



Study Abroad Program Proposal

Please complete this Proposal Form in full, and submit it to a member of the Study Abroad Sub-Committee of the International Education Committee. The Sub-Committee will evaluate the proposal. Please also include related e-mailed or mailed correspondence – such as Invitation Letters, Institutional Profiles – that you believe would be useful to the Sub-Committee. The deadline to propose a December and/or January program is **April 1st**. The deadline to propose a Spring Break program is **May 10th**. The deadline to propose a Summer program is **November 1st**.

Your Name: _____

Department: _____

Please circle one: **Full-Time Faculty** **Adjunct Faculty**

Telephone: _____

E-mail: _____

Proposed Study Abroad
Destination(s): _____

Proposed Leader(s): _____

Course(s) to be
taught and units: _____

Term and Year: _____

Possible Travel
Contractor: _____



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QUESTIONS

On separate pages, please respond to each of the following questions:

- 1.) Please explain the nature of the proposed program. Include details on time, duration (include start and end dates) and content.
- 2.) Please explain the benefit to Ohlone students of participation in the proposed program. Please list the Student Learning Outcomes (SLO) the program intends to achieve.
- 3.) Please briefly describe your international travel experience.
- 4.) Please describe, as specifically as possible, how you will recruit for the study abroad program. For example, list the kinds of meetings, advertising and promotion you plan.

* Participating faculty of Ohlone College must meet minimum qualifications requirements, as assessed by the Sub-Committee, in the proposed discipline of instruction.

Your Name (printed)

Signature

Date

Dean's Name (printed)

Signature

Date

For Study Abroad Sub-Committee Use Only

Date Reviewed by Sub-Committee: _____

DECISION

Approved as Submitted

Approved with Amendments (attached)

Declined

APPROVALS

Vice President, Academic Affairs:

Signature

Date

President

Signature

Date