CALL TO ORDER:

AGENDA MODIFICATIONS: (Information)
This item allows for items to be removed from the Agenda or for items to be considered in a different order than they are presented in the published document. It is also an opportunity for both the Chair and the members to indicate an interest in pulling Items off the Consent Agenda to be considered separately. Items on the Consent Agenda are considered routine matters of business.

APPROVAL OF MINUTES: (Consent/Information)
May 1, 2017 minutes

CHAIR’S REPORT: (Action/Information)
- Welcome New Curriculum Committee Members
- Overview of Thursday, August 24 Training Meeting
- Approval Deadlines for Fall 2017
- Curriculum Committee Goals 2017-2018
- Changes at the Chancellor’s Office and the effect on our procedures
- Review of tutorials on CurricUNET
- Changes to the Curriculum Committee Guidelines

ARTICULATION UPDATES:
None

SELECTED TOPICS: (Consent/Action)
None

MINOR REVISIONS: (Consent/Information)
AJ-255  Search Warrant Investigator – Libby Flores
Remove repeatability. Revise student learning outcomes; course assignments; textbook.

BA-125  Introduction to Business – Terry Exner
Change grading option from GC to GR. Revise methods of evaluation; textbooks.

BSM-110F  Stress Management in the Workplace – Lesley Buehler
Change title from Stress Management. Change grading option from GC to CR. Change catalog description: This course is designed to acquaint students with key elements of stress management in the workplace. This course is beneficial for students seeking to improve their skills in recognizing and managing stress. Change class schedule description: This course is designed to acquaint students with key elements of stress management in the workplace. Revise counselor information.

BSM-110G  Team Building – Lesley Buehler
Change catalog description: This course is designed to provide students with an understanding of how teams work together, and common problems teams encounter and how to solve them. This course is designed for students seeking to improve their team building skills. Change class schedule description: This course is designed to provide students with an understanding of how teams work together, and common problems teams encounter and how to solve them. Revise counselor information.

BSM-110K  Customer Service – Lesley Buehler
Change catalog description: This course covers key skills and attitudes necessary to effectively meet the customer’s needs. Revise counselor information.
PD-241 College Success For Athletes – Wayne Takakuwa
Change field trips from may be required to not required. Change class schedule description: This course is for incoming student-athletes and covers eligibility, educational plan, learning strategies, study skills, and time management. Revise student learning outcomes; course content; methods of evaluation.

DEACTIVATIONS: (Consent/Action)
Courses have not been taught in several years:
BIOT-120A Introduction to SEM Technology – Laurie Issel-Tarver
BIOT-120B SEM - Biological Applications and Techniques – Laurie Issel-Tarver
BIOT-120C SEM - Applications in Physical Science & Engineering – Laurie Issel-Tarver
ENVS-104 Solar Photovoltaic Design and Installation – Gale Carli
ENVS-106 Wind Energy: Design and Development – Gale Carli
MUS-354A String Techniques-Ohlone Chamber Orchestra – Walt Birkedahl
NUR-118 Strategies for Success – Gale Carli
NUR-316 Maternal-Newborn & Women's Health Review – Gale Carli
TD-180 Make a Movie – Michael Smith
TD-181 Directing for the Camera – Michael Smith

Courses are no longer offered:
TD-117A Audition/Portfolio Preparation – Michael Smith
TD-117A1 Audition/Portfolio Preparation – Michael Smith
TD-117A2 Audition/Portfolio Preparation – Michael Smith

SUBCOMMITTEE APPROVALS/REPORTS:

Distance Education Subcommittee (Action):

Approved for Hybrid Only:
GA-120 Packaging and Promotional Design
MM-106 Advanced Interaction Design for Web and Mobile
MM-110/ART-140 Digital Video for the Web and DVD

Approved for Hybrid and Fully Online:
CNET-175 Cloud Security Fundamentals
SOC-101 Introduction to Sociology

General Education Subcommittee: (Action)

Reaffirmations:
Area II, Social and Behavioral Sciences: SOC-101
Area IIIB, Humanities and Participatory Arts: MM-110/ART-140
Area VI, Intercultural/International Studies: SOC-101

New Approvals:
Area I, Natural Sciences: CHEM-106A, CHEM-106B
Area VA, Physical Education: PE-384A3, PE-384B3

Denied:
Area IIIA, Fine Arts Theory: MM-110/ART-140
Course content does not fit this area

SLOAC
None
### COURSE REACTIVATION: (Consent/Action)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>JOUR-132</td>
<td>Introduction to Public Relations – Bill Parks</td>
<td>54.00 hours lecture</td>
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<tr>
<td></td>
<td>Units: 3.00</td>
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<td>Accepted for Credit: CSU</td>
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</table>

Students will explore the field and practice of public relations, including public relations history, theories, and techniques. They will employ practical approaches to creating press releases and organizing and executing public relations campaigns. Organizing and executing a public relations campaign includes print, photo, online, and video elements. Finally, students will practice ethical and research based responses to challenges facing organizations. This course is appropriate for any student interested in working in the mass media field. (GC)

### REQUISITES: (Action)

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>INT-199C</td>
<td>Introduction to Medical Interpreting – Roberto Santiago</td>
<td>Add prerequisite: Admission to the Interpreter Preparation Program or working Deaf and hearing interpreters with instructor’s consent</td>
</tr>
</tbody>
</table>

### MAJOR COURSE REVISIONS: (Consent/Action)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>CAOT-101A/</td>
<td>Computer Application Fundamentals – Lesley Buehler</td>
<td>CS-101A Change units from 2.00 to 3.00. Change lecture hours from 27.00 to 36.00; change lab hours from 27.00 to 54.00; change total hours from 54.00 to 90.00. Change catalog description: This course covers introductory to intermediate level skills and competency in the use of MS Office Suite applications, along with mastery of keyboard touch-typing. Students will be introduced to applications used in creating professional documents, worksheets, presentations, databases, and email. The applications covered in this course include Word, Excel, PowerPoint, Access, and Outlook. Change class schedule description: Use MS Office Suite with introductory to intermediate level skills to create documents, worksheets, presentations, databases, and email. Revise student learning outcomes; course content; methods of evaluation; textbooks.</td>
</tr>
</tbody>
</table>

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<tr>
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<tbody>
<tr>
<td>CHEM-102</td>
<td>Preparation for General Chemistry – Lisa Wesoloski</td>
<td>Change catalog description: This course is a preparatory chemistry course covering the fundamentals of modern inorganic chemistry with emphasis on problem solving and mathematical calculations. Topics include classification of matter; atomic and molecular structure; chemical formula and nomenclature; chemical equations and stoichiometry; thermochemistry; and gas laws and solutions. CHEM-102 is intended primarily as a preparation for students planning to take CHEM-101A. CHEM-102 is recommended for students who have been away from high school chemistry for more than two years or those whose previous chemistry background is inadequate for CHEM-101A. Revise student learning outcomes; course content; course assignments; methods of evaluation; textbooks; supplies.</td>
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</tbody>
</table>

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<thead>
<tr>
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<tbody>
<tr>
<td>ENGL-104</td>
<td>The Short Story – Mark Brosamer</td>
<td>Change catalog description: Students will read and discuss a wide variety of short stories. The short story is seen as a reflection of historical and contemporary concerns, as a happy entertainment alternative to television, and as a traditional and experimental literary form. Change class schedule description: This course covers reading, discussing, and writing about a wide variety of short stories. Revise course assignments; methods of evaluation; methods of instruction; textbook.</td>
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</tbody>
</table>

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<tr>
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<tbody>
<tr>
<td>ENGL-109</td>
<td>The Graphic Novel – Tracy Virgil</td>
<td>Change field trips from not required to may be required. Change catalog description: This course examines graphic novels and related literature genres about characters from various ethnic, cultural, socio-economic, historical, and geo-political backgrounds. These graphic novels will be analyzed with a focus on language, art, design, ideology, and content in order to explore the genre of the graphic novel as an art form as well as to recognize the undercurrent of themes running through this form of literature. Studying the artists' works and examining the historical, social, psychological, and cultural forces shaping the literary and artistic form of the graphic novel will allow students to become aware of this genre of literature as a unique contribution to the study of literature and art. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.</td>
</tr>
</tbody>
</table>
ENGL-151RW  Introduction to College Reading and Writing – Alison Kuehner
Remove prerequisites: ENGL-151A and ENGL-162. Revise counselor information.

ETEC-107  Properties of Materials – Rose-Margaret Itua
Remove advisory: MATH-151.

INT-199C  Introduction to Medical Interpreting – Roberto Santiago
Add prerequisite: Admission to the Interpreter Preparation Program or working Deaf and hearing interpreters with instructor’s consent. Remove corequisite: For IPP students: INT-253 or Instructor approval for working and Deaf interpreter. Change catalog description: This course introduces students to interpreting in the medical setting. Topics include the wide variety of situations and consumers in the medical setting: environmental considerations, interpersonal considerations, medical discourse, situational ethics, and resources. Revise student learning outcomes; course content; course assignments; methods of evaluation; textbook; supplies.

JOUR-155/BRDC-155  Mass Media and Society – Bill Parks
Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbook.

PE-301A2  Beginning Volleyball – Jeremy Peneflor
Change catalog description: This course is designed for students wishing to learn the fundamental concepts, skills, and rules of beginning volleyball. Change class schedule description: This course covers concepts and skills of beginning volleyball. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation.

PE-301B2  Intermediate Volleyball – Jeremy Peneflor
Change catalog description: This course is designed for students wishing to learn the intermediate strategies and skills of volleyball. Change class schedule description: This course covers strategies and intermediate skills of volleyball. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; textbook.

PE-320A2  Basic Golf Skills – Mike Cowan
Change grading option from GR to GC. Change catalog description: This course is designed to give the student an understanding of the fundamentals of the game of golf including grip, stance, swing, rules, and etiquette. Change class schedule description: Basic golf fundamentals including grip, stance, swing, rules, etiquette. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbook; supplies.

PE-320A3  Basic Golf Skills – Mike Cowan
Change catalog description: This course is designed to give the student an understanding of the fundamentals of the game of golf including grip, stance, swing, rules, and etiquette. Change class schedule description: Basic golf fundamentals including grip, stance, swing, rules, etiquette. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbook.

PE-328  Golf Course Experience – Mike Cowan
Change units from 4.00 to 2.00. Change lecture hours from 36.00 to 0.00; change total hours from 144.00 to 108.00. Change catalog description: This course is designed to help the student develop the proper shot making skills, help reduce stress, and use positive feedback techniques while playing leisure and tournament-style golf. The student will also play various golf formats and establish a golf handicap. Change class schedule description: Leisure and tournament-style golf to establish mental and physical skills and establish a golf handicap. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbook; supplies.
PE-366A3  Cardio Dance – Robin Kurotori  
Change title from Dance Aerobics. Change catalog description: Students will maintain and improve cardiovascular fitness through fat-burning, dance-based workout routines that tone and shape arms, legs, and core muscles. Students will improve balance and coordination while moving to Latin, hip hop, country, and pop hits. Change class schedule description: Maintain and improve cardiovascular fitness through dance-based workout routines. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbook.

RT-107  Intermediate Clinical Practice – Michael Blaisdell  
Change catalog description: This is a supervised clinical experience course at area hospitals for Respiratory Therapist students. The course emphasizes the practice of beginning and intermediate-level problem-solving and technical skills including assessment, oxygen therapy, humidity and aerosol administration, chest physical therapy, hyperinflation therapy, airway management, and beginning artificial ventilation. Students practice focused assessment related to disease processes specific to varying ethnic populations in order to provide appropriate care. Revise student learning outcomes; course content.

TD-107  History of Film – Michael Smith  
Change catalog description: This course examines the impact of film on our lives and history. Students will review films; discuss and analyze techniques used. Change class schedule description: This course examines the art, history, and production of films. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbook.

TD-112  Acting Styles-Classical – Michael Smith  
Remove prerequisite: and/or equivalent. Change class schedule description: Analysis and performance of Shakespeare's classics with contemporary flair and relevance. Revise counselor information; student learning outcomes; methods of evaluation; textbook.

WS-101  Introduction to Gender and Women's Studies – Heather McCarty  
Change catalog description: This course offers an introduction to Women's and Gender Studies, an interdisciplinary field that asks critical questions about the meanings of sex and gender in society. Central to this course are the ways in which place, race, ethnicity, sexuality, gender orientation, class, religion, and age intersect to shape women’s experiences and the various socio-political meanings of gender. This course poses questions in a global context. Change class schedule description: Introduction to concepts in gender and women's studies, such as place, race, ethnicity, sexuality, gender orientation, religion, class, and age. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

NEW COURSES – CREDIT: (Action)  
None

NEW COURSES – NONCREDIT: (Action)  
None

DEGREES/CERTIFICATES: (Action)  
Deactivated Degrees and Certificates:  
None

Revised Degrees and Certificates:  
Physical Anthropology: Certificate of Accomplishment  
Accounting: Certificate of Achievement

New Degrees and Certificates:  
English as a Second Language: Certificate of Completion (Noncredit)

Deactivated Certificates and Degrees:  
None
**Revised Degrees and Certificates:**

**Certificate of Accomplishment: Physical Anthropology – Sandra Chacko**

The Physical Anthropology certificate is designed to provide students with a basic foundation in the interaction between biology and culture. Upon completion of this certificate students will have completed lecture and laboratory training in physical anthropology and archaeology, as these relate to the evolution of man. This certificate is well suited to prepare students to pursue further studies in fields that require an appreciation for our evolutionary and cultural past.

Certificates of Accomplishment are awarded upon the completion of an organized course of study for a specific course, usually career or job related. Certificates of Accomplishment consist of a maximum of 17.5 units and allow students to finish the program in a shorter period of time. In order to earn a Certificate of Accomplishment students must:

a. complete satisfactorily the courses listed for the particular certificate.

b. complete at least 50% of the required units at Ohlone College.

c. maintain a 2.0 grade point average.

**Student Learning Outcomes**

1. Demonstrate an understanding of the scientific method and major anthropological concepts related to human biological evolution

2. Apply anthropological perspectives to contemporary issues related to human evolution, genetics and environmental change

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>ANTH-101</td>
<td>4</td>
</tr>
<tr>
<td>ANTH-103</td>
<td>3</td>
</tr>
<tr>
<td>ANTH-103L</td>
<td>1</td>
</tr>
<tr>
<td>ANTH-108</td>
<td>3</td>
</tr>
<tr>
<td>BIOL-105</td>
<td>3</td>
</tr>
<tr>
<td>ENVS-103</td>
<td>3</td>
</tr>
<tr>
<td>ENVS-108</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td><strong>17</strong></td>
</tr>
</tbody>
</table>

- Remove ANTH-105.
- Add ANTH-103L and BIOL-105.
- Change total units from 16 to 17.

**Certificate of Achievement: Accounting – Jim Andrews**

The goal and objective of this program is to prepare students for entry-level accounting positions in business, industry, or government. There is a large and growing need for this skill-set in the community. Graduates often start as a beginning level accountant in a small business or enter a specialty field in industry. Such opportunities include working in payroll, accounts receivable/payable, and general ledger. The qualified individual often advances rapidly to a professional accounting position, particularly in small business.

Requirements for Certificate of Achievement:

a. Complete Major Field courses.

b. Complete at least six units at Ohlone College.

c. Maintain a 2.0 grade point average in Major Field courses.

**Student Learning Outcomes**

1. Apply knowledge of the activities of business and government and of the environments in which they operate.

2. Demonstrate knowledge of financial accounting, including content, concepts and structure of the various statements, both for internal and external use.

3. Understand the process of identifying, gathering, measuring, summarizing and analyzing financial data in business organizations, including the use of computer based information.
MAJOR FIELD
BA-101A  Financial Accounting  5
BA-101B  Managerial Accounting  5
BA-102A  Principles of Economics-Macroeconomics  3
BA-102B  Principles of Economics-Microeconomics  3
BA-125  Introduction to Business  3

Total Units = 19

- Revise catalog description.
- Remove BA-104, BA-105, and BA-123.
- Add BA-102A and BA-125.
- Change total units from 23 to 19.

New Degrees and Certificates:
Certificate of Completion (Noncredit): English as a Second Language – Mark Lieu
The noncredit English as a Second Language (ESL) program offers seven courses each semester which address reading, writing, grammar, listening, speaking, and general communication skills. The goal of the ESL Certificate of Completion is to provide non-native learners of English with the English language skills and cultural knowledge they will need in their academic studies, workplace, personal lives, or other pursuits. The Certificate of Completion in English as a Second Language (ESL) attests to a student's readiness for developmental and transfer-level English courses.

In order to earn a certificate of completion students must:
   a. complete a minimum of two noncredit ESL courses, including ESL-984RW.
   b. complete all of the courses at Ohlone College.

Student Learning Outcomes
1. Demonstrate the listening/speaking skills necessary to participate successfully in oral English exchanges in a variety of academic, personal and/or professional settings.
2. Demonstrate the reading/writing skills necessary to comprehend English texts intended for developmental (or higher level) English courses and write clear, coherent English paragraphs for academic and/or personal purposes.

MAJOR FIELD
ESL-984RW  Reading and Writing, Level IV  0

Total Units = 0

Complete a minimum of one course from the following courses:
ESL-981LS  Listening and Speaking, Level I  0
ESL-981RW  Reading and Writing, Level I  0
ESL-982LS  Listening and Speaking, Level II  0
ESL-982RW  Reading and Writing, Level II  0
ESL-983LS  Listening and Speaking, Level III  0
ESL-983RW  Reading and Writing, Level III  0

Total Units = 0

ISSUES: (Action/Information)
None

ANNOUNCEMENTS:
- Screening/Norming Meeting: Monday, September 18, 2017, 3:00pm-5:00pm, Fremont campus 7104
- Next Issues Meeting: Monday, October 2, 2017, 3:00pm-5:00pm, Fremont campus 7101 and Newark campus NC1317