

OHLONE COMMUNITY COLLEGE DISTRICT
Student Services Center (Room 7101) / Fremont Campus
43600 Mission Boulevard, Fremont, CA 94539

College Council Meeting Minutes
February 10, 2020

APPROVED

MEMBERS PRESENT:

Jeff Roberts	Terry Exner
Mike Leib	Delphyne Rollins
Jesse MacEwan	Shairon Zingsheim
Katherine Michel	Chris Dela Rosa
Jennifer Zhou (zoom)	Andrew LaManque
Darline Gunsauls	Matthew Ng
Larissa Favela	Sheryl Einfalt
Milton Lang	

MEMBERS ABSENT:

James Keogh	Ben Peralta
Gari Browning	Shawna Lujan
Megan Aves	Krina Shah

OPEN MEETING:

1. Roll Call

Approval of December 02, 2019 College Council Minutes

The December 02 meeting minutes were approved by all members present.

2. Board Update

- Chris Dela Rosa, Vice President of Administrative and Technology Services, provided a brief update on the status of the Mission Statement. The Board update was postponed until the next meeting.
 - The Mission Statement was presented to the Board of Trustees for second reading at their January meeting. It was on the consent agenda, and no questions were asked on the item. There were a couple of questions asked at the December meeting, but no changes were made from the version endorsed by College Council. It was approved.

3. Q2 Report for FY 2019 - 2020

- Farhad Sabit, Executive Director of Business Services, presented an update on the Q2 Report for FY 2019 – 2020.
 - Please see *Q2 Report for FY2019 – 2020* for a detailed overview of the second quarter budget. We are generally looking at Fund 10. That is the unrestricted fund. The change in revenue was the capital outlay. The capital outlay fee is charged to international students. It is a very small fee at \$4 per student per semester. It is based on actual expenditures. The purpose of the fee is to cover facilities maintenance. That expense is covered in Fund 41 so the money is moved from Fund 10 to Fund 41. The changes to the expenditures were the negotiations with CSEA, SEIU and DDAS. That cost was \$843,000. That does not include UFO, as that has not been completed as of yet. There are some other operating expenses. The \$50,000 is related to the presidential search. The anticipated salary savings was projected at \$2.4 million, but the estimated change is \$1 million more. The net change is a reduction of \$120,797. The biggest component of the fund balance is the rainy-day reserve of 5 percent required by the chancellor's office. The revenue is on track. The apportionment is on time. The expenditures are close to fifty percent. This is also on track for the quarter.

- **Question:** You said the UFO negotiations were not final yet. What is the amount that could be added to the budget? **Answer:** The cost of a 1 percent increase for UFO would be \$255,000. We do not know what the actual percentage will be.

4. 2020 – 2021 Budget Update

- Farhad Sabit presented this item.
 - Please see *2020 – 2021 Budget Update* for a detailed look at the Governor’s proposed budget. Overall, the budget looks good. The Governor is projecting economic growth and expansion, but it is slowing. He is not projecting a recession in the near term. The only new money in the unrestricted side is COLA. There is no increase for STRS and PERS funding. There are a lot of negatives in the restricted program funding. There was an increase to deferred maintenance and instructional equipment. It was noted this is the January projection, and the budget always changes in the May revise. There is new funding for apprenticeship programs. The college has just begun this conversation. Apprenticeships can happen in non-traditional programs. We are currently exploring this in the engineering program. The new CCC System Support Program was reviewed. There is not a lot of information about this program. We will have to wait for the trailer bill to learn more. There is currently \$125 million allocated with the funds coming from other programs. Typically, when this occurs, the general fund is negatively impacted because those funds are used to backfill the funding that was cut.
 - **Question:** What are the numbers around homelessness and housing? **Answer:** There were not a lot of numbers discussed, but it is a priority. **Question:** There is a lot of talk about changing Prop 13. How does that impact us? **Answer:** I did not hear anything about that at this conference. I have heard it will help education. It is very early to have an actual number. **Comment:** If the restrictions are lifted, then the college will receive more money from property taxes. **Comment:** I think commercial properties that are impacted. **Comment:** This is something that we should be lobbying for. **Question:** Is the new CCC Support System Program like the online college? **Answer:** We do not know yet. There could be restrictions. We will see if the money can offset some losses. **Question:** Will there be metrics? **Answer:** It is too premature. I think they want to streamline the funds they are managing. I heard they are managing 50 categorical programs. **Comment:** I heard from other colleges that the SCFF will focus on student support programs. **Comment:** There is no change to the funding formula. **Comment:** They are trying to use similar metrics to the SCFF for the SEA. I have not seen how or when this will be done. **Question:** So the CCC Support System Program is taking money from categorical. Are they trying this to offset the SCFF? **Answer:** No. **Comment:** The first-generation college student proposal will probably not help the college. **Comment:** One interesting thing is changing the definition of first-generation college student. The federal standards begin counting degrees at bachelors. The state begins at associate.

5. Accreditation Update

- Mike Bowman, Executive Dean of Research and Planning and the Accreditation Liaison Officer, presented the item.
 - The February 24 meeting of College Council will be in Building 3. We want everyone to be there in person. At this meeting, a consultant will conduct mock interviews in order to prepare members for the upcoming site visit. The whole idea is to make sure that we start to think about how things are done and integrated. It will be held in such a way that everyone can answer together. It will increase our collective knowledge. In March, the visiting team will talk to all of us. They will probably ask College Council to have an off-cycle meeting. We need to get prepared. There is a pre-visit scheduled for this Thursday.
 - **Comment:** I am set to do my Guided Pathways presentation on March 9th. **Comment:** That is good. **Question:** Will printed copies of the ISER be available on training day? **Answer:** No. Bring your laptop. **Question:** During the training, will the interviews be based off of the ISER? **Answer:** Much of our time will be spent on Standard IV and Standard IB/IC. Do as much

homework as you can. The training isn't the real test. It is okay to not know all of the answers.

Question: Will you be handing out questions? **Answer:** That hasn't been resolved.

Comment: We just have to be open and honest. **Comment:** The main purpose of the mock questions is to get people thinking about this. It isn't for you to come up with the correct answer.

Comment: They are going to ask us questions for which we all have answers.

6. Strategic Plan

- Mike Bowman presented the item.
 - The college held a summit on Friday, February 7 to get ideas for the objectives in the upcoming Strategic Plan. Right now, the votes are being tallied. Those will be distilled down. The IEC will wrestle with the objectives by wordsmithing and make them more like an objective. Once that is accomplished, we will go through the month and come up with final language. Then it will go to College Council on April 13th. We will do some tweaks and revisions. Then it will come back to College Council as the 2020 – 2025 Strategic Plan. After all of that is done, it will go to the Board of Trustees for final approval.
 - **Question:** Did you mention the college-wide voting? **Answer:** No. Once the IEC refines the language from the recent summit, the possible objectives will go to the campus. Then the campus votes on the objectives. This will happen soon. **Comment:** This fall, the College Council will determine action plans for those objectives. **Comment:** College Council is the driver of the plan.

7. Participatory v Shared Governance

- Shairon Zingsheim, Vice President of Human Resources and Training, presented on updated on participatory and shared governance.
 - There were several items sent to College Council members in early January. The items contained a lot of information regarding participatory and shared governance. Discussion about the topic ensued.
 - **Comment:** I want to get members feedback regarding the by-laws. We had shared and participatory terms intertwined. Your conclusion was that we move away from shared and toward participatory. **Comment:** Those two words have very different meanings. Shared means we are involved. I think that we have to come together to work. **Comment:** I think that we should have defined situations. When we talk about shared decision making, we do not have shared responsibilities. The Vice Presidents, the President, and the Board bear the responsibility. I think that shared in different scenarios takes on this really strange meaning for everyone. I think that we should define that and then figure out what each body does so that we do not run into the issues. **Comment:** The by-laws cannot be updated until we have a definition on how we make decisions. I have only worked with one President. It has not felt shared or participatory. Maybe it has something to do with how we look at other constituencies on campus. I think that some of that burden is lessened when you go through the process. Some decisions seem made out of left field. The intentionality needs to be there. We all provide an incredibly valued perspective. When you have everything on one person, it isn't diversified. **Comment:** I think that everyone needs to go back and review the documents that were sent out in January. April will resend those to the group.

8. Institutional Effectiveness Committee

- Mike Bowman presented an update on the Institutional Effectiveness Committee.
 - The committee was created very recently, and it has been meeting regularly. The members are Terry Exner, Jesse MacEwan, Jennifer Harper, Emmanuel Garcia, Chris Warden, Binh Nguyen, and Shelby Foster. Mike Bowman and Terry Exner are the co-chairs. Chris Dela Rosa is also a member. Representatives are needed from CSEA/SEIU, and student representatives are also needed. The committee meets on the third Monday of the month.

- **Comment:** I think the by-laws state the co-chair of the committee cannot be the co-chair of College Council or Faculty Senate President. **Comment:** Correct. We are in a lame duck session right now. A new co-chair is being groomed and has unofficially committed to being the co-chair in the fall. **Comment:** I am just trying to understand. **Question:** So, do we need more faculty? **Answer:** No.

9. Academic Core Buildings

- Chris Dela Rosa provided the members with an update on the Academic Core Buildings.
 - As everyone is aware, we have moved in the Academic Core Buildings. Building 3 was an easy and smooth move. Building 1 was okay. Building 2 had some issues. That building was the last to be completed. It is very hard to have a smooth transition while moving when a building is under construction. As of now, we are at 95% complete on our move into Building 2. We have been encountering some difficulty with commissioning the buildings. The AC system is still being balanced. We have encountered a lot of heaters in offices. When the weather is better, we hope to be able to address the temperature balancing in the buildings. A baseboard needs to be installed in 1201H. It will be completed during spring break. The elevators are working. Right now we are waiting on one more division to send us the list of faculty that need bookshelves. We are still trying to figure out the chairs. It is the approved design; however, it isn't fully functional.
 - **Question:** Will the meeting spaces in Building 1 have projectors? **Answer:** We will add it to the rooms later. It will not be a projector but probably a television system. **Question:** I have been really impressed. Is there a way to open up staff and faculty parking? It would be great to open up the parking near the old portables. **Answer:** One of the issues we have is safety and security. We have seen a few people riding skateboards. The north parking area will be opened at the end of the month. **Question:** On Friday, I had someone ask me how to get from Building 7 to Hyman Hall. I tried to figure out how to do that to see the accessibility of the path. You have to walk through Buildings 3 and 2. The auto opener for Building 3 didn't work. I pressed the elevator button to go to the third floor, but the elevator didn't work. We had to take the stairs. The signs were small and easily missed. How does someone access the campus when the buildings are closed? **Answer:** I did the same walk on Friday. From Building 7, you take the bridge to Building 2. At the end of Building 2, take the elevator to level 0. Then you take the path to Hyman Hall. There are no stairs. I am happy to show you. **Question:** Will the elevator be opened during business hours? **Answer:** Yes. **Question:** What if the elevator goes down? **Answer:** There are two. If they both go down, then call Campus Police and Facilities as they will work through the accommodation needs. **Comment:** Maybe we should put something on the accessibility portion of our website? We used to have maps to show the wheelchair access to campus. **Comment:** We have moved all of the furniture that was in front of Hyman Hall. We have cleaned up most of it. The bookshelves were bolted to the ground. That will happen later in the spring. That will happen with the bookstore moves to a temporary space in Building 4 while Building 5 is being remodeled. **Comment:** There should be some presence in Hyman Hall to oversee it. This morning I was there, and there was no one there. If there is an emergency, it would be nice to see someone there to oversee it. **Comment:** There is a dean assigned to Hyman Hall. **Comment:** I think the issue is not only Hyman Hall. We have spaces that are open and not monitored. We have to think about that. We have more open space. We do not have someone sitting there to oversee it. I think that is a new thing for us.

10. Looping

- No items were discussed.

Heard it Through the Grapevine/Suggestions for Future Topics

- **Comment:** I would like to note that Inga Bellamy is retiring at the end of the academic year. She has been with us for so many years, and she will be missed.

ADJOURNED: 4:38 p.m.

Spring 2020 Meetings:

Fremont Campus / Room 7101, Mondays at 3:00 – 4:30 p.m. (unless noted)

- ~~January 22 (NC1100, 9 am to 4 pm)~~
- ~~February 10~~
- February 24
- March 9
- April 13
- April 27
- May 11
- June 8