

OHLONE COMMUNITY COLLEGE DISTRICT
43600 Mission Boulevard, Fremont, CA 94539
Conducted via Zoom

College Council Meeting Minutes
February 8, 2021

APPROVED

MEMBERS PRESENT: Chris Dela Rosa Mark Young
Delphyne Rollins Matthew Ng
Eric Bishop Mike Leib
Ghada Al-Masri Milton Lang
Jeff Roberts Samir Abboud
Jennifer Zhou Shairon Zingsheim
Katherine Michel Sheryl Einfalt
Krina Shah Susan Myers
Larissa Favela Tony DiSalvo
Marco Escalante

MEMBERS ABSENT: James Keogh
Sabrina Panjwani

OPEN MEETING:

1. Roll Call

Approval of the January 25, 2021 College Council Minutes

The January 25 minutes were approved by all members present with no abstentions.

2. 2020-25 Strategic Plan – Action Plans

- Mike Bowman, Executive Dean of Research and Planning and ALO, presented the second reading of the proposed [2020-25 Strategic Plan with Action Plans](#) for endorsement.
 - It was noted that three minor edits were made to the January 25 document that included the addition of target dates to Action Plans 8, 9 and 12 in Goal 1, Objective 5.

MOTION: Moved/EINFALT; Second/SHAH to endorse the revised 2020-25 Strategic Plan with Action Plans as is. The motion was approved by all members present.

- **Comment:** We do assess and revise action plans annually. During that given time you will be granted the opportunity to assess any action plan you feel could be stated in a better way or perhaps needs a different target date. This year's action plan assessment will be in October 2021.

3. Local Recommendations to Statewide DEI Task Force Strategies

- Eric Bishop, Superintendent/President and College Council Co-Chair, presented the [DEI Strategy Forum Schedule](#).
 - It was noted that the forum schedule was designed around the College's course offering blocks and would be held beginning Monday, February 22 through Friday, February 26. The series of forums provide all constituents equal opportunities to join and participate in facilitated college-wide conversations surrounding the [Local Recommendations to Statewide DEI Task Force](#)

[Strategies](#). Members of the community, students, faculty and staff are encouraged to attend and share thoughts, perspective, and feedback. Constituents do not need to attend each forum but may do so if their schedules permit.

- **Comment:** Dr. Melissa Cervantes, Executive Dean of Equity, Inclusivity and Campus Diversity joined the College on February 1 and will be a part of the college community efforts on creating a fully diverse, inclusive and equitable institution.

4. [IEPI-PRT](#)

- Chris Dela Rosa, Vice President of Administrative and Technology Services, presented an update on the Institutional Effectiveness Partnership Initiative (IEPI) Institutional Innovation and Effectiveness Plan (I & E Plan).
 - Please see the [IEPI Update](#) for a detailed overview of the plan. It was noted that the I & E Plan is set to advance institutional effectiveness in those areas of focus with which the College asked for assistance. This plan is written by the College for the College. The College initially submitted assistance in three areas of focus: Staffing Plan, Resource Allocation Model, and Enrollment Management. After the IEPI-PRT first and second visits, the team strongly recommended that Ohlone include Participatory Governance and Integrated Program Review as additional areas of focus in order for the other three areas to be successful. On February 2, feedback was provided from IEPI related to the context of the plan. After reviewing the suggested recommendations, the finalized [I & E Plan](#) was resubmitted to the IEPI-PRT Board. The College has been given until December 2021 to complete the action steps required to achieve the objectives in each area of focus, including the application of the restricted funds allocated to help address the Staffing Plan, Resource Allocation Model, Enrollment Management, Participatory Governance and Integrated Program Review. Status updates on each of the areas of focus regarding the IEPI I & E Plan will be provided at future College Council meetings.
 - **Comment:** I would like to thank everyone's dedication in writing the goal objectives and the I & E Plan. Truly appreciate all of your hard work and quick turnaround. **Comment:** A concern that I had was with the title of Participatory Governance. I am just curious if this is a change in terminology that came from the Chancellor's Office or if this word had been chosen in lieu of Shared Governance. **Comment:** Participatory Governance came from the IEPI-PRT visiting team due to AB 1725. The term Participatory was not chosen by Ohlone.

5. [Guided Pathways](#)

- Larissa Favela, faculty, College Council member, and Guided Pathways Co-Chair presented a Guided Pathways update.
 - Please see [Guided Pathways Spring 2021](#) for detailed GP activity update. It was noted that at the October 26, 2020 College Council meeting, Guided Pathways (GP) presented their 2020-2021 goal that focused around building awareness across campus, gaining buy-in, and having facilitated conversations around its purpose, impact and implications for the College and our students. Including the usage of appreciative inquiry to explore integrative approaches on the implementation of breaking down silos that may arise. GP is actively collaborating with many groups from across the campus for assistance. Classified Staff help with identifying workshops that can be implemented for individuals focusing on professional development. Faculty have been assisting with degree mapping, program review and interest area development. GP has been having conversations with administration involving professional development, facilitating conversations, revising and adopting policies, process and procedures and really working towards having the student voice be more involved throughout the entire process.
 - **Comment:** I would like to express my gratitude to the task force and to those across the campus who have not only been a part of the Guided Pathways conversations but who have also been very forthcoming with their contributions concerning the self-assessment document (SOAA). I truly appreciate the collaborative efforts from everyone. Thank you.

6. Return to Campus – COVID-19 Recovery

- Shairon Zingsheim, Vice President of Human Resources and Training, presented this topic.
 - It was noted that in December 2020, Ohlone was required to close all limited in-person services due to the Regional Shelter-in-Place (SIP) order. During that time, Cal/OSHA created new workplace safety and health regulations for businesses and employers. Ohlone has created an entirely new plan that complies with Cal/OSHA's new regulations. Training has been provided to most classified employees and managers and will be required for all faculty before returning onto campus. The entire [COVID Prevention Program](#) is available online. Under the new regulations, Ohlone has ensured that the College's ventilation system is adequate, symptom screening screeners have been trained under the new procedure, hand sanitizers are installed and easily assessable around campus, safety monitors are strategically placed around campus to ensure safety protocols continue to be followed, and obtaining negative COVID -19 results to those students and employees required to be on campus. The Newark Center for Health Sciences and Technology has successfully resumed its limited in-person services on Monday, February 1. The Fremont Campus plans to resume its limited in-person services beginning Tuesday, February 16 from 8:00 AM to 3:30 PM, Monday through Thursday. The Fremont Student Study Center plans to re-open with extended hours on Tuesday, February 16. 9:00 AM to 7:00 PM Monday through Friday and 10:00 AM to 4:00 PM on Saturday and Sunday. The study center will be managed and overseen by an Ohlone alumni that will serve as the COVID Project Supervisor. A Return to Campus (RTC) committee has been formed to assist with ongoing discussions involving policies, protocols, training, updates and proposals. RTC has been accepting spring proposals for non-instructional projects that do not involve teaching in a classroom, i.e. science kit pickups and drop offs. Those proposals are reviewed by RTC Chairs at their weekly Thursday meetings. The purpose of the proposal review is to maintain a schedule of the many projects being held on campus. A new logistics team will meet with departments to help plan for physical return. The motivation behind RTC, is to safely prepare every workplace for when employees return back onto campus.
 - **Question:** Students have asked if there were any plans for a Newark Student Study Center? **Answer:** We were trying to preserve the Newark Center with a main focus on our labs, but if students have been asking, we will look into the request, thank you. **Question:** Is there anything that we are putting into place to help orient students when coming back? **Answer:** We have considered adopting a similar process as Robert Gabriel, Dean of Health Sciences, to when we bring students back onto campus. This would include but not limited to, providing students an orientation that would assist with identifying the student's responsibilities when coming into our facilities. It is a simpler task to orient students one by one compared to orienting students in a classroom environment. That will be challenging to execute and will definitely have to be a collaborative effort amongst many. **Question:** Will the Executive Team of ASOC have access to their office space and if so, would each member need to provide a negative test result before returning? And will the Student Study Center re-open with screening stations as before or are negative test results now required? **Answer:** We will be assessing the ASOC office area in the next few weeks. Once we feel that area is safe, then ASOC will be able to return to their offices. As of now, we do not require negative test results to enter an office space or the Student Study Center. We will continue implementing the screening station protocol for now. **Question:** Has there been any additional perspective in regards to vaccine access for staff that are willing to or want to come back to work? **Answer:** As of Wednesday, February 3, Alameda County moved into the 1B tier. Educators, child care providers and anyone 65 or older, fall under that tier provision. We have completed and submitted the proper Documents to Alameda County requesting the College to receive vaccination clearance. Once vaccination clearance is received, you shall be notified of your eligibility. This clearance is based on your place of employment and not your place of residence. However, everyone may and can seek alternate vaccination options through their place of residence or other vaccination sites. **Comment:** I want to thank everyone

for your questions. I encourage that we keep asking them. We will continue to stay well informed and keep everyone up to speed with the latest updates. Feel free to contact Rob Moore, COVID Project Manager, and/or Shairon Zingsheim for any future questions you may have.

7. Athletics – Return to Play

- Chris Warden, Academic Dean of Kinesiology, Athletics, and Arts, and Robert Moore, COVID Project Manager and Return to Campus (RTC) Chair, presented this topic.
 - Please see [Return to Play Update](#) for a detailed overview of the athletics strategy to return to campus. It was noted that the State regulations and Alameda County Health department are directed primarily to staff safety within the context of bringing student-athletes back onto campus. Cal/OSHA requires a full written COVID-19 prevention plan and the Alameda County Health Department requires Site-Specific Protection Plans (SPPs) to be put in place to ensure workers safety. Along with strict contact tracing procedures. The College is currently working on all those elements to have them ready to be put in place. The goal is to bring student-athletes back onto campus for conditioning, with hopes to expand to formal practices and lastly, competitions following state, county, district and both the California Community Colleges Athletic Association (CCCAA) and the National Collegiate Athletic Association (NCAA) health and safety guidelines.
 - **Comment:** I have multiple concerns in regards to this whole process. I believe that the biggest problem is behavior and enforcing behavior. I can say personally that I have seen students not practicing social distancing when they were brought back to campus. At what point do we develop a plan to hold people accountable and what does that accountability look like? Could there be a contract that students or athletes sign saying I am going to abide by these rules and if I do not, these are the consequences. **Comment:** I appreciate your comment, as I mentioned that one of our final bullets is the buy-in and the understanding from our student athletes about what the consequences of such actions, so we are making sure that we do the best we can, and I appreciate that.

8. Heard it Through the Grapevine / Looping / Suggestions for Future Topics

- No items were shared.

ADJOURNED: 4:40 pm

Spring 2021 Meetings: *Via Zoom, Mondays at 3:00 – 4:30 p.m. (unless noted)*

- ~~January 25~~
- ~~February 8~~
- February 22
- March 8
- March 29
- April 12
- April 26
- May 10