Ohlone College Faculty Senate
Meeting Minutes
September 20, 2017
3:30-5:00 p.m.
Rm. 7101

In Attendance: Mark Grabiner, Laurie Issel-Tarver, Andrew Wise, Rose-Margaret Itua, Nan Zhou, Brenda Antholz, Sobia Saleem, Sheryl Einfalt, Rob Smedfjeld, Robin Kurotori, Larry Heslin, Jim McManus, Jill Leontiadis, Larissa Favela, Barbara Duggal, Heather McCarty, Jesse MacEwan, Janel Tomblin-Brown

1. Approval of Minutes from Sept. 6, 2017 – B. Antholz (A)
   a. Fix typos
   b. Approved

2. Faculty Senate Announcement - Academic State Senate is coming to Ohlone for a 10 + 1 Training on Thursday October 19, 2017 from 10-11 am and 2-3 pm in Rm. 7101. – B. Antholz (I)
   a. Clarify roles of faculty and admins in all things.
   b. We encourage folks to come if possible.
   c. Afternoon meeting will be available via zoom.

3. Introduction and announcements from Interim VPAA – Duncan Graham (I)
   a. ACCJC:
      i. Commission has a great new attitude. Not looking for problems.
      ii. Assumption is that college has met standards, and we are the to affirm that assumption.
   b. IEPI came to look at things we are doing (i.e. enrollment management). Will need faculty involvement.
      i. Interested in feedback on block scheduling
         1. College has many different start/end times for courses. It’s not great for students making schedules.
         2. Block schedule would mean standard start/end times for core courses.
   c. Guided Pathways: Have 7 faculty chosen to go to training. Some were invited from committees, others signed up at Fixed Flex.
      i. Do we have key faculty leaders going?
         1. Final invites have not yet gone out.
   d. Student Voices:
      i. If issues are raised, how do we close the loop?
ii. We have survey data from last spring, but it isn’t fully analyzed yet.

iii. Looking at 3 focus groups of students. To see if there’s disproportionate impact to groups who drop out.
   1. Applied but not enrolled
   2. Enrolled but left before completing one semester
   3. Students who attended for a while, then dropped out.

  e. Safe Zone Project
   i. Training: Your office can be designated as a safe zone.
   ii. Ohlone is a safe place in general
      1. Maybe we could have an Ohlone symbol that shows our campus is generally an accepting and welcoming space.

4. Academic Dishonesty Policy and Reporting Form revisions – H. McCarty & B. Ahnholz (I)

   a. New category: egregious/flagrant: Fabrication/falsification:
      i. Making up a citation
      ii. Making up a source
      iii. Inventing or falsifying data
      iv. Logging hours for internship/field work that did not occur
      v. Theft of exam or assessment
      vi. Selling/buying exam, assessment tool, or other materials for an assignment

   b. Legal perspective has been that you cannot be failed in a course for academic dishonesty.

   c. Question: Does this include teachers making sure students know their citation expectations?
      i. B. Duggal will be looking at academic integrity from the perspective of encouraging positive academic behaviors.
      ii. Why don’t we have positive marks on the transcripts?

   d. Other CCs don’t seem to have an appeals process for academic dishonesty, but it’s likely a good idea. Student should have a right to appeal.
      i. DRAFT: Student may not be represented by an attorney at the appeal.
         1. Why not? Seems like a good idea to avoid litigious environment
         2. For conduct hearing: Admin, 3 faculty, 2 students: All voting
         3. Could Ombuds represent student at hearing?

   e. BA will send out drafts to Faculty Senate

5. Academic Renewal Revision – Jesse MacEwan (I)
a. GPA Pheonix: Letter grade never comes off the transcript, but you can get a grade taken off of your GPA.
   i. Example: Veterans who go to school, don’t do well, go into service, come out, are ready for school again but their previous grades hold them back.
   ii. We have a process for this, it is very difficult to get through. The time frame is very long and make transferring difficult.
      1. We looked at Bay 10 and other CCs and found our policy is out of line with the standard.
      2. We have a revision draft. New draft allows for GPA to trigger renewal rather than or in conjunction with time.
      3. How does this help?: It helps with GPA requirements for programs that require them.

6. Curriculum Consent Agenda – (I/A) R. Kurotori
   a. May and September: Approved
   b. Changes in Curriculum Committee are coming. Some departments will see their representation go from 2 to 1 person.
   c. Course approval deadline is October 16. If you need additional approvals 10/16 is the deadline. If you don’t need additional approvals you can wait until 11/1.
   d. We have to vet prereqs periodically.
      i. If you have “Statute” as the reason, you need to quote the statute.
      ii. If you have a class that is outside your department as a prereq, you need to document who you spoke to in that department and how the SLOs align.
         1. This is coming for every course being reviewed.
   e. Carnegie hours 1 hour lecture = 2 hours homework. This will auto populate, but you will need to show that your HW supports that concept.

7. Committee on Committees Recommendations – B. Ahntholz (A) NOT ADDRESSED
8. Emeritus Proposal for Denise Owen – I. Reichert B. Ahntholz (I/A) NOT ADDRESSED

9. Announce Faculty Senate Committee Member Opening for a Social Science Instructor - (I) B. Ahntholz

10. Ideas and faculty names for Task Forces Leads for: NOT ADDRESSED
    a. Master Syllabus – Jim McManus lead
    b. Pathways – Rose-Margaret Itua lead
    c. Guidelines for Difficult Discussions/Free Speech – Larissa Favela & Brenda Ahntholz leads
    d. Plus/Minus Grading at Ohlone College – Heather McCarty lead
e. Study Abroad task force of International Education – Sobia Saleem lead

Key

I – Information
A – Action
C - Consent

Parking Lot of Issues for Spring 2017-2018

1. Part-Time Faculty Appreciation Event -
2. Faculty Handbook or perhaps New Faculty Handbook Update –
3. DE Proposal for Online Class Size and Effective Contact Hours – H. McCarty
4. New Mentor Program – K. Kawasaki Hull & B. Ahntholz
5. Proposal for Retreat Rights for Deans - A. Bloom and A. Wise
6. Campus Pride Index – B. Ahntholz