

BP 3721 Information Security Standards

References: *Education Code Section 70902; 17 U.S.C. Section 101 et seq.; Penal Code Section 502; California Constitution Article 1, Section 1; Government Code Section 3543.1(b)*

Board Approved: 11/08/17

Ohlone Community College District (the District) collects, processes, and manipulates large amounts of data and information of its students, employees, and others. The District is committed to ensuring the highest level of privacy and security for these data sets in accordance with state and federal law and industry best practices.

The President/Superintendent shall establish information security procedures that continuously meet or exceed the California Community Colleges Information Security Standard.

The procedures shall include requirements for classifying all data sets by security level and shall apply the appropriate security protocols.

Furthermore, the District intends for employees charged with managing data sets of any level of confidentiality to adhere to District information security procedures and complete regular training in said procedures.