Welcome to MyOhlone, your student portal! Log in using the same log in and password you would use to log into WebAdvisor. This user guide will direct you on registration and account information. For other aspects of MyOhlone, those areas will provide instruction on how to view and interpret the information.

This is your home screen once you have logged in. You can use the side menu or the front menu to maneuver through MyOhlone.
Verify student information is valid and accurate.

Students must complete the required agreements before registration every semester.

To register for classes if you have a Student Education Plan (created with a counselor)

To register for classes, click on Search for Classes if you do not have a Student Education Plan.

Schedule of Classes
You can search for classes by either typing the class in the search bar or click one of the radial buttons to either select by class schedule or by catalog description.
Select the Term

Select the Subject from the drop-down menu

Subject drop down menu
Are you searching for classes on a specific day, time, location, or a noncredit course? Select your preference.

Days Of Week
- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

Location
Select Location

Time Of Day
Select Time Of Day

Time Starts by
hh:mm AM/PM

Time Ends by
hh:mm AM/PM

Noncredit Course Types
Select Course Types

Clear  Search

A list of classes in that particular subject will populate with the class information. For detailed class information click on the class link. If you do not wish to view the class information (it is recommended that all students review the class information), click the add to schedule.
Once you have selected Add from the previous screenshot, you will need to go to Register for classes to complete registration. Click Register Now. You will get popups with directions, such as “Must complete Required Agreements”, “Must upload vaccination card” (for on campus classes), “Must complete prerequisite”, etc. If you have not met the prerequisite at Ohlone, but have taken it at another institution, you must contact the Counseling department.

Messages You May Receive During Registration
If you are eligible to register, you will see the Register button
If you are trying to register after classes began and before the last day to add with an add code, you will receive this popup box.

If you are attempting to enroll in a class that you have not met the prerequisite for, you will receive this message. If you have met the prerequisite at another institution, you will need to take your transcript from that institution to counseling for prerequisite clearance.

You will receive a red message when you have two or more classes that conflict with each other. If there is a 5 minute overlap, you will need to complete a Petition for Approval of Overlapping Classes. This form needs to be signed off by the instructor of the class that you will miss 5 minutes of class and their division dean. Please make sure to open the classes information to see full meeting times and potential lab times.
To view your balance, go to Financial Information. You can view your past balances and current balance.
Proceed to Processor (button) to either pay the balance or set up a payment plan. If you are receiving a tuition waiver, you will still have the student fee’s to pay.

Make a Payment

Use this page to make a payment on your account

No account balance to pay.

Account Activity

View your financial activity

Alert:
Payments are due at the time of registration. You have 7 days from the time of your most recent registration activity to complete your enrollment and student fees payment arrangements. You must either pay now, or select a payment option from below within 07/15 7 days period. If you do not do this, you may be dropped from your classes due to non-payment. For a list of student programs that will not be dropped due to non-payment to view our frequently asked questions please visit the Cashier’s Office.

Make sure when you choose a payment plan that you have dropped any classes you do not plan on attending, or you will be held financially responsible for those classes.

To pay with Payment Plan, please go to Payment Plan.
## Charges

<table>
<thead>
<tr>
<th>Section</th>
<th>Course Title</th>
<th>Billing Credits</th>
<th>Days</th>
<th>Times</th>
<th>Classroom</th>
<th>Instructor</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGR 115-01</td>
<td>Engineering Graphics &amp; Design</td>
<td>4.00</td>
<td>T</td>
<td>08:00 AM</td>
<td>Online</td>
<td>S. Arlaud</td>
<td>Enrolled</td>
</tr>
<tr>
<td>ENVS 108-01</td>
<td>Introduction to Environmental</td>
<td>3.00</td>
<td>TBD</td>
<td>Online</td>
<td>Online</td>
<td>J. Wernick</td>
<td>Registered</td>
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## Winners

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Governors Grant C</td>
<td>-$322.00</td>
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## Fees

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Activity Fee</td>
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<tr>
<td>Electronic Access Fee</td>
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<tr>
<td>Health Services Fee</td>
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## Financial Aid

<table>
<thead>
<tr>
<th>Award</th>
<th>Awarded</th>
<th>Term</th>
<th>Disbursed</th>
<th>Anticipated</th>
<th>Other Terms</th>
<th>Loan Fee</th>
<th>Currently Eligible</th>
<th>Comment</th>
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<tbody>
<tr>
<td>CAIL GRANT B</td>
<td>$416.00</td>
<td>2021 Spring Semester</td>
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<td>FEDERAL FELL GRANT</td>
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<tr>
<td>CHAFES Aid Emergency Funding (2nd Relief Package)</td>
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<td>2021 Spring Semester</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>$1,781.00</td>
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## Reference

<table>
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<tr>
<th>Voucher</th>
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<th>Description</th>
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## Balance

- $500.00