CALL TO ORDER:
3:15pm

MEMBERS PRESENT:
Robin Kurotori (Chair), Tamara Cooper, Nadia Dadgar, Larissa Favela, Emmanuel Garcia, Chieko Honma, Gary Kauf, Paul Mueller, Nancy Pauliukonis, Phoebe Pham (student), Isabel Reichert, Tim Roberts, Mike Taguchi

MEMBERS ABSENT:
Arianna Azim (student)

NON-VOTING MEMBERS PRESENT:
Bob Bradshaw, Lesley Buehler, Kimberly Robbie

OTHERS PRESENT:
Elias Barbosa, Waffa Elshawarbi (student), Heather McCarty, Katherine Michel

MINUTES TAKEN BY:
Katie Alvarez, Curriculum and Schedule Specialist

AGENDA MODIFICATIONS: (Information)
ART-100 and ART-101 were pulled for discussion.

APPROVAL OF MINUTES: (Consent/Information)
March 5, 2018 minutes
Minutes approved under consent agenda.

CHAIR’S REPORT: (Action/Information)
1. 2018-2019 Meeting Calendar (I)
   Motion to approve the proposed 2018-2019 Meeting Calendar made by Emmanuel Garcia, seconded by Nadia Dadgar. Motion carried.

2. Vote for extension of term for Chairperson (A)
   Motion to allow Robin to serve as Curriculum Committee Chair through the end of the Fall 2019 semester. Motion made by Emmanuel Garcia, seconded by Tamara Cooper. Motion carried.

ARTICULATION UPDATES:
None

SELECTED TOPICS: (Consent/Action)
None

MINOR REVISIONS: (Consent/Information)
IS-100 Survey of the Arts – Katherine Frank
IS-100 will no longer be primary course in cross-reference group (IS-100/ART-100/MUS-100/TD-100); ART-100 will be primary course.

KIN-250 First Aid and CPR – Jeff Roberts
Change class schedule description: This course incorporates standard first aid, CPR, and AED certification course content. Standard first aid, CPR, and AED certifications are optional upon successful
completion of course requirements. Revise counselor information; course assignments; methods of evaluation; textbooks.

Minor revisions approved under consent agenda.

DEACTIVATIONS: (Consent/Action)

Deactivation due to low enrollment:
CAOT-150 Computer Applications for Chemistry – Lesley Buehler

This course was proposed for deactivation a year ago, but was denied for deactivation with the intention of adding it as a corequisite for a chemistry course. The faculty has been asked to make this revision, but there hasn’t been any action.

Motion to approve made by Mike Taguchi, seconded by Emmanuel Garcia. Motion carried.

SUBCOMMITTEE APPROVALS/REPORTS:

Distance Education Subcommittee (Action):
None

General Education Subcommittee: (Action)

Reaffirmations:
- Area IIIb, Humanities and Participatory Arts: ENGL-114

Denied for New Approval:
- Area IVA, English Composition: ENGL-114

Motion to approve made by Mike Taguchi, seconded by Emmanuel Garcia. Motion carried.

SLOAC
None

COURSE REACTIVATION: (Consent/Action)
None

REQUISITES: (Action)

ATHL-244 Intercollegiate Water Polo Prep, Women – Christopher Warden
Prerequisite: Medical clearance within the last year

Motion to approve made by Tamara Cooper, seconded by Nancy Pauliukonis. Motion carried.

MAJOR COURSE REVISIONS: (Consent/Action)

ART-100/ IS-100/MUS-100/TD-100
ART-100 will be the primary course in its cross-reference grouping (ART-100/IS-100/MUS-100/TD-100).
Change catalog description: Art, music, and theatre are explored in this course through discussion, historical review, and contemporary issues. The purpose of this course is to increase student's understanding and enjoyment of the arts. The course is taught by three instructors, one from each discipline. Change class schedule description: This course will allow students to increase their understanding and enjoyment of art, music, and theatre. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

ART-101 Art: An Introduction – Katherine Frank
Change catalog description: This course is a survey of the visual arts, such as painting, sculpture, architecture, and performance art. Students will be introduced to the various functions of art in our society and learn to be more critical observers. Change class schedule description: This course provides a survey of the visual arts, including painting, sculpture, architecture, and performance art. Revise
counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks; supplies.

**BIOT-113 GMP/GLP and Writing SOPs – Laurie Issel-Tarver**
Revise course assignments; methods of evaluation; methods of instruction.

**BRDC-144 Sports Broadcasting – Gary Kauf**
Remove advisory: BRDC-134, BRDC-136, BRDC-138, BRDC-141, BRDC-142, BRDC-148, or BRDC-152. Change catalog description: An introductory course for students interested in sports and being part of a broadcast production team. Students will operate cameras, produce, direct and or host sports broadcasts. Change class schedule description: An introductory course for students interested in sports and being part of a broadcast production team. Students will operate cameras, produce, direct and or host sports broadcasts. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks; supplies.

**CNET-172 CCNA Security – Jim Pham**
Change units from 2.00 to 3.00. Change lecture hours from 27.00 to 36.00; change lab hours from 27.00 to 54.00; change total contact hours from 54.00 to 90.00. Change catalog description: CCNA Security equips students with the knowledge and skills needed to prepare for entry-level security specialist careers. CCNA Security aims to develop an in-depth understanding of network security principles as well as the tools and configurations required to secure a network. The course prepares students for the Cisco CCNA - Security certification exam. Change class schedule description: Students will learn network security principles and tools and configurations required to secure a network. The course includes preparation for the Cisco CCNA Security certification exam. Revise student learning outcomes; methods of evaluation; textbooks.

**IS-110 Introduction to Ethnic Studies – Elias Barbosa**
Change grading option from GR to GC. Remove advisory: “Eligible for.” Change field trips from Not Required to May be Required. Change catalog description: This course offers an interdisciplinary approach to racial and ethnic relations, primarily situated in a sociological analysis of race, ethnicity, and racism. Students will examine the cultural, political, and economic practices and institutions that support or challenge ethnic inequalities, as well as historical and contemporary patterns of interaction between various racial and ethnic groups. This course introduces students to some of the historical experiences of selected ethnic minority communities in the United States. There is an emphasis on how these experiences affect how minorities view themselves in relationship to the larger United States society. Change class schedule description: This course provides an introduction to social and historical experiences of selected minority communities in relation to the larger United States society. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**PS-105 Introduction to Comparative Politics – Katherine Michel**
Change title from Comparative Government. Change catalog description: This course uses comparative analysis to study different kinds of political systems, including their institutions, processes, and policies; the environments in which they occur; the problems they face; and their consequences. Change class schedule description: Students will learn about governmental institutions, political processes, socio-economic development, and contemporary issues in countries around the world. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**SOC-102 Social Problems – Jennifer Jovel**
Change title from Social Problems of a Diverse Society. Change field trips from Not Required to May be Required. Change catalog description: This course analyzes the nature and characteristics of social problems within the context of sociological theory. The course examines four major areas of social problems. First, the course explores social problems of behavioral deviance, such as those related to sexual behavior, alcohol and drugs, violence, and crime. Second, the course examines social problems of inequality, including economic, racial/ethnic, gender, and sexual orientation inequalities. Third, the course looks at problems of social institutions, such as problems situated in health care, the criminal justice system, and the family. Fourth, the course analyzes social change and global social problems, including
those related to urbanization, the environment, and war. This course introduces theoretical frameworks for understanding the causes and effects of social problems, as well as potential solutions for social problems. Change class schedule description: This course provides a study of social problems related to deviance, inequalities, institutions, and global issues. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**SOC-103 Social Science Research Methods – Jennifer Jovel**
Change catalog description: This course introduces students to research methods used in the social sciences. Students will examine critical issues and techniques in research design, data collection, and data analysis. The course also investigates the ethical responsibilities of social science researchers. This course contains a lab component that provides students with practical experience in evaluating and conducting social science research. Change class schedule description: This course introduces students to the basic steps and techniques used in social science research. Revise course assignments; methods of evaluation; methods of instruction; textbooks.

**SOC-105 Marriage and Family – Jennifer Jovel**
Change grading option from GR to GC. Change field trips from Not Required to May be Required. Change catalog description: This course examines the family as a social institution and includes an analysis of historical and recent changes. Students will study the present nature of marriage and family, and the socio-cultural and economic forces shaping these changes. Emphasis is placed on understanding interpersonal relationships, gender roles, mate selection, marital and parental roles, as well as variations of family structures. Change class schedule description: This course includes a study of mate selection, marital roles, and parental roles within the family and society in historical and current contexts. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**SOC-108 Social Inequalities – Jennifer Jovel**
Change field trips from Not Required to May be Required. Change catalog description: This course focuses on various forms of social inequalities that exist within the United States. The course examines patterns of economic, status, and political inequalities on the basis of multiple, and intersecting, factors such as social class, gender, sexual orientation, and race/ethnicity. The course analyzes classical and contemporary explanations of inequalities and the consequences of inequalities on individuals and groups. The course also explores social mobility and changes in the systems of inequalities. Change class schedule description: This course provides a study of social inequalities on the basis of various factors such as social class, gender, sexual orientation, and race/ethnicity. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**Motion to approve all major course revisions except ART-100 and ART-101 made by Larissa Favela, seconded by Nadia Dadgar. Motion carried.**

Regarding ART-100: Kimberly pointed out that (in addition to the proposed revisions) ART-100 is also being proposed to be the primary course in its cross-reference grouping. Questions were raised about the implications of making ART-100 the primary course and how that might impact each of the departments included in the cross-reference grouping (ART, IS, MUS, TD). Specifically, there were concerns about enrollment and FTES.

**Motion to approve ART-100 revisions and to approve ART-100 as the primary course in its cross-reference grouping as noted above. Motion made by Emmanuel Garcia, seconded by Phoebe Pham. Motion carried.**

Regarding ART-101: Isabel recommended replacing the word “appreciation” to “understanding” to make SLO #4 a cognitive outcome rather than emotional. Robin confirmed that the course originator (Katie Frank) is open to this recommendation. There was a discussion about the definition and interpretation of the word “appreciation.”

**Motion to approve ART-101 with changes to SLO #4 as described above. Motion made by Nadia Dadgar, seconded by Emmanuel Garcia. Motion carried.**
NEW COURSES – CREDIT: (Action)

ATHL-244  Intercollegiate Water Polo Prep, Women – Christopher Warden
108.00 hours lab
Units: 2.00
Accepted for Credit: CSU
Prerequisite: Medical clearance within the last year
This course is designed to prepare intercollegiate athletes for the rigor and intensity of the championship season. Areas of emphasis will be on total body sports specific conditioning as well as skills and strategies of the sport. Repeatable 3 times, per Title 5 section 55041(a)(2). (GC)

Justification statement given by Kimberly Robbie (on behalf of Chris Warden): Currently, the college offers intercollegiate prep courses for many sports. ATHL-244 will fill the need to prepare students for water polo.

Motion to approve ATHL-244 made by Mike Taguchi, seconded by Emmanuel Garcia. Motion carried.

WS-110  Introduction to Lesbian, Gay, Bisexual, and Transgender Studies – Kyle Livie
54.00 hours lecture
Units: 3.00
Accepted for Credit: CSU
Advisory: ENGL-101A
This course is an interdisciplinary, multicultural exploration of Lesbian, Bisexual, Gay, and Transgender (LGBT) people, focusing on the historical, cultural, and social contexts of LGBT life. Using primary and secondary texts from a range of fields in the humanities and the social sciences, students will consider the histories of LGBT people/communities as well as contemporary LGBT politics and society; theories about sexuality and sexual identity; and cultural production including literature, film, and other genres in mass culture. (GR)

Justification statement given by Heather McCarty (on behalf of Kyle Livie): Currently, Ohlone does not offer any LGBTQ courses. Offering WS-110 is aligned with the values and mission of the college. If approved, WS-110 will be included on the social justice studies ADT, and will be cross-referenced with the IS and HIST departments. The Curriculum Committee agreed that “Queer” should be added to the course title, catalog description and class schedule description; the proposal will be sent back to the originator for revisions.

Motion to approve WS-110 made by Emmanuel Garcia, seconded by Phoebe Pham. Motion failed.

NEW COURSES – NONCREDIT: (Action)

BSM-910A  Communication in the Workplace – Lesley Buehler
9.00 hours lecture
This noncredit course introduces the key elements for communication in the professional workplace. The course is beneficial for students seeking to improve their interpersonal communication skills. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910B  Writing Skills for Managers – Lesley Buehler
9.00 hours lecture
This noncredit course is designed to provide students with the skills necessary to effectively write various business documents. This course is beneficial for students seeking to improve their written communication skills in the workplace. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910C  Attitude in the Workplace – Lesley Buehler
9.00 hours lecture
This noncredit course introduces the key elements for attitude in the professional workplace. This course is beneficial for students seeking to improve their ability to communicate a positive attitude while at work. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)
BSM-910D  Decision Making and Problem Solving – Lesley Buehler
9.00 hours lecture
This noncredit course introduces the key elements for decision making and problem solving in the professional workplace. This course is beneficial for students seeking to improve their decision making and problem solving skills. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910E  Managing Organizational Change – Lesley Buehler
9.00 hours lecture
This noncredit course introduces the key elements for managing organizational change in the professional workplace. This course is beneficial for students seeking to improve their understanding of how to manage organizational change. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910F  Stress Management in the Workplace – Lesley Buehler
9.00 hours lecture
This noncredit course is designed to acquaint students with key elements of stress management in the workplace. This course is beneficial for students seeking to improve their skills in recognizing and managing stress. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910G  Team Building – Lesley Buehler
9.00 hours lecture
This noncredit course is designed to provide students with an understanding of how teams work together, and common problems teams encounter and how to solve them. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910H  Time Management – Lesley Buehler
9.00 hours lecture
This noncredit course is designed to introduce students to time management principles and specific tools that assist in making the most efficient use of time. This course is beneficial for students seeking to improve their time management skills. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910I  Conflict Resolution – Lesley Buehler
9.00 hours lecture
This noncredit course is designed to introduce students to the meaning of conflict, the causes of conflict, and strategies for resolving interpersonal conflict. This course is beneficial for students seeking to improve their conflict resolution skills. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910J  Values and Ethics – Lesley Buehler
9.00 hours lecture
This noncredit course is designed to acquaint students with the importance of values and ethics in the workplace. This course is beneficial for students seeking to improve skills in interpreting how values influence actions and evaluating the impact of ethical behavior. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

BSM-910K  Customer Service – Lesley Buehler
9.00 hours lecture
This noncredit course covers key skills and attitudes necessary to effectively meet the customer’s need and teaches students best practices for the importance of values and ethics in the workplace. Not applicable to associate degree. Repeatable = Unlimited times, per §55002(c)(4) (NG)

Robin shared that the college is making progress toward its ability to offer noncredit courses.

Motion to approve all noncredit courses made by Gary Kauf, seconded by Emmanuel Garcia. Motion carried.
DEGREES/CERTIFICATES: (Action)
Deactivated Degrees and Certificates:
None

Revised Degrees and Certificates:
None

New Degrees and Certificates:
None

Deactivated Certificates and Degrees:
None

Revised Degrees and Certificates:
None

New Degrees and Certificates:
None

ISSUES: (Action/Information)
None

ANNOUNCEMENTS:
• Screening Meeting: Monday, April 16, 2018, 3:00pm-5:00pm, Fremont campus 7104
• Next Issues Meeting: Monday, May 7, 2018, 3:00pm-5:00pm, Fremont campus 7104 and Zoom Video Conference

ADJOURN:
4:14pm