



# Registration Information

## for Life Sciences/Biotechnology Workshops

To register, go to the [Ohlone College Community Education](#) website. If you are a former participant, click **Register Here!** to enter your information. If you are a new participant, click on [How to Register](#), and follow the steps for online registration. **Enrollment is not official until payment is received.**

If you have any questions regarding the workshops content or logistics, call (510) 979-7952, or email your question to [workshops@ohlone.edu](mailto:workshops@ohlone.edu).

Space will be limited to applicants with an online registration completed, including phone number and email address. Please note that laboratory courses have limited enrollment requirements (10 participants) to allow plenty hands-on practice. Some laboratory workshops may accept a slightly larger number of participants with instructor permission.

Registration for each workshop ends one (1) day before the start date of each workshop.

Reminders will be emailed to all enrolled participants five (5) days before the start of each workshop along with complementary parking permit.

All class enrollments are final. If you find out that you cannot attend a workshop, you can request a refund up to two (2) days before the start of the class in which case an administrative fee of \$25.00 will be withheld. No refunds will be made after the start of the class. For refund details, call 510-979-7952 or email [jsette@ohlone.edu](mailto:jsette@ohlone.edu).

We reserve the right to cancel any workshop for lack of enrollment or unforeseeable circumstances. We will email/call each registered participant in the event of a cancellation. A full refund will **only** be issued for classes cancelled by the workshop administration.

We can arrange to offer these workshops on-site at your company if you have a large group. For this contract education service, please call (510) 979-7942, or email [jsette@ohlone.edu](mailto:jsette@ohlone.edu).

Some of the workshops are often repeated due to high demand and new workshops are added throughout the year. Check [Life Sciences/Biotechnology Workshops](#) periodically.