – Fremont is an aging district and fewer students going through local schools – there are not a lot of younger families in the area. District HS students are completing their requirements during HS, so they are going straight to UC CSU. Think about doing something we haven't already been doing.

- i. Brenda – It is a faculty senate issue, new programs. Alan K. said there is always money in CTE, but it's short lived. There is a pile of money coming from CTE, but GE continues to live on.
- ii. We want to be innovated. We are not doing this because the money is available.
- iii. Rob – we currently have a lot of departments that are down in FT. Starting new programs is concerning. Expanding current programs great idea. But growing new programs where new faculty are needed is a concern. Many of the programs coming out the environmental scan are programs that we already have.
 1. What is the alignment? Business accounting, accounting clerks, several business areas, computer science, CNET programs, teachers, lots service oriented people – admin support, sales and marketing.
 2. Beyond that, think creatively. Thinking beyond the current jobs – what is coming.
 3. We really need faculty from all kinds of different disciplines.
 4. EMT – in the bay area, 223 job openings last year. 1200 completers in the bay area. This is already saturated.
 5. Doctor's express – asking about radiology. There are no radiology programs nearby. This could be something we can talk about. Trouble with some programs, they are high cost. For profits have gone out of business, so they are no longer educating people in these areas.
- iv. Look at existing programs that are low in enrollment and are looking to grow.

- VII. Diversity & Inclusion/No Hate Resolution Revision for FLEX (I) Ahnholz
 - a. Made revisions. Will bring documents to all faculty.
 - b. Rob did some great editing.
 - c. Brenda recapped about the emails she received regarding the resolution.
- VIII. Revised Faculty Committee Structure Draft for FLEX (I) Ahnholz
 - a. The draft was discussed during the meeting.

- b. It was strongly encouraged that the piece about dean and faculty find better language.
- c. The draft needs to address that new faculty do not have the choice about what committees they serve on.

The following agenda item was not discussed: Team Building.

Meeting adjourned at 5:00pm

Task force to discuss faculty committee restructure started immediately after Faculty Senate was dismissed.