College Council Meeting Minutes
January 25, 2021

MEMBERS PRESENT:  Eric Bishop  Tony DiSalvo
                    Milton Lang  Shairon Zingsheim
                    Chris Dela Rosa  Darline Gunsauls
                    Mike Leib  Matthew Ng
                    Krina Shah  Jeff Roberts
                    Larissa Favela  Sheryl Einfalt
                    Susan Myers  Katherine Michel
                    Samir Abboud  Marco Escalante
                    Mark Young  Delphyne Rollins

MEMBERS ABSENT:  Sabrina Panjwani  James Keogh
                  Jennifer Zhou

OPEN MEETING:

1. Roll Call

A new Student Services Administration representative was present for the meeting. Ghada Al-Masri was introduced. It was also introduced that Susan Myers will occupy the seat of member Jesse MacEwan during his spring 2021 absence.

Approval of the December 7, 2020 College Council Minutes

The December 7 minutes were approved by all members present with an abstention from member Michel. Member Myers joined meeting after approval of minutes.

2. Administrative Procedure 2343
   - Eric Bishop, Superintendent/President and College Council Co-Chair, presented AP 2343: Board Proclamations as a second reading for endorsement.

   **MOTION:** Moved/Einfalt; Second/Favela to endorse AP 2343 as is. The motion was approved by all members present with no abstentions.

3. Administrative Procedure 4230
   - Mike Leib, Dean of Enrollment Services and College Council member, presented AP 4230: Grading and Academic Record Symbols draft as an informational item.
     - It was noted that after reviewing the most recent Community College League of California (CCLC) template, additional non-evaluative grade symbols: EW – excused withdrawal and SP – satisfactory progress were added. Including additional Title 5 reference 55024 and descriptions for non-evaluative grade symbols. The proposed changes to Administrative Procedure 4230 were presented to Faculty Senate on November 18, 2020 and are to be presented for endorsement at the February 3 Faculty Senate meeting with hope to be included in the 2021-2022 Ohlone Catalog.
Question: In regard to non-evaluative grade symbol RD – report delayed, its description states that this is assigned by the registrar only. Since we do not have this position, would it be a good idea to change that to reflect Dean of Enrollment Services?  

Comment: Titles vary from college to college but officially the Dean of Enrollment Services does carry the role of the registrar. I am wondering if using registrar is cleaner rather than the Dean of Enrollment Services in case that title was to ever change, it could possibly put us out of sync with an AP. I do understand registrar is not the official title but the official role of Dean of Enrollment Services, so I wonder if registrar would still be appropriate.  

Comment: I agree with using registrar. You notice that registrar is not capitalized in AP 4230, so that description is really about the role than an actual title of a position. I do add that this language was borrowed from CCLC.

4. 2020-25 Strategic Plan – Action Plans
   • Mike Bowman, Executive Dean of Research and Planning and ALO, presented the 2020-25 Strategic Plan with Action Plans draft as a formal first reading.
     o An update on the draft action plans document supporting the 2020-25 Strategic Plan was last presented to College Council on November 23, 2020. Please see 2020-25 Strategic Plan Final with Action Plans Draft for a detailed overview of the annotated changes from that drafted document in yellow highlight. At that time, it was encouraged to have everyone review the drafted document to help identify if any of the proposals seemed reasonable, unreasonable, addressed the objectives, or if they suggested things that were already being done at the College. It was noted that no substantial changes were made to the initial draft. This item will be presented as a second reading for endorsement at the February 8 College Council meeting.

5. COVID-19 Impact
   • Eric Bishop, presented an update on the topic.
     o It was noted that Governor Newsom lifted California’s COVID-19 stay-at-home orders on Monday, January 25 based on case numbers and rates of positive test results for coronavirus infections. Conversations have begun to what that means for Ohlone College. Effective January 1, 2021, Cal/OSHA released new regulations for businesses and employers that would include significantly more strict contact tracing protocols. Based on the new regulations, Ohlone has set up a number of Zoom trainings where everyone will have the opportunity to participate in the required training to fulfill that mandate. The entire program can also be found on: https://www.ohlone.edu/rtc/covid-prevention-program-cpp. The College has offered partnership with Alameda County to operate as a COVID-19 vaccination site and will resume hosting as a COVID-19 testing site beginning late February or early March 2021.
     o Question: Is there any perspective on when we will be reimplementing the screening stations at both Fremont and Newark campuses?  
       Answer: Yes. Tentatively, we are considering reimplementing the screening stations with new protocols on February 1 for Newark and February 15 for Fremont. More information is to follow.  
       Question: In regard to Ohlone having submitted to be a vaccination site and considering the county’s different vaccination tiers. Do we have any perspective from a vaccination prioritization standpoint, where community college faculty, staff, etc. fit into that equation?  
       Answer: That is a very interesting conversation because you often times hear two separate sentences. Sometimes they say open schools or open colleges and universities. I believe they are primarily referring to K-12 due to the pressure from parents. In terms of colleges and universities, both the governor and the President are talking about how quickly we need to open schools. Ultimately, when we are able to open back up, we will make sure that we open up safely so that we do not create a space for a new spike but unfortunately, it has not yet been made clear as to what tier community college faculty and staff fit into that equation.
6. Fixed Flex Friday / Learning College Week Activities

- Eric Bishop lead a conversation surrounding Spring Semester 2021 Fixed Flex Friday and Learning College Week (LCW) activities held between Tuesday, January 19 and Friday, January 22.
  
  **Comment:** I will provide a brief update on what transpired on Friday. The day started with the State of the College by Dr. Bishop, followed by guest speaker Dr. Joy DeGruy. Faculty then broke out into separate breakout sessions to continue the conversation from Dr. DeGruy's presentation, while the remainder of the College attended a Speed of Trust workshop. We all came back together to hear guest speaker Dr. Bertice Berry. Faculty then, attended the Faculty Senate/UFO Meeting, leaving all others with the option to attend the online interactive mindful meditation session. The State of the College garnered 332 attendees. Dr. Joy DeGruy garnered 326. A combined total of 124 were garnered for the faculty breakout sessions that followed. 266 for Dr. Bertice Berry and 124 for the Faculty Senate/UFO Meeting. I have received 25 official responses in my faculty evaluations. I am hoping for more. In the next couple of weeks, I will participate in debrief sessions with many workshop meeting facilitators to get perspective on what they thought went well and what did not. The idea is to gather all of this feedback to help us evolve as we move forward. **Comment:** I will say that in my 17 years at the College, this past Fixed Flex Friday was hands down the best. I truly enjoyed guest speakers Dr. DeGruy and Dr. Berry. I felt the day was very valuable. **Comment:** I did want to say both guest speaker sessions were great! I laughed and almost cried. I really want to thank Jeff and Susan for keeping our UFO and Faculty Senate meetings so fluid and tight. I felt it was meaningful and a really good way to end the day and a great start to the spring semester. I am very grateful for everyone who contributed to making it a great day. I appreciate it.

  **Comment:** For two consecutive semesters now, we have not provided division or department time on Fixed Flex Friday. However, I have not received any feedback on evaluations saying those are missed. I just want to make sure we continue to be strategic around what we use that time for. Fridays – because of the mandatory nature and how it is setting up for success for the semester, is really valuable real estate. **Comment:** I would like to say how much I really loved the guest speakers we had Friday and also in Fall Semester 2020. The opportunity to interact in what felt really meaningful discussion and dialogue, for me, felt a lot more like an opportunity for us to build community. Ohlone was pretty small for a while, with a lot of the same people. In over the most recent years, we have had a lot of people join the Ohlone community, and I just felt like it was a really valuable way for us to interact, to create that more community family feeling that I think has not been as strong as it has been in years past. So, that felt really great to me. Dr. Bishop, I really wanted you to hear that and that I really appreciated it. **Comment:** Thank you. **Comment:** I really appreciate that comment because we are trying to build something extremely special at Ohlone. Families have issues, challenges, and at times trip and stumble. To me the Speed of Trust presentation was phenomenal. It gave us tangible tools that we can use to fix our relationships when they go sideways. I truly enjoyed listening to Sandy deliver that exceptional presentation and answering questions on how we can communicate with one another and fix our relationships to stay connected and maximize our opportunities to serve each other and our students. Those cards and those tools at our fingertips, are a beautiful thing. I just thought that it was a great ending to a wonderful day. Kudos to Shairon and the team. Outstanding! **Comment:** I really enjoyed listening to Sandy deliver that exceptional presentation and answering questions on how we can communicate with one another and fix our relationships to stay connected and maximize our opportunities to serve each other and our students. Those cards and those tools at our fingertips, are a beautiful thing. I just thought that it was a great ending to a wonderful day. Kudos to Shairon and the team. Outstanding! **Comment:** Friday was an extremely enlightening experience for me. Starting with Dr. DeGruy. We talked about inclusivity and acceptance. So personally, Dr. DeGruy's presentation helped me realize how to be open to acceptance and inclusivity by understanding axiology. For me it was an invaluable presentation. In regard to the Speed of Trust workshop, I currently have in my hands the cards provided because I am working on trying to figure out a conversation. I believe this will help create those courageous conversations needed to be had. Just a big thank you to everybody that was involved and a part in putting all of that together.
Planning and Decision-Making Handbook (PDMH) Subcommittee

- Jeff Roberts, faculty member and College Council Co-Chair, presented an update of the PDMH subcommittee status.
  - It was noted that the Planning and Decision-Making Handbook subcommittee has met on December 17, 2020, January 7, 2021, and January 14, 2021, with a forthcoming meeting scheduled on Thursday, February 4, 2021. A significant item that has evolved from the initial meeting was the desire to ask for assistance with regard to shared governance, participatory governance, and decision-making across a college and district. On Thursday, March 11, 2021, from 10:00 am to 12:00 pm, all subcommittee members will attend a virtual Collegiality in Action training session. This is a joint program of the Academic Senate and Community College League (ASCCC) that helps districts and colleges successfully implement state law and regulations that call for effective participation by faculty, staff and students in district and college governance. The invitation will be extended to College Council and Faculty Senate members with hopes that they can attend. Subcommittee members have reached out to former President Browning, College Council Co-Chairs; Kuehner and Exner, and Dr. Jim Wright for perspective and insight regarding planning and decision-making. The goal is to present a drafted Planning and Decision-Making Handbook for a first reading at College Council and Faculty Senate by December 2021.

College Council Committee Presentations

- Jeff Roberts, presented this topic.
  - It was noted that College Council By-Laws reflect that all College Council Committees are to report to College Council once annually. In November 2020, the International Education Committee presented to College Council, leaving the remaining five committees still to present. The College Council Committee 2020-2021 Presentations Schedule Draft was proposed as a guide to schedule the remaining committees during Spring Semester 2021. All members present approved the drafted schedule. Member Roberts will communicate with each College Council Committee Co-Chair to finalize a presentation schedule on the remaining College Council meeting dates.

College Council By-Laws

- Jeff Roberts, presented this topic.
  - It was noted that the College Council By-Laws have not been updated since February 2018. College Council members are encouraged to critically review the by-laws for any necessary editorial items. College Council Co-Chairs, Dr. Eric Bishop and Jeff Roberts, and Interim Faculty Senate President, Susan Myers, will spearhead efforts to update the by-laws.

Heard it Through the Grapevine / Looping / Suggestions for Future Topics

- No items were shared.

ADJOURNED: 4:21 pm

Spring 2021 Meetings: Via Zoom, Mondays at 3:00 – 4:30 p.m. (unless noted)

- January 25
- February 8
- February 22
- March 8
- March 29
- April 12
- April 26
- May 10