

**Ohlone College Faculty Senate  
Meeting Minutes  
September 20, 2017  
3:30-5:00 p.m.  
Rm. 7101**

In Attendance: Mark Grabiner, Laurie Issel-Tarver, Andrew Wise, Rose-Margaret Itua, Nan Zhou, Brenda Antholz, Sobia Saleem, Sheryl Einfalt, Rob Smedfjeld, Robin Kurotori, Larry Heslin, Jim McManus, Jill Leontiadis, Larissa Favela, Barbara Duggal, Heather McCarty, Jesse MacEwan, Janel Tomblin-Brown

**1. Approval of Minutes from Sept. 6, 2017 – B. Ahntholz (A)**

- a. Fix typos
- b. Approved

**2. Faculty Senate Announcement - Academic State Senate is coming to Ohlone for a 10 + 1 Training on Thursday October 19, 2017 from 10-11 am and 2-3 pm in Rm. 7101. – B. Ahntholz (I)**

- a. Clarify roles of faculty and admins in all things.
- b. We encourage folks to come if possible.
- c. Afternoon meeting will be available via zoom.

**3. Introduction and announcements from Interim VPAA – Duncan Graham (I)**

- a. ACCJC:
  - i. Commission has a great new attitude. Not looking for problems.
  - ii. Assumption is that college has met standards, and we are the to affirm that assumption.
- b. IEPI came to look at things we are doing (i.e. enrollment management). Will need faculty involvement.
  - i. Interested in feedback on block scheduling
    - 1. College has many different start/end times for courses. It's not great for students making schedules.
    - 2. Block schedule would mean standard start/end times for core courses.
- c. Guided Pathways: Have 7 faculty chosen to go to training. Some were invited from committees, others signed up at Fixed Flex.
  - i. Do we have key faculty leaders going?
    - 1. Final invites have not yet gone out.
- d. Student Voices:
  - i. If issues are raised, how do we close the loop?

- ii. We have survey data from last spring, but it isn't fully analyzed yet.
- iii. Looking at 3 focus groups of students. To see if there's disproportionate impact to groups who drop out.
  - 1. Applied but not enrolled
  - 2. Enrolled but left before completing one semester
  - 3. Students who attended for a while, then dropped out.

e. Safe Zone Project

- i. Training: Your office can be designated as a safe zone.
- ii. Ohlone is a safe place in general
  - 1. Maybe we could have an Ohlone symbol that shows our campus is generally an accepting and welcoming space.

**4. Academic Dishonesty Policy and Reporting Form revisions – H. McCarty & B.**

**Ahnholz (I)**

- a. New category: egregious/flagrant: Fabrication/falsification:
  - i. Making up a citation
  - ii. Making up a source
  - iii. Inventing or falsifying data
  - iv. Logging hours for internship/field work that did not occur
  - v. Theft of exam or assessment
  - vi. Selling/buying exam, assessment tool, or other materials for an assignment
- b. Legal perspective has been that you cannot be failed in a course for academic dishonesty.
- c. Question: Does this include teachers making sure students know their citation expectations?
  - i. B. Duggal will be looking at academic integrity from the perspective of encouraging positive academic behaviors.
  - ii. Why don't we have positive marks on the transcripts?
- d. Other CCs don't seem to have an appeals process for academic dishonesty, but it's likely a good idea. Student should have a right to appeal.
  - i. DRAFT: Student may not be represented by an attorney at the appeal.
    - 1. Why not? Seems like a good idea to avoid litigious environment
    - 2. For conduct hearing: Admin, 3 faculty, 2 students: All voting
    - 3. Could Ombuds represent student at hearing?
- e. BA will send out drafts to Faculty Senate

**5. Academic Renewal Revision – Jesse MacEwan (I)**

- a. GPA Phoenix: Letter grade never comes off the transcript, but you can get a grade taken off of your GPA.
  - i. Example: Veterans who go to school, don't do well, go into service, come out, are ready for school again but their previous grades hold them back.
  - ii. We have a process for this, it is very difficult to get through. The time frame is very long and make transferring difficult.
    - 1. We looked at Bay 10 and other CCs and found our policy is out of line with the standard.
    - 2. We have a revision draft. New draft allows for GPA to trigger renewal rather than or in conjunction with time.
    - 3. How does this help?: It helps with GPA requirements for programs that require them.

**6. Curriculum Consent Agenda – (I/A) R. Kurotori**

- a. May and September: Approved
- b. Changes in Curriculum Committee are coming. Some departments will see their representation go from 2 to 1 person.
- c. Course approval deadline is October 16. If you need additional approvals 10/16 is the deadline. If you don't need additional approvals you can wait until 11/1.
- d. We have to vet prereqs periodically.
  - i. If you have "Statute" as the reason, you need to quote the statute.
  - ii. If you have a class that is outside your department as a prereq, you need to document who you spoke to in that department and how the SLOs align.
    - 1. This is coming for every course being reviewed.
- e. Carnegie hours 1 hour lecture = 2 hours homework. This will auto populate, but you will need to show that your HW supports that concept.

7. Committee on Committees Recommendations – B. Ahnholz (A) NOT ADDRESSED

8. Emeritus Proposal for Denise Owen – I. Reichert B. Ahnholz (I/A) NOT ADDRESSED

**9. Announce Faculty Senate Committee Member Opening for a Social Science Instructor - (I) B. Ahnholz**

10. Ideas and faculty names for Task Forces Leads for: NOT ADDRESSED

- a. Master Syllabus – Jim McManus lead
- b. Pathways – Rose-Margaret Itua lead
- c. Guidelines for Difficult Discussions/Free Speech – Larissa Favela & Brenda Ahnholz leads
- d. Plus/Minus Grading at Ohlone College – Heather McCarty lead

e. Study Abroad task force of International Education – Sobia Saleem lead

**Key**

I – Information

A – Action

C - Consent

**Parking Lot of Issues for Spring 2017-2018**

1. Part-Time Faculty Appreciation Event -
2. Faculty Handbook or perhaps New Faculty Handbook Update –
3. DE Proposal for Online Class Size and Effective Contact Hours – H. McCarty
4. New Mentor Program – K. Kawasaki Hull & B. Ahnholz
5. Proposal for Retreat Rights for Deans - A. Bloom and A. Wise
6. Campus Pride Index – B. Ahnholz