The District relies primarily on the Faculty Senate for the development submitting for Board approval individual degree-applicable credit courses offered as part of an educational program approved by the California Community Colleges Chancellor’s Office. The District relies primarily on the Faculty Senate, through its Curriculum Committee, and the Curriculum Committee’s General Education and Distance Education Committees, to oversee all aspects of Program and Course Development and Review.

The Faculty Senate has established a Curriculum Committee to take the lead on the course approval process. Curriculum Committee membership consists of at least one faculty member from each Academic Division; 2 student members; the Vice President, Academic Affairs; Vice President, Student Services; Division Deans; Director of Curriculum and Scheduling and the Articulation Officer. All faculty members serving on the Curriculum Committee are voting members. All Academic Divisions have a minimum of one faculty representative and there are 2 voting student members. The Vice President, Academic Affairs; Vice President, Student Services; Division Deans; and Director of Curriculum and Scheduling and Articulation Officer are non-voting members. Faculty members serve has two-year appointments, which are staggered to provide for continuity from year to year. The chairperson is an elected faculty member who served on the committee the previous year. All Curriculum Committee members receive training as required by Title 5 Section 55100.

The course approval process of the Curriculum Committee consists of the following steps:

- A faculty member enters a new course into the CurricUNET Course and Program Approval Database Module.
- The course is screened by Curriculum Committee.
- The course is submitted to Curriculum Committee for approval.
- The approved course is sent to the Ohlone College Board of Trustees for approval at next Board meeting after the Curriculum Committee meeting.
- The course is entered into Curriculum Inventory by Curriculum and Scheduling Office staff.
- The Curriculum and Scheduling Office receives course control number from Chancellor’s Office.
- The Curriculum and Scheduling Office builds new course in Datatel Colleague with the course control number supplied by the Chancellor’s Office.