

OHLONE COLLEGE
Faculty Senate Minutes
April 19, 2017
3:30pm – 5:00pm
Room 7101

Members Present: Larissa Favela, Brenda Ahnholz, Sheryl Einfalt, Lisa Wesoloski, Drew Wise, Barbara Duggal, Narinder Bansal, Debbie Franklin, Jacqlyn Vetter, Sobia Saleem, Rose Margaret Itua, Jim McManus, Nan Zhou,

Members Absent: Roberto Santiago, Mark Grabiner

Others Present: Marty Kludjian, Rob Smedfjeld, Vickie Curtis. Heather McCarty, Jeff Dean. Kimberly Robbie, Leta Stagnaro, Stephanie Ramos,

- I. Introduction Comments:
 - a. Brenda thanked faculty members for attending the gender fair. The following Senate members staffed a table/booth: Andy, Sobia, Jim.
- II. Approval of Minutes from Apr. 5, 2017 – B. Ahnholz (A)
 - a. Minutes unanimously approved with minor edits.
- III. Faculty Senate President Update - B. Ahnholz (I)
 - a. Academic Dishonesty Task-Force Update
 - i. A number of faculty members, Dr. Ta, Dr. Stagnaro met with the district attorney. The meeting was very specific in regards to can faculty give an F-grade before the end of the class due the act of plagiarism. The attorney concur that faculty can not give a letter grade of F before the class is over. In which case, there needs to be a revision to the policy as it is written. Two sections currently identified for the academic dishonesty procedure is being suspended. Brenda is hopeful that this process can be discussed more broadly, and provides an opportunity to discuss the entire process with all faculty.
 - ii. It was recommended that all faculty read the email Dr. Stagnaro sent regarding the suspension of two sections of the current academic dishonest procedure.
 - iii. For clarification: if a student does something of dishonesty, an F can be given on the assignment. Faculty cannot use the grade of F as a disciplinary action.
 - b. 50th Anniversary Department Plans for Sept. 25-29, 2017
 - i. All departments – 56 of them – are supposed to plan a department event between September 25 – September 29, 2017 to celebrate the 50th anniversary.
 - c. Study Abroad
 - i. Faculty want to move forward with planning trips, but do not know exactly where to go with them. Brenda needs to meet with Dr. Stagnaro in regards to study abroad, so there is not a clear answer right now regarding the process for study abroad.
 - ii. International Ed Committee wants to shift away from using contractors to plan trips.
 1. The role of International Ed Committee is shifting from a committee that looks at proposal and one that advocated for international students.
 2. Study abroad is a sub committee of International Ed committee.

- d. New Faculty Hire Announcements and Committee Assignments
 - i. Dr. Stagnaro announced positions that have been hired: math, political science, ethnic studies, engineering
 - ii. Kerrie Kawasaki-Hull (English Professor) would like to work on revamping the new hire orientation and mentor program – revamp this program. Kerrie would like to model a program after American for new faculty. This would require a new task force that would meet during flex week and continue through the academic year to revamp the process. This would also require all new faculty to participate, and Brenda is suggesting that the new hires take a semester (or year) off of committees to participate in this task force.
 - 1. It was recommended that new faculty hires participate in the task force, and receive a year-free of committee work. New faculty hires can choose to add a committee during the spring.
- e. Leadership Conference for Summer 2017
 - i. Leadership Conference is June 15-June 17 in Sacramento. Email Brenda if you are interested in going.
- f. Faculty furniture, office space, etc.
 - i. Classroom furniture is in FP-8 and Faculty furniture is in FP-23. Faculty should talk with their Deans if they are interested in lab or office furniture. Dr. Stagnaro is currently working with architects to get quotes on the furniture and room layouts. By the first week of May there should be layouts for the classrooms. There will be a standard for faculty office set-up, and will include high-low tables for faculty based on input from people.
 - ii. Question: How do you know where you are moving? Dr. Stagnaro suggested that UFO and Senate work together to find where people will move. She would like faculty to have a conversation about how to organize faculty.

IV. Guided Pathways - V. Curits (I)

- a. Background – a few weeks ago counselors attended Vicki Curtis’ ESL class. It was apparent that students were overwhelmed (GE requirements, etc.). Shortly after this, Vicki attended a conference where the keynote was on Guided Pathways.
- b. Vicki shared a PowerPoint presentation that explained Guided Pathways, the benefits of this program, what it might look like for an Ohlone student, how does Ohlone begin, and possible grant money to support this effort.
- c. Vicki asked if Senate was interested in exploring this further. There was no answer from Senate. ASOC representative, Marty, said it was a fantastic idea.

V. Academic Calendar for 2018-2019 - K. Robbie (A)

- a. The 2018-2019 Academic calendar was unanimously approved.

VI. EEO Plan - J. Dean (I)

- a. The EEO plan is a required document by the Chancellor’s Office.
 - i. ODIAC was built into EEO to institutionalize it.
 - ii. The EEO plan will come to Senate for endorsement.
 - iii. Review this document and direct any questions to Jeff Dean or Shairon
 - iv. Any questions can be directed to Jeff Dean or Shairon Zingsheim.
 - v. Question: Is it possible to add anything to the EEO plan? Not really. The Chancellor’s office provided sections and the college has addressed the sections. The college is responding to very structured guidelines.

- VII. Distance Education Online Class Size Recommendation - H. McCarty (I)
- a. DE has done research on class size and student success in online. Right now, class size is not written in the faculty contract; Faculty, in partnership with their Dean, determines class size.
 - b. There are many factors for class success in an online class.
 - c. Recommended fully online class size from DE: 25 students, with flexibility. DE would like an endorsement from senate.
 - d. Dr. Stagnaro proposed that Senate look at all research and involve the Research and Planning Office. Explore what is happening in Ohlone's online classes in regards to retention, etc. This information should be included in decision-making process.
 - e. Question: Would more sections be offered if sections were limited to 25? Not necessarily. This would need to be explored more (cost of offering multiple sections with capacity of 25, etc.)
 - f. UFO is in support of Senate discussing this topic, and if Senate wants to make a recommendation to UFO that is acceptable.
- VIII. Emeritus Status for B. Klopping - N. Zhou (A)
- a. Unanimously approved emeritus status for Klopping.

Senate was unable to get to the following items:

- IX. Faculty Senate By-Laws - J. Vetter & B. Ahnholz (I/A)
- X. Faculty Senate Gender Equity Resolution - B. Ahnholz (A)

Meeting adjourned at 5:00pm

Parking Lot of Issues for Next Year

- Plus/Minus Grading System (Proposal from H. McCarty)
- Academic Dishonesty Procedure and Reporting Form
- Part-Time Faculty Appreciation Event
- Joint Task-Force for New Faculty Orientation and Mentor Program from Faculty Senate and Professional Development and Human Resources (?) Possible interested faculty are Kyle Levy, Brenda Ahnholz, Andy Bloom, Kerrie Kawasaki-Hull and Jose Rico?)
- New Office Space for Faculty
- Plan for Dean retreat rights
- Other (?)