

OHLONE COLLEGE
Faculty Senate Minutes
February 15, 2017
3:30pm – 5:00pm
Room 7101

Members Present: Larissa Favela, Brenda Ahnholz, Sheryl Einfalt, Lisa Wesoloski, Mark Grabiner, Drew Wise, Barbara Duggal, Narinder Bansal, Jacqlyn Vetter, Sobia Saleem, Jim McManus, Nan Zhou, Roberto Santiago,

Members Absent: Debbie Franklin, Rose Margaret Itua

Others Present: Rob Smedfjeld, Leta Stagnaro, Robin Kurotori, Marie Ver Haar, Kenneth Oku, Minh-Hoa Ta, Heather McCarty, Janel Tomlin-Brown, Diane Berkland, Mark Brosamer

- I. Share
 - a. Everyone introduced themselves and shared what they did for valentines day
- II. Approval of Minutes from February 1, 2017
 - a. Minutes were approved with minor revisions.
- III. Mid-Term Accreditation Report
 - a. Leta shared that she did not receive a lot of requests for changes.
 - b. Faculty senate unanimously voted in favor of endorsing the Mid-Term Accreditation Report.
- IV. Consent Agenda for Curriculum Committee - R. Kurotori
 - a. Documents from the December 2016 and February 2017 Curriculum Committee meetings were shared during the faculty senate meeting.
 - b. Someone asked what it means to have a deactivated course.
 - i. Courses can be deactivated when they have not been taught for three or more years or are no longer going to be taught.
 - c. Someone asked if deactivated courses be made active again. The answer is yes.
 - d. It was noted that BA courses are being deactivated because the department is going in another direction and will be focusing their attention and resources on courses that lead to degrees and programs. These courses did not meet that criteria.
 - e. It was noted that the Global Studies degree appeared in the February documents, but was denied approval. This was at the request of the Originator who wanted to make a change and add a course to the degree. At the time the Global Studies degree was placed on the agenda for consideration by the Curriculum Committee, a World Literature course had not been included in the degree because it did not exist at that time. The English department has now created a World Literature course and requested that the course be included in the Global Studies degree. The intent was to deny the degree in February, add the English course and seek approval for the newly revised degree in March. Unfortunately, it cannot be included because the World Literature course needs to go through C-ID approval. The Global Studies degree will not include a World Literature course at this time.
 - f. Janel shared that the GE committee is discussing the split of Area 6 in the GE plan. Area 6 will include a global studies and ethnic studies focus. On February 21 the GE committee will be discussing this area and will present to Faculty Senate once decisions are made.

- g. Janel also reminded senate that language courses no longer meet Area 6 in the GE plan.
- V. Plagiarism Policy - H. McCarty, M. Brosamer, S. Saleem
- a. Heather shared a brief history of how the current academic dishonesty process came to be at Ohlone College. It started when Heather found that a student had purchased a paper and turned the paper in for credit. The student dropped the class before a failing grade could be documented on the student's transcript.
 - i. In 2010, Heather worked with Martha Brown (Dean of Counseling) and Ron Travenick (VP of Student Services) to create an academic dishonesty process. As a group, they read the 1995 Black Legal Opinion and Education Code to create a process that ensured consequences of academic dishonesty were made clear, students knew their rights to petition, and faculty knew their rights.
 - b. It was shared that two English instructors (Mark Brosamer and Jeff Dean) filled out the academic dishonesty paperwork requesting to have a student dropped from their class. The instructors were told that they could not drop the students from their class. At the end of this situation, students were dropped from those specific classes. It was shared that adjuncts have also received emails stating they could not drop students from classes. The end result of those situations are not known, and it was also stated this information was a rumor.
 - c. Saleem stated that she is unhappy with the way the policy is being enforced. She feels the policy is not being upheld and could create a culture of "nothing happens" with academic dishonesty. It was also expressed that adjuncts and non-tenured faculty are uneasy about pushing issues such as academic dishonesty because of their position.
 - d. It was shared that an adjunct had a situation where they were told that international students may not be dropped from classes because they are paying for a services and they cannot drop below a specific unit amount.
 - e. Brenda shared that this is complicated. Faculty have the right to grade and administration have the right to student discipline; these two things come together. Brenda also shared that the administration is open to bringing the attorney to discuss this issue.
 - i. Brenda suggested that a task force be created to look into this issue. There is concern that a lawsuit could take place and the administration would like to work through the process. It could require two-three meetings, one of which would probably be with the attorney.
 - ii. Someone asked what the timeframe would be. No answer was provided.
 - iii. There were also strong feelings that the administration should create a task force.
 - iv. Faculty interested in serving on a taskforce (if one is created): Heather, Janel, Jeff D., Marie Ver Haar, Sobia, Barbara, Drew
 - f. It was stated that faculty are happy with the academic dishonesty procedure, but are not happy that it is being enforced unevenly (adjuncts, non-tenured faculty, and tenured faculty are being treated differently). The policy is clear, but not being respected or allowed.
 - g. Brenda shared that some administration would like to remove #7 on the Procedure on Academic Dishonesty document which states, "Required to drop or withdraw from the course." There is support of recording academic dishonesty on student transcripts.
 - h. It was shared that faculty are unaware of the consequences students have in regards to academic dishonesty. What happens when students have more than two documented cases of academic dishonesty?
 - i. It was pointed out that the Procedure of Academic Dishonesty states that an F in the

course or forced to withdrawal from the class is an option, but it is not clearly stated on the academic dishonesty form.

- j. Rob shared that he is concerned because there is already a policy in place, but is not being followed.
 - k. Marie Ver Haar shared her experience of academic dishonesty in her class. Marie submitted paperwork a year ago about a student who cheated in her class. Marie's decision was overrode because it was found that the student did not show intent. The student used the instructor's sample for her assignment and turned it in. The instructor asked the student to revise the assignment and the student submitted the assignment with no revisions.
 - l. An emergency agenda item was added to the agenda.
 - i. Barbara motioned and Sobia seconded that an emergency agenda item be added to the senate agenda.
 - ii. Faculty Senate Insist that administration adhere to current procedures and policies in place for the Academic Dishonesty Procedure and refrain from intimidating and/or pressuring faculty who are following the policy.
 - iii. The only action to be taken right now is to enforce the policy that is currently written about academic dishonesty.
 - m. Where do faculty go to complain if the Academic Dishonesty policy becomes an issue?
 - i. Senate could take a stronger stance on the policy as it is written.
 - ii. If faculty feel they are being intimidate, the concern needs to go to Rob.
- VI. Academic Appeals - D. Berkland and J. Tomblin-Brown
- a. During October of 2015 Diane and Janel were selected to be co-chairs of the academic appeals committee. The committee combined academic appeals and student misconduct.
 - b. Someone asked if faculty are invited to attend appeal meetings that involve them.
 - c. Diane and Janel were asked, who has the final say in the appeal process? Is what the committee decides a recommendation or decision? This information was unclear on the form, and has now been added. The committee is the final step of the process.
 - d. There is a new form for academic appeals for senate to endorse. The form will be put on the agenda in two weeks for a vote.
 - e. Someone asked if there was a minimum amount of people to convene an appeals meeting. The answer was there needs to be a quorum and is majority vote.
 - f. It was encourage that there be a minimum amount of people established for the board and decisions being made.
 - g. It was also encourage that there always be a student on the committee who is part of the decision making.
 - h. It was also shared that the different appeal forms be defined.
- VII. ~~Faculty Committee Structure Final Draft - B. Ahnholz (I/A)~~ This item was not addressed due to time.
- VIII. ~~Faculty Senate President Update on Issues (50th Anniversary, furniture, graduation, other) (I)~~ This item was not addressed due to time.

Meeting adjourned at 5:05pm.