1. Review minutes from our Dec. meeting (attached)

2. Program vs. Department (discuss book, *Redesigning America’s Community Colleges*)

3. PR Templates from other colleges
   a. Sacramento City College (attached)
   b. Gavalin College (attached)
   c. Others?

4. Data considerations for review
   a. Equity Data?
   b. Enrollment Data?
   c. Completion Data?
   d. SLOs?
   e. Other data needs?

5. Next meeting via Zoom
# Program and Services Review Temporary Taskforce (draft)

Jan. 30, 2020 | 11:30am-12:30pm | Rm. 3313

**Present Committee Members:** Alisa Omeragic, Brenda Arteaga Reynoso, Larissa Favela, Emmanuel Garcia, Laurie Issel-Tarver, Jesse MacEwan, Matthew Ng, Jeremy Penafort, Rachel Sherman, Ghada Al-Masri

**Absent Committee Members:** Chris Dela Rosa (Ex-officio), Andrew LaManque (Ex-officio), David Schurtz, Robert Smith, James Keogh, Timothy Roberts, Vy Le

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion &amp; Action Taken</th>
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<tr>
<td>1. Review minutes from Dec. 2019 meeting.</td>
<td>No changes to the draft minutes from Dec. 2019.</td>
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<td>2. Review charge of the Temporary Taskforce</td>
<td>Reviewed the Program and Services Review Temporary Taskforce charge and goals. Committee focused on clearly articulating the recommendation we will make to College Council and Faculty Senate.</td>
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| 3. Program vs. Department (discuss book, *Redesigning America’s Community Colleges*) | Emmanuel & Ghada discussed the key findings of this book and the approach to looking at programs & departments through Guided Pathways.  
**Program** = Degree path  
**Department** = Discipline area that may have multiple degree paths/outcomes. |
| 4. PR Templates from other colleges  
- Sacramento City College  
- Gavalin College | Discussed the PR templates. Rachel Sherman particularly appreciated the template from SCC because it incorporated SLOs and PIOs. Gavalin incorporates EEO data into their program review as well. In these examples PR integrates all college initiatives to provide a more holistic understanding of the challenges and opportunities in each program. |
| 5. Data considerations for review  
- Equity Data  
- Enrollment  
- Completion  
- SLOs  
- Other data needs? | Discussed the value and need for this data as well as financial costs and financial need, as well as productivity and program goals.  
**Action Steps**--  
Ghada will send out a shared document for folks to add other data metrics they think are important to include. We will review these items and come to agreement at our March 6th meeting |
6. **Next meeting** | **Next Meeting:**  
Friday, March 6, 2020 from 10am-11am  
**Room:** 3313  
Complimentary Tea/coffee and tea sandwiches/ snacks will be provide

*Prepared by Ghada Al-Masri*