

Ohlone College Faculty Senate Minutes
October 18, 2017
3:30-5:00 p.m.
Rm. 7101

Attendance: Sobia Saleem, Rob Smedfjeld, Andrew Wise, Nan Zhou, Robin Kurotori, Rose-Margaret Itua, Mark Grabiner, Walter Carlson, Laurie Issel-Tarver, Jill Leontiadis, Jim McManus, Heather McCarty, Duncan Macleod, Jesse MacEwan, Sheryl Einfalt, Larissa Favela, Allison Kuehner

Duncan Graham, Minh Hoa-Ta

- 1. Approval of Minutes from Oct. 4, 2017 – B. Ahntholz (A)**
- 2. DE Proposal to limit online class size – H. McCarty (A)**
 - a. Class size is a negotiated item.
 - b. It may be that departments will want to standardize class sizes for DE for particular classes. For example, we may want to have the same target size for each DE section of English 101.
 - c. [Motion to endorse, seconded, vote: Endorsement carries](#)
- 3. DE Proposal for OEI Use of Money Saved on Canvas Used to Hire Full Time Academic Support Technologist- H. McCarthy (I/A)**
 - a. The state pays for Canvas. We are now saving the money we used to pay for Blackboard. Can we use the saving to hire someone to help with instructional tech?
 - b. Some discussion of whether this is a faculty position
 - i. We would prefer it not be faculty
 - ii. It used to be faculty position so we wrote it that way as a replacement
 1. We even used to have a classified position in addition to the faculty.
 2. Both people left and were not replaced
 3. Our faculty proposal included the idea of it not being a faculty position
 - c. [Motion to endorse, seconded, vote: Endorsement carries](#)
- 4. Canvas shells for classes for documents not in accessible form – R. Smedfjeld (I)**
 - a. Wanting to use Canvas to house documents.
 - i. Why? Do Canvas docs not need to be accessible?
 1. Correct. Course docs don't need to be accessible. They can be made accessible for students who need it.
 - b. Could we create a Canvas shell automatically for all classes?
 - i. Would that be confusing if students see it but it's not used?
 1. If it's not available, the students won't see it
 2. If this is true then it may be best that we auto generate shells for all classes
 - ii. Would Faculty feel pressured to use Canvas if it's suddenly there when they didn't ask for it?

c. Motion to endorse, seconded, Vote: Endorsement carries

5. SSSP Integrated Plan - A. Kuehner (I)

- a. Combines previous SSS, Basic Skills, and Student Equity into one plan.
- b. The underlying groups are still in existence and are still audited and funded individually
- c. OMG (math) showed significant gains as a program over a number of years.
- d. Traditionally disadvantaged students will rise to the average found in terms of retention and success.

e. Motion to endorse, seconded, Vote: Endorsement Carries

6. Curriculum Consent Agenda – R. Kurotori (I/A)

a. Motion to endorse, seconded, Vote: Endorsement Carries

7. Follow-Up for Task Forces/Work Groups – B. Anholz (I)

- a. Master Syllabus – Jim McManus, lead
 - i. Collected submissions from work group and put them up on a page.
 - ii. Much of it is already in faculty handbook
 - 1. Should this be a template in the handbook?
 - 2. Should this be a template on the website?
 - iii. Should this be a link to common info, or a template that people can download and use?
 - 1. Both?
 - iv. Can we get some samples of an attendance policy?

8. Proposal for Retreat Rights for Deans - A. Wise (I)

- a. Dean goes back to faculty
- b. FSA: Faculty can apply to teach in other disciplines in which they are qualified
 - i. Can be used to avoid a layoff
 - ii. Deans can sometimes move into teaching if their position is rified
 - iii. Has been in some contracts of deans who once were faculty

Key

I – Information

A – Action

C - Consent