

Ohlone College Faculty Senate Minutes
November 15, 2017
3:30-5:00 p.m.
Rm. 7101

Rob Smedfjeld, Jesse MacEwan, Sobia Saleem, Nan Zhou, Rose-Margaret Itua, Brenda Ahnholz,
Robin Kurotori, Sheryl Einfalt, Laurie Issel-Tarver, Duncan Macleod, Walter Carlson, Barbara
Duggal, Janel-Tomblin-Brown, Andrew Wise

1. Invite for Rob to join Faculty Senate
 - a. Respectfully declined
2. Approval of Minutes from Nov. 1, 2017 – B. Ahnholz (A)
 - a. Approved with one abstention (Jesse MacEwan)
3. Email Privacy – C. De La Rosa (I)
 - a. As a public institution your emails are not private and may be subpoenaed and is open to FOIA or public records requests. Keep your email civil and do not discuss personnel matters. This will be discussed with various campus groups. Email is the property of the district/state.
 - b. FERPA/HIPAA info will be redacted in records requests
4. Campus Closure during Winter Break – S. Yeager (I)
 - a. Includes Newark.
 - b. Facilities will not be here during the break. (12/22/17-01/01/18)

Buildings will be powered down. If you come to campus the school will not be open/heated. If you have to be here please alert facilities. (It's difficult to heat an entire building for one person, be judicious in your decision on coming to campus).

- c. If you are too cold/too hot, and you have an immediate need, please call facilities
5. Curriculum Consent Agenda (I) – R. Kurotori
 - a. Passed
6. Enrollment Management – D. Graham (I)
 - a. Anyone want to be involved in this part of IEPI?
 - b. It's not just about cancelling classes. It's about scheduling; gathering data on what kinds of schedules make sense for students; examining block schedule idea; possible college hour;
 - c. How much time is involved?
 - i. Work done during committee meeting time.
 - ii. Sobia Saleem, Janel-Tomblin-Brown, Jesse MacEwan are interested.
7. Academic Dishonesty Policy and Reporting Form Revision – H. McCarty (I)
 - a. Shouldn't be on syllabus, should be on homepage, and students should have to affirm that they have read this when registering.
 - i. Would making this part of registration discourage students from registering?
 1. Should be covered in both online registration and NSO.

- ii. Could be put in handbook.
- b. Cheating and plagiarism are spelled out differently, why?
 - i. Slightly different flavors of cheating?
 - ii. Plagiarism is an example of cheating. Why separate them?
 - 1. To differentiate accidental plagiarism or cultural differences.
 - 2. Plagiarism needs to be taught (in terms of what it is or isn't).
 - iii. We can merge them.
 - 1. BCC had them merged as one (plagiarism is an example of cheating)
- c. How long will we keep these records?
 - i. Was 3 years, proposed change to 5 years.
 - ii. No one seems to know if there is a standard
 - 1. Doe.mass.edu suggests no more than 5 years archival for temporary records
 - iii. Idea was to cover students who take longer than 2 years to finish here.
 - iv. Dr. Minh Ta will look into why it was 3 years and report back.
- d. How will faculty be notified?
 - i. What kind of notice will faculty get? Will they get notice that the process has started, that it is resolved, what the resolution is?
 - 1. Dr. Ta: Nothing has changed, added referral to counselor.
 - 2. Involved faculty receive CC of whatever letter is sent to the student.
 - 3. What do faculty want to know?
 - a. They want to know what happened.
- e. Does/should intent impact sanction?
 - i. Determining intent is part of the process, it should be part of the sanction decision.
 - ii. "Is irrelevant" becomes "is unnecessary"
- f. Does the teacher have to have gone over what plagiarism is before the semester starts?
 - i. Is plagiarism in the syllabus? Isn't the syllabus a contract?
 - 1. Then does the policy have to be in the syllabus?
 - 2. If it's part of the catalog, why do I have to go over it in class?
- g. Faculty member also keeps copy of this record?
 - i. Yes.
 - ii. Can't be shared with other faculty. (FERPA)
 - iii. We need new faculty orientation on FERPA

- a. Items 2 (degrees and certificates) and 8 (collaboration and training) will be reviewed.
9. Guided Pathways Assessment Proposal – R.M. Itua (A)
- a. Don't be afraid of GP.
 - b. Will be a Faculty Senate Committee (Not College Council)
 - c. Rose-Margaret Itua will be the GP person who reports back to Faculty Senate, but will not lead GP effort.
 - i. Recommend dispersed leadership with some release time for each person.
 - d. 2-year pathway should come for people once they are at college level.
 - e. Should we move forward with filling out the assessment for GP?
 - i. 14 questions, self/pre-assessment in preparing for GP
 - ii. A group got together to look at this assessment.
 - iii. Seems we are mostly in “early-adoption” phase
 - 1. We're not ready for GP, but we are interested in finding out if we can make it work.
 - 2. 5-year process. Year 1 is structural.
 - 3. Funding is annual.
 - 4. Need to have GP in order to qualify for College Promise (free first year of college for students)
 - 5. CTE and OMG are already GP-like programs
 - 6. Very few of our students are full-time students
 - a. GP can work for part-time students too.
 - 7. Can be built to match our culture and our student body.
 - 8. They can be as flexible or inclusive as we decide they need to be.
 - 9. Provides a road map for students to see how long or how many units are needed to achieve their goal. Clarifies expectations.
 - 10. What about non-traditional students?
 - a. Basic skills, ESL, vocational. What happens to them?
 - b. Framework for career, not for degree.
 - c. Not every student in every course will have a pathway. Some may still come in with other goals. That's OK.
 - 11. A student does not have to adopt a pathway in order to get financial aid.
 - iv. How will the assessment relate to the plan?
 - 1. Some people don't want to have dedicated counselors?
 - 2. There is concern about having para-professionals come in and do counseling related work

3. The assessment is the ticket to the dance, and a conversation starter.
It's designed to kick off exactly this kind of conversation.

v. What are we voting on?

1. We are voting on being involved in the process.

f. Moved to vote:

- i. Approved.

10. United Faculty of Ohlone/Faculty Senate/New Faculty Orientation Pizza Party on
Wednesday December 6th at 3:30-6 at Mission Pizza – B. Ahnholz (I)

Key

I – Information

A – Action

C - Consent

Parking Lot of Issues for Spring 2017-2018

1. Part-Time Faculty Appreciation Event
2. New Mentor Program – K. Kawasaki Hull & B. Ahnholz
3. Campus Pride Index/Safety Zone Project – B. Ahnholz, D. Graham, K. Livie