Ohlone College provides services and programs that enhance a student’s use of college offerings and facilitate progress toward academic, career, personal, and social goals. Student Services staff are committed to each student’s success and growth as a person. Student Services coordinates with all areas of the college to provide a meaningful college experience for students.

Most Student Services offices are located in the Student Services Center, Building 7 on the Fremont campus. Admissions, registration, records, counseling, and financial aid assistance are also available at the Student Services Center on the Newark campus. Food trucks are available to students on the Fremont campus between Building 5 and Building 6, and a café on the Newark campus in Room NC1201. The Athletics offices are located in the Epler Gymnasium, Building 9 on the Fremont campus. The Vice President, Student Services serves as administrator for student services.

### Admissions and Records

Fremont campus, Building 7, Second Level  
510-659-6100  
Newark campus, Room NC1312  
510-742-2341  
admissions@ohlone.edu  
www.ohlone.edu/admissions

The major objective of Admissions and Records is to provide for the admission and registration of all students. Admissions and Records is responsible for maintaining accurate academic records. Admissions and Records assists students with transfer credit evaluation; CSU GE Breadth and IGETC certification; transcript requests and enrollment verifications; residency determination; and certification of completion of certificate and degree requirements.

### Athletics

Fremont campus, Building 9  
510-659-6044  
www.ohloneathletics.com

Athletics is an academic program that produces significant student learning outcomes that relate directly to success in life. The Athletics program aims to support student success in accomplishing these learning outcomes as well as monitoring and reaching a variety of academic achievement goals including grade point average, course and program completion, and transfer. The student learning outcomes related to Athletics include the following:

- Value the importance of and develop a regular regimen of physical activity and/or exercise.

(continued on page 27)
Student Services Curriculum

Student Services as a division exists to focus on the whole student, and the entire student learning experience. Everything we do contributes to and promotes the quality of student learning. The vision of Student Services will center around five main learning concepts that will guide our work in defining our division’s Student Learning Outcomes.

RESPONSIBILITY

Student Services helps students develop personal responsibility for their lives, and their learning skills such as time management, budgeting, and ability to meet deadlines. Students learn self-sufficiency, responsibility, and accountability through the co-curriculum processes of online admissions, placement, orientation, financial aid, transfer and career services, individualized counseling, and personal health services.

RESPECT

Student Services provides the co-curriculum of respect of self and others through a myriad of student development opportunities designed for learning about differences and commonalities. Participation in competitive sports and the opportunity to understand one’s own and others’ learning abilities and disabilities are components of respect. Student Services focuses on building a diverse learning community that demonstrates the value of each individual through trust, cooperation, and teamwork in an environment of civility.

INTEGRITY

Student Services helps students develop their honesty of character through awareness and intervention. The student code of conduct is built in tandem with the academic dishonesty regulations. The lack of gossip is encouraged.

LEADERSHIP

Student Services is in the role of providing leadership skill building opportunities through student development workshops, classes, and one-to-one mentoring. Student activities, associated students, clubs, peer mentors, launching leadership workshop series are all fundamental components of teaching students leadership skills.

PURPOSE

As one of our students said, “Everyone wants and needs to know their purpose.” Student Services is composed of professional educators who provide learning opportunities for students to self-discover purpose. We provide leadership opportunities, academic advising, and personal and emotional support as students transform themselves through their self-learning and academic efforts. Purpose is powerful.

Ohlone Student Services’ vision is an achievable possibility centered around the five concepts of a curriculum of Responsibility, Respect, Integrity, Leadership, and Purpose. The possibilities of Student Services are the possibilities for students. And the possibilities for students are the possibilities for Ohlone College.
- Develop sport specific skill sets in preparation for transfer or entry into professional and/or Olympic sports.
- Demonstrate critical thinking skills as they apply to game strategies and situations.
- Develop and demonstrate the connection between preparation for and execution of work; commitment to personal and team goals; acceptance of team diversity; and leadership skills.

Ohlone College is a member of the Coast Conference. This conference includes colleges that are located throughout the Greater Bay Area, including regions such as Santa Cruz, Gilroy, Monterey, San Jose, and San Francisco. The sports that are offered at Ohlone College include the following:

<table>
<thead>
<tr>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soccer (Men and Women)</td>
<td>Basketball (Men and Women)</td>
<td>Baseball (Men)</td>
</tr>
<tr>
<td>Volleyball (Women)</td>
<td>Softball (Women)</td>
<td>Swim/Dive (Men and Women)</td>
</tr>
<tr>
<td>Water Polo (Men and Women)</td>
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<td></td>
</tr>
</tbody>
</table>

Eligibility requirements can be found on the California Community College Athletic Association’s (CCCAA) website at www.cccaasports.org. These requirements include that students are actively enrolled at Ohlone with a minimum of 12 units (9 academic), have never played professionally in their interested sport, and have a current sports physical on file with the Athletic Trainer. Students who are interested in participating in an intercollegiate sport should contact the respective sport coach or the Kinesiology and Athletics Division Office for further information.

**Bookstore**

Fremont campus, Building 4, First Level
510-659-6061
www.ohloneshop.com

The Ohlone College Bookstore is located in Building 4 on the Fremont campus. The Bookstore’s primary responsibility is to enhance the students’ and instructors’ educational experience by working with the college community and providing support. The Bookstore provides all required course materials and more, including logo apparel and merchandise, greeting cards, snacks, and drinks. For further information (including hours of operation and general policies) please visit the Bookstore’s website at www.ohloneshop.com or call 510-659-6061.

**Campus Police Services**

Fremont campus, Building 20, First Level
510-659-6111
Newark campus, Room NC1001
510-659-6111
www.ohlone.edu/cps

The Ohlone College Police Services, known as Campus Police Services (CPS), was established by Board of Trustees Resolution 63-74-75. The officers are trained per Commission of Peace Officer Standards and Training Guidelines, Resolution 66-81-82. The College is committed to full implementation of the Student Right-to-Know and Campus Safety Act of 1990 (Clery Act).

(continued on next column)
### Career Center and Small Business Development Center

Newark campus, Room NC1211  
510-742-2323  
www.ohlone.edu/careercenter  
www.acsbdc.org

The Career Center is located at the Newark campus. Career Center staff are prepared to help students, alumni, and the community with career exploration, job searches, internship searches, and more. Career Link, Ohlone’s official job and internship online database and a mobile app, can assist with finding jobs or internships. Please inquire about Ohlone Staffing, the Career Center’s official staffing program, or ask about Diversity@WORK Initiative, a program supporting students with disabilities and students who are Deaf or Hard-of-Hearing.

The Small Business Development Center (SBDC) is the Career Center’s premier program for entrepreneurs. SBDC services include one-on-one advising with successful entrepreneurs and professionals. The SBDC program also offers training courses unique to business development and entrepreneurship. The SBDC works with a wide range of business and individuals, including pre-venture entrepreneurs, new small business owners, sole proprietors, collegiate entrepreneurs, and established businesses. The SBDC program works hard to help businesses achieve success. This service is open to students, alumni, and the community.

### Counseling Department

Fremont campus, Building 7, Third Level  
510-659-6110  
Newark campus, Room NC1312  
510-742-2341  
www.ohlone.edu/counseling

Counselors meet with students individually, in small groups, in workshops, and in classes to help students achieve their academic goals and personal growth. Counselors are educated to directly assist students with a wide range of issues and are knowledgeable about other helpful resources at Ohlone and in the community. Counselors can provide career information, placement, orientation, and other general counseling services. Counselors have current university transfer information and help students with transfer plans.

College counseling is intended to help students assess their current abilities and interests and make realistic plans to achieve academic and vocational goals. Students can best reach their goals with a solid educational program of study that can be developed by working with an Ohlone College counselor. Counselors work with students on an on-going basis to develop a program of study that reflects the student’s interests, skills, and motivation.

Personal counseling services are offered in the Student Health Center. For an appointment for personal counseling please call the Student Health Center at 510-659-6258 or visit Building 7, Third Level on the Fremont campus.
New Students’ Responsibilities Regarding Counseling

After completing all enrollment steps, including placement and orientation, students are encouraged to make an appointment with a counselor. Counselors are not assigned to students; students select their own counselor to work with on an on-going basis. Students who are using placement results from another community college need to submit official documents showing their course placement as well as including contact information of a college official (counselor or placement coordinator). Students need to prepare for a counseling session by bringing unofficial copies of all transcripts from previously attended colleges and/or universities and by doing some initial exploratory research with regard to short and long-term goals. Students who want to transfer should identify several institutions they are considering.

Peer Mentoring for New Students

Peer Mentors are experienced Ohlone students who help new students transition successfully to Ohlone. Peer Mentors participate in high school outreach events, campus tours, new student orientations, and other college events. Peer Mentors are also available to help students during registration periods. To request assistance from a Peer Mentor, please email newstudent@ohlone.edu.

Peer Mentors are student leaders, and receive on-going training to assist prospective and new students and plan college events. To apply for a Peer Mentor position, visit the Peer Mentor web page at www.ohlone.edu/peermentors or call 510-659-6161 for more information.

Continuing Students’ Responsibilities Regarding Counseling

Continuing students are recommended to prepare an “Academic Portfolio” folder related to their educational goals and keep in this folder any paperwork produced during their counseling appointments. Petitions, contracts, or letters that have been submitted or received should also be kept in this folder. Students are encouraged to bring their Academic Portfolio folder to every counseling appointment. Students wishing to transfer need to be aware of important deadlines, both at Ohlone and the transfer institution, and are recommended to solidify their campus choices and confirm these institutions’ requirements for transfer, major options, required lower division courses, and required grade point average. Continuing students should also take advantage of Ohlone’s Transfer Center and college events and workshops.

Students who have attended Ohlone for three semesters or have completed 15 units of transferable coursework (whichever comes first) are required to have a comprehensive Student Education Plan (cSEP). A cSEP is a document created by a counselor and the student that maps out which courses the student will need to take in order to achieve the student’s academic goal(s). Students who have a cSEP on file with the Counseling Department receive a bump in their registration priority.

All interested students may stop by the Counseling Department in Building 7, Third Level on the Fremont campus or may call 510-659-6110 to make an appointment or obtain more information. Students may also go online to www.ohlone.edu/counseling/onlineappt to make a counseling appointment. Appointments are 30 minutes in length and students are asked to have realistic expectations about what can be accomplished in this time. Students can learn more about specific counselors by visiting the Counseling Department web page at www.ohlone.edu/counseling or by speaking to the Counseling staff.

Ohlone College also has counselors to work with Deaf, learning disabled, and disabled students. In addition, bilingual counselors may be available to work with non-native English speakers (or ESL) students.

Services for Re-entry Adults

All counselors are sensitive to the special needs of the mature student who may be reentering the educational system. Ohlone College offers a wide range of programs and services relating to academic, career, and personal needs.

Extended Opportunity Programs and Services (EOPS)

Fremont campus, Building 7, Third Level
510-659-6152
www.ohlone.edu/eops

The Extended Opportunity Programs and Services (EOPS) provides educational opportunities and support to low income, educationally disadvantaged, and non-traditional students in their efforts to succeed in their educational and career goals.

To be eligible for EOPS, students must meet the following criteria:

- be a California resident;
- be enrolled as a full-time student (12 or more units per semester);
- have completed fewer than 70-degree applicable semester units;
- qualify for a California College Promise Grant; and
- meet income and educational requirement guidelines.

As participants in EOPS, students receive a range of services such as academic advising, and vocational and career counseling from EOPS counselors who are sensitive to multi-cultural issues and the unique needs of EOPS students. This counseling also includes the development of an education plan for each student which meets the student’s specific educational goals.

Other EOPS services include priority registration; guidance in completing registration and financial aid forms; progress reports; book grants; and tutoring. Students planning on transferring to baccalaureate institutions can receive assistance in completing the transfer process, filing Transfer Admission Guarantees (TAG), guidance in college selection, letters of recommendation, and fee waivers for University of California and California State University applications. EOPS students may also participate in a range of other activities such as campus tours; student development conferences and workshops; the EOPS Awards Ceremony; and other educationally enriching events.

Applications for entry into the EOPS program are accepted throughout the year, but students are encouraged to apply during their first semester at Ohlone. Applications are available in Building 7, Third Level on the Fremont campus during regular business hours.

Cooperative Agencies Resources for Education Program (CARE)

CARE is a program within EOPS specifically designed for single parents who are participating in Alameda County’s CalWORKs program; receiving Temporary Assistance for Needy Families (TANF) benefits; and who have children. The CARE Program is a unique educational program that represents a cooperative effort between the Department of Social Services, the Employment Development Department, and Ohlone College. The goal of the CARE Program is to assist single parents in achieving their educational and/or career goals.

In addition to all EOPS services and opportunities, CARE offers additional services including support groups, peer advising, and special workshops. CARE students also receive car service vouchers; parking permits or assistance with their transportation; and assistance with child care expenses.

Students interested in receiving CARE services must first be EOPS students, participate in the county’s CalWORKs program, and receive TANF benefits. Interested students need to complete the EOPS application available in Building 7, Room 7359 on the Fremont campus.
## Types of Financial Aid

<table>
<thead>
<tr>
<th>Type of Aid</th>
<th>Amount (per year)</th>
<th>Student Eligibility</th>
<th>Required Forms</th>
<th>Must Apply By</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GRANTS</strong></td>
<td></td>
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</tr>
<tr>
<td>California College Promise Grant (CCPG)</td>
<td>Enrollment fee</td>
<td>California resident, financial need</td>
<td>FAFSA or CCPG application</td>
<td>On-going throughout academic year</td>
</tr>
<tr>
<td>Federal Pell Grant</td>
<td>Up to $6195 depending upon need and enrollment status</td>
<td>Financial need based on Expected Family Contribution (EFC)</td>
<td>FAFSA and other documents required by Financial Aid Office</td>
<td>On-going throughout academic year</td>
</tr>
<tr>
<td>Federal Supplemental Educational Opportunity Grant (FSEOG)</td>
<td>Up to $400</td>
<td>Exceptional financial need, enrolled at least half time</td>
<td>FAFSA and other documents required by Financial Aid Office</td>
<td>Depending upon availability of funds</td>
</tr>
<tr>
<td>State Cal Grant A</td>
<td>Awarded after transfer to baccalaureate institution</td>
<td>California resident, financial need, GPA criteria, enrolled at least half time</td>
<td>FAFSA, GPA verification, other documents required by Financial Aid Office</td>
<td>March 2, September 2 (competitive only)</td>
</tr>
<tr>
<td>State Cal Grant B</td>
<td>Up to $1,656</td>
<td>California resident, financial need, GPA criteria, enrolled at least half time</td>
<td>FAFSA, GPA verification, other documents required by Financial Aid Office</td>
<td>March 2, September 2 (competitive only)</td>
</tr>
<tr>
<td>State Cal Grant C</td>
<td>Up to $576</td>
<td>California resident, financial need, GPA criteria, vocational program, enrolled at least half time</td>
<td>FAFSA, GPA verification, other documents required by Financial Aid Office</td>
<td>March 2, September 2 (competitive only)</td>
</tr>
<tr>
<td>Student Success Completion Grant</td>
<td>Up to $4,000</td>
<td>Awarded to students who receive full-time payment for Cal Grant</td>
<td>FAFSA, GPA verification, other documents required by Financial Aid Office</td>
<td>March 2, September 2 (competitive only)</td>
</tr>
<tr>
<td>AB19: California College Promise</td>
<td>$1440 and $500 book grant</td>
<td>First-time, full-time students, high school graduate</td>
<td>FAFSA or Dream Act application</td>
<td>On-going throughout academic year</td>
</tr>
<tr>
<td><strong>SELF-HELP AID</strong></td>
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<td></td>
</tr>
<tr>
<td>Federal Work-Study</td>
<td>Up to $5,000 depending upon hours worked and eligibility</td>
<td>Financial need, enrolled at least half time</td>
<td>FAFSA and other documents required by Financial Aid Office</td>
<td>Dependent upon available positions</td>
</tr>
<tr>
<td><strong>LOAN</strong></td>
<td></td>
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</tr>
<tr>
<td>Federal Direct Stafford Loan - Subsidized</td>
<td>Base amount up to $3,500 for first year; $4,500 for second year</td>
<td>Financial need, enrolled at least half time. U.S. Dept. of Education pays interest while borrower is in school</td>
<td>FAFSA, other documents required by Financial Aid Office, loan counseling, loan application</td>
<td>On-going throughout academic year</td>
</tr>
<tr>
<td>Federal Direct Stafford Loan - Unsubsidized</td>
<td>Base amount not subsidized eligible, or additional $2,000 for independent students, up to $6,000</td>
<td>Enrolled at least half time. Interest begins accruing at the time of the loan</td>
<td>FAFSA, other documents required by Financial Aid Office, loan counseling, loan application</td>
<td>On-going throughout academic year</td>
</tr>
<tr>
<td>Emergency Short-Term Loan</td>
<td>Up to $300 per semester</td>
<td>Enrolled at least half time, Pell Grant or loan eligible. Must be repaid before semester ends.</td>
<td>Emergency Short-Term Loan Application</td>
<td>Fall and Spring Semesters only</td>
</tr>
<tr>
<td><strong>SCHOLARSHIPS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ohlone College Foundation</td>
<td>Amounts vary</td>
<td>Based on criteria established by donor organization</td>
<td>Foundation Scholarship Application</td>
<td>Deadlines vary</td>
</tr>
</tbody>
</table>
CalWORKs Program (California Work Opportunity and Responsibility to Kids)
The CalWORKs program at Ohlone encourages personal responsibility and accountability. The CalWORKs program is committed to helping individuals receive education and instruction that will provide employment opportunities. CalWORKs promotes short-term training as well as lifelong learning. The ultimate goal of the program is to assist CalWORKs students with vocational and educational training programs that will lead to self-sufficiency. The CalWORKs program at Ohlone has been developed in partnership with the Alameda County Department of Social Services.

CalWORKs students receive the following services: assessment of academic, vocational, and/or career choices; academic advising and the development of a county approved education plan; academic and career advising; child care assistance; and short-term and long-term job placement assistance.

To be eligible for CalWORKs services, students must participate in Alameda County’s CalWORKs program and have signed a welfare-to-work plan. For more information please call 510-659-6152 or 510-979-7551 or visit Building 7, Room 7359 on the Fremont campus.

Financial Aid

Fremont campus, Building 7, Second Level
510-659-6150

Newark campus, Room NC1312
510-742-2340

www.ohlone.edu/financialaid

The Financial Aid Office assists students in meeting educational costs while attending Ohlone. Financial aid at Ohlone is administered in accordance with policies established by the United States Department of Education. In addition, Ohlone College is required by state and federal regulations to ensure that funds are awarded to students who demonstrate the greatest financial need.

Ohlone participates in Title IV federal and California student financial aid programs. There are basically two types of financial aid: grant and self-help (such as work-study and loans). Grants are awarded based on financial need and do not require repayment. Work-study students earn financial aid by working a part-time job. Loans are aid that must be repaid at a low interest rate. In addition, private and institutional scholarships are available.

Students are encouraged to apply early for financial aid, as some financial aid funds are limited. Students apply for financial aid by using the Free Application for Federal Student Aid (FAFSA), which is available online at https://fafsa.ed.gov. The priority deadline is March 2.

Students who have graduated from high school or received a GED; have a declared academic program; and are enrolled in classes may qualify for some type of financial aid. Most programs require a student to be enrolled in a minimum of six units. Financial aid students are expected to maintain satisfactory academic progress toward their educational goal. To do so, students must complete a minimum of 67% of their attempted units and earn a cumulative grade point average of 2.00 or higher. For assistance or information, students should visit the Financial Aid web page at www.ohlone.edu/financialaid or send an email to financial_aid@ohlone.edu. Please see the Types of Financial Aid chart on the previous page for the financial aid available at Ohlone.

Community Contributors
Many community groups and individuals contribute to scholarships and loan programs for Ohlone College students. The following is a partial listing, presented with appreciation:

- American Association for University Women Scholarship
- ASCC Leadership Scholarship
- County Club of Washington Township Women’s Club Nursing Scholarship
- Deaf Studies Scholarship
- Josephine Butala Scholarship
- Ohlone Promise Scholarship
- Ohlone Theatre and Broadcasting Scholarship
- Osher Initiative for California Community College Students
- Pilar Lewis Multimedia Scholarship
- Scott Fuerniss Entrepreneur Scholarship
- Thomas Faria Environmental Studies Scholarship

International Programs and Services

Fremont campus, Building 7, Second Level, Room 7217
510-659-6439

www.ohlone.edu/international

Students from many different countries around the world pursue academic degrees and English language studies at Ohlone College. The International Programs and Services Office serves international students who are applying to and attending Ohlone on the F-1 Student Visa. Students holding B1/B2 visas are restricted from enrolling in noncredit courses. The International Programs and Services Office assists international students and their families with international admissions; international student application processing; United States Citizenship and Immigration Services (USCIS) regulations advisement; international student orientation; Optional Practical Training and Curricular Practical Training coordination; and general advisement about transfer to a baccalaureate university. The office also assists with the administration of Ohlone College’s Study Abroad programs for United States and international students.

For more information, please refer to the International Student Admission section in Chapter 2 of this catalog, visit www.ohlone.edu/international, or call 510-659-6439.

Ombudsperson

Fremont campus, Building 7, Third Level
510-659-7376

www.ohlone.edu/ombudsperson

The Office of the Ombudsperson assists students in garnering disputes (academic and otherwise) as well as administrative complaints. The Office of the Ombudsperson can direct students to the appropriate channel(s) to be used in requesting a review of an action or decision. The Office of the Ombudsperson provides a safe and comfortable environment for students to confidentially discuss complaints, concerns, or problems. When appropriate, the office will initiate an informal intervention with the goal of facilitating a resolution that is acceptable to all parties involved.
Student Accessibility Services (SAS)

Fremont campus, Building 7, First Level
510-659-6079
www.ohlone.edu/sas

Student Accessibility Services (SAS) is designed to open the doors to educational and vocational opportunities for students with disabilities. Specialized services and educational accommodations are provided to students with disabilities to help them achieve their educational and vocational goals. Services available include counseling, priority registration, and mobility orientations. Educational accommodations provided are based on individual student needs and include American Sign Language interpreting, real time captioning, extended time for tests, note takers, amplification systems, e-text, an adaptive computer lab, and a variety of other alternate media. SAS maintains a close working relationship with the Department of Rehabilitation (DOR) through frequent contacts with students’ DOR counselors.

Students with disabilities are encouraged to use the resources of SAS and should contact SAS as soon as they decide to come to Ohlone so that services and accommodations can be arranged. In order to receive services, students must provide current documentation indicating the diagnosis of the disability. The SAS staff is happy to assist students toward success as Ohlone students, in their careers, and in community life.

Student Health Center

Fremont campus, Building 7, Third Level
510-659-6258
www.ohlone.edu/healthcenter

The Ohlone Student Health Center is provided through a collaborative effort by Washington Township Health Care District and the Ohlone Community College District. The Student Health Center is supported in whole by the student Health Services Fee. Services include preventative care including immunization and physical exams, as well as the treatment of minor illness and injuries. The Student Health Center also offers an extensive reproductive health and family planning program that is free of cost to registered students.

The Student Health Center has locations on both campuses: on the Fremont campus in Building 7, Third Level, and on the Newark campus in Room NC1214. Hours of operation are Monday-Thursday, 9:00am-6:00pm. Please call 510-659-6258 or visit www.ohlone.edu/healthcenter for appointments or information.

Student Health Center Personal and Mental Health Counseling

The Student Health Center offers free assessment; short-term personal counseling and life coaching; and community referral to individuals, couples, and support groups. These services focus on assisting individuals to discover how best to address and manage personal concerns and make positive change to enhance academic and personal success. These counseling opportunities build on personal strengths and promote emotional well-being. To make an appointment to see a personal counselor please call the Student Health Center at 510-659-6258 or drop by Building 7, Third Level on the Fremont campus.

Common reasons why students seek counseling include:

- Anger Management
- Anxiety
- Assertiveness
- Depression
- Eating Disorders/Body Image
- Grief and Loss
- Interpersonal Communication
- Relationship Conflicts
- Self-Esteem
- Sexual Identity
- Stress Management
- Substance Abuse
- Success
- Time Management

Student Life

Fremont campus, Building 7, Second Level, Room 7210
510-659-6553
www.ohlone.edu/studentlife

The Office of Student Life exists to provide co-curricular experiences for Ohlone students. The Office of Student Life offers students a place to meet new people, gain leadership skills, and have fun. Student Life provides opportunities for student involvement at Ohlone College through social and cultural programs, student leadership training, and annual college events such as Welcome Day, Science Night, and many others. The Student Life staff advises student government (ASOC) and Inter-Club Council (ICC); assists student clubs; and produces co-curricular activities. The Office of Student Life serves as the hub for all student-hosted events and activities, done through collaboration with other departments, programs, and organizations. By visiting the Office of Student Life students can learn how to join several student organizations at Ohlone College. For more information about organized student programs and clubs, check with the Student Life Office in Building 7, Room 7210 on the Fremont campus; call 510-659-6553; or visit www.ohlone.edu/studentlife.

Student Government (ASOC)

Student Government, also known as the Associated Students of Ohlone College (ASOC), is the voice of the students in the shared governance of the College. Every Spring the executive board of President, Vice President, Treasurer, Secretary, Representative at Large, Legislative Representative, and Student Trustee are elected by a majority vote of the student body. During the Fall and Spring Semesters students can choose to participate in student government by filling out the petition to be a Senator. All students are encouraged to participate. Meetings and leadership training are mandatory and are held every Friday from 10:00am-12:00pm (times are subject to change). For more information, stop by Student Life in Building 7, Second Level on the Fremont campus or go online to www.ohlone.edu/aso or to www.asocohlone.org.

Clubs and Co-curricular Activities

Clubs and co-curricular activities are a great way to become involved and meet people with similar interests. Participation offers opportunities to learn leadership and life skills that enrich the educational experience at Ohlone College. For a list of Ohlone student clubs, along with their advisor and student leader, please visit the Student Life web page at www.ohlone.edu/studentlife/studentclubs; contact the Student Life Office in Building 7, Second Level on the Fremont campus; or call 510-659-6553.

The Ohlone Pantry

The Ohlone Pantry (TOP) is a food assistance program for any Ohlone student in need. TOP has been helping feed students in need since May 2013. The Ohlone Pantry is free for all Ohlone students and is stocked with canned food and non-perishable items. To receive food assistance students only need to present their student ID card or student ID number. TOP is located inside the Office of Student Life (Building 7, Second Level) on the Fremont campus and in the ASOC Recreation Room on the First Level of the Newark campus. TOP is open Monday through Thursday from 9:00am-4:00pm. Students may call 510-659-6553 for more information.

ASOC Recreation Room

The ASOC Recreation Room is a fun place for all students to gather and play air hockey, pool, foosball, video games, and more. ASOC provided funding for the room and continues to maintain and purchase equipment to enhance the student experience at Ohlone College. The ASOC Recreation Room is open Monday through Thursday from 10:00am-4:00pm and is located at the Newark campus in Room NC1200 on the First Level. For questions please call 510-659-6553.
Food and Vending Services
Fremont campus, Food Trucks between Building 5 and Building 6
www.ohlone.edu/foodservices

Newark campus, Room NC1201, First Level, Wing 2
www.ohlone.edu/food-services-ohlone-college-newark-center-health-sciences-and-technology

Ohlone contracts with a food service company, a food vending machine company, and a beverage vending company to provide food to Ohlone students. Commissions are given to ASOC to help provide co-curricular events.

Food trucks are available on the Fremont campus Monday through Thursday from 7:00am-6:00pm during the 2020-2021 academic year while the cafeteria is undergoing renovation. Café service on the Newark campus is provided Monday through Thursday from 7:30am-6:00pm. These hours are tentative and students can call 510-979-7913 for complete hours of operation. The food trucks and Café are closed during holidays and semester breaks. Students needing refunds from the food and beverage vending machines need to contact the vending provider.

Transfer Center
Fremont campus, Building 7, Third Level
510-659-6241
www.ohlone.edu/transfer

The Transfer Center provides resources to students wishing to explore college and university transfer. College and university recruiters come to Ohlone to meet with prospective students. Students can make an appointment through the Transfer Center to meet individually with a recruiter.

Ohlone’s Transfer Center also includes a resource library with current catalogs from California State University (CSU) campuses, University of California (UC) campuses, and other colleges and universities. Workshops are available on topics such as “The Application Process,” “How to Write Your Personal Insight Questions,” and “Transfer Admission Guarantee.”

While at Ohlone, students may complete their lower division (freshman and sophomore) general education requirements and major courses prior to transfer. Many courses offered at Ohlone have been articulated with campuses of the California State University, University of California, and private institutions. Students are encouraged to meet with a counselor every semester in order to develop a specific transfer plan.

Ohlone College has also established various programs with specific universities such as Transfer Admission Guarantee and Cross Registration with California State University, East Bay and Cross Enrollment with UC Berkeley. For more information about these or other programs, please refer to Chapter 6 of this catalog or go to www.ohlone.edu/transfer.

Transfer Planning
Students should see a counselor to develop a student education plan and determine which general education courses are appropriate for their specific goals. It is important to note that some sequenced courses (such as ENGL-101A and ENGL-101B, MATH-101A and MATH-101B) may not be accepted in transfer if they have been taken out of sequence.

Before transferring to either a California State University (CSU) or University of California (UC) campus, students need to apply for an official General Education Certification which reflects completion of General Education requirements. This request needs to be made at the Office of Admissions and Records on the Fremont campus during the last term prior to enrollment at the university. In addition, students need to request that an official, final transcript is sent to the transfer institution.

Tutoring Services
The Ohlone tutoring system is college-wide, featuring a central tutorial services operation and numerous other discipline or location-specific tutoring sites. All sites give academic support to students needing extra help in understanding the concepts presented in the instructional process. Tutoring is provided for no charge to enrolled students to help them meet their academic goals.

The Tutoring Center is located in Building 3, Fifth Level on the Fremont campus (Rooms 3509 and 3511). At the Newark campus, English tutoring is located in NC1124 and Math tutoring is located in NC1102. Subject-specific tutoring is also available on both campuses.

Subject specific tutoring is offered in the following areas:

- Accounting
- Biology
- Biotechnology
- Chemistry
- Communication Studies
- Computers, Networks, and Emerging Technology; Computer Applications; Computer Science
- Deaf Studies (including English and Math for Deaf students, and American Sign Language for hearing students)
- Engineering
- English
- English as a Second Language
- Foreign Languages
- Math
- Physical Therapist Assistant
- Physics
- Registered Nursing
- Respiratory Therapist Assistant

Please refer to the Tutoring Services web page at www.ohlone.edu/tutoring for up-to-date information regarding location and available times.
Veterans’ Educational Benefits

Fremont campus, Building 7, Second Level
510-659-6199
www.ohlone.edu/veterans

Veterans, service members, or dependents of veterans may be eligible for VA education and training assistance program:

- Post 9/11 GI Bill® (Chapter 33)
- Post 9/11 GI Bill® Transfer of Entitlement (Chapter 33 TOE)
- Montgomery GI Bill®-Active Duty (Chapter 30)
- Montgomery GI Bill®-Selected Reserve (Chapter 1606)
- Survivors and Dependents Educational Assistance Program (Chapter 35)
- Vocational Rehabilitation Program (Chapter 31)

To apply for benefits, all eligible veterans, service members, and dependents need to complete an Initial Application, along with any other applicable forms such as the VA Form 22-1990 (for veterans, reservists), 22-1990E (Transfer of Entitlement), VA Form 22-5490 (for dependents), or the online form for Vocational Rehabilitation at www.benefits.va.gov/voc rehab/index.asp. Applications are available online at www.benefits.va.gov/gibill or at the Veterans Affairs Office on the Fremont campus (Building 7, Second Level). Educational benefits eligibility is determined by the Department of Veterans Affairs, not by Ohlone College. Students must check in with the School Certifying Official to go over the process and policy.

Students applying for VA benefits must have an Ohlone counselor review all previous academic transcripts to evaluate allowable credits and to prepare a comprehensive Student Education Plan (cSEP) within the student’s first semester at Ohlone.

Students receiving VA benefits must follow the comprehensive Student Education Plan and stay in good standing. Students who change their academic program; add or drop classes; or withdraw from the College must notify the Veterans Affairs Office. Students must request for their enrollment to be submitted for certification each semester or term to receive the benefit. Students who do not want to receive the benefit must pay the balance in full prior to enrolling in the next semester or by the end of current semester. A fee may be charged to the student’s account if the student does not pay the balance in full.

Veterans Resource Center

The Veterans Resource Center (VRC) opened in April 2016 and is located in Hyman Hall, Second Level, Room HH-216 on the Fremont campus. The VRC allows veterans to meet with other veterans at Ohlone, learn about various resources, and get help with classes and coursework.

Priority Registration

New students: In order to receive priority registration, veterans, reservists, and active duty members must complete Orientation and the Math and English placement models (if applicable); meet with a counselor for the comprehensive Student Education Plan (cSEP); and provide a copy of the DD-214 (other than dishonorable), NOBE, or military orders to the Ohlone Veterans Affairs Office.

Continuing/Returning Students: Priority registration will be lost if students are not in good standing with Ohlone for two consecutive terms and have completed 100 or more degree applicable units at Ohlone.

Students should contact the Veterans Affairs Office at veteransaffairs@ohlone.edu with any questions.

Waiver of Non-Resident Tuition for Covered Individual

A student who lives in California and is eligible for education benefits under Chapter 30, 31, or 33 is granted a waiver of non-resident tuition regardless of the student’s formal state of residence. A covered individual is defined as:

- a veteran who enrolls in school within three years of discharge from a period of active duty service of 90 days or more; or
- a spouse or dependent child using transferred benefits who enrolls within three years of the transferor’s discharge from a period of active duty service of 90 days or more; or
- anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship; or
- a spouse or dependent child using transferred benefits and the transferor is serving on active duty effective for courses, semesters, or terms beginning after July 1, 2017; or
- an individual using educational assistance under Chapter 31, Vocational Rehabilitation and Employment (VR&E) (regardless of the student’s formal State of residence) effective for courses, semesters, or terms beginning after March 1, 2019.

Students who initially qualify under the applicable requirements above maintain “covered individual” status as long as they remain continuously enrolled.

To request the waiver, students must submit the Non-Resident Tuition Exemption Request for Military/Veteran/Dependent form together with supporting documents (Certificate of Eligibility for Chapter 30, 33; or VAF 28-1905 authorization form for Chapter 31).

Delay in Payment from the Veterans Affairs Office

A student who provides a copy of the DD-214 Honorable Discharge with the Application for GI Bill®, a copy of the Certificate of Eligibility, or VAF 28-1905 authorization form will:

- be exempted from the five day payment requirement. No late fee will be charged to the student’s account for up to 90 days from the date the college submits the enrollment certification or until the end of the period of enrollment, whichever comes later.
- not be denied access to any resources (such as classes, libraries, or other institutional facilities) available to other students who have paid their balance or set up a payment plan.
- not be required to borrow additional funding to cover the tuition and fees while waiting for the payment.

Chapter 31 and Chapter 33 students who have a balance—which then prevents them from requesting an official transcript—can contact the Ohlone Veterans Affairs Office to request the transcript be released due to the delay in the payment from Veterans Affairs.

“GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at www.benefits.va.gov/gibill.”