

OHLONE COMMUNITY COLLEGE DISTRICT
Student Services Center (Room 7101) / Fremont Campus
43600 Mission Boulevard, Fremont, CA 94539

College Council Meeting Minutes
March 09, 2020

APPROVED

MEMBERS PRESENT:

Shawna Lujan	Terry Exner
Mike Leib	Delphyne Rollins
Jesse MacEwan	Shairon Zingsheim
Katherine Michel	Andrew LaManque
Gari Browning	Matthew Ng
Larissa Favela	Sheryl Einfalt
Jeff Roberts	Chris Dela Rosa
Jennifer Zhou	Darline Gunsauls
Milton Lang	

MEMBERS ABSENT:

James Keogh	Ben Peralta
Megan Aves	Krina Shah

OPEN MEETING:

1. Roll Call

Approval of the February 10, 2020 College Council Minutes

The minutes were approved by all members present with an abstention from Member Shawna Lujan.

Approval of the February 24, 2020 College Council Minutes

The minutes were approved by all members present with an abstention from Member Lujan.

A Guided Pathways update was added to the agenda.

College Council Co-Chair Terry Exner noted that members of the ACCJC Site Visit team were present.

2. Vision Statement

- Terry Exner presented the first reading of the updated vision statement to the members.
 - This item was a topic of discussion of the spring College Council Retreat that was held in January 2020. The Institutional Effectiveness Committee (IEC) discussed the updates in detail. A vision statement is a statement of where the college is going and what we wish to be in the future as an institution. The current vision statement reads "Ohlone College will be known throughout California for our inclusiveness, innovation, and exceptional student success." The proposed statement reads "Ohlone College will be known for inclusiveness, innovation, integrity, engagement, and exceptional student success." Some of the initial concerns and comments from the retreat include limited geography with the reference to California, and not engaging the entire college. Subsequent commentary on options voted on by College Council members and received by IEC was that it sounded too much like the Mission Statement and it focused solely on the academic side. The vision has to cover the entire college. The item will be presented at the next meeting for endorsement.

3. Core Values

- Larissa Favela, College Council Member & Faculty Member, and Andrew LaManque, Vice President of Academic Affairs (interim), presented the first reading of the core values to the members.
 - The core values were a topic of discussion at the spring College Council Retreat. There was a small group of members that met after the retreat to continue the update process. Some of the proposed modifications included adding a health and wellness value, renaming inclusiveness to diversity and inclusion, innovation was modified to include the fostering of strategic risk tasking. Stewardship was changed from “shared governance” to “participatory governance.” “Comprehensive support” to students and employees was added to the Success value in defining goals and enriching their educational and occupational experience. Members were asked to provide Larissa Favela with any comments prior to the next College Council meeting. The item will be presented at the next meeting for endorsement.

4. Tenets of the Mission Statement

- Jesse MacEwan, College Council Member and Faculty Member, presented the first reading of the tenets of the mission statement.
 - The tenets of the mission statement were a topic of discussion at the spring College Council Retreat. The small group that was formed to discuss the topic noted that tenets were used to clarify the mission statement. The group suggested that tenets were no longer needed because the mission statement is very specific. The removal of the tenets will be up for endorsement at the next College Council meeting.

5. Canvas Update

- Chris Dela Rosa, Vice President of Administrative and Technology Services, and Scott Snyder, Director of Information Systems, provided an update on Canvas.
 - It was noted that students will soon be able to change their display name in Canvas.
 - **Question:** Thank you for working on this. What do you think is the timeline for a preferred name in our other systems? **Answer:** Butte College just did this. It took them several months. They had a form in the Admissions and Records office. We may have to get consulting help to do it across the board. **Comment:** I want to make sure that we get full implementation. **Comment:** When Colleague released their new version, we started looking at it. We did an inventory. All of our systems are customizable. We have to look at each and every one of our systems. We have started looking at it. We have to reprioritize our limited resources to see what is done. It will be part of the technology Master Plan goals and objectives. **Question:** Is a student able to change their name to anything? **Answer:** Yes. We do have administrative rights in Canvas. **Comment:** Faculty will need to setup a policy for name changes.

6. Enrollment Update

- Andrew LaManque presented an enrollment update.
 - Please see *Enrollment Update* for detailed information on enrollment trends. The data presented was gathered from the 320 Enrollment report. It was noted the college did have 8,240 FTES; however, current enrollment is at 7,301. The 8,240 came about because the college was able to do two summer shifts of enrollment numbers. That cannot occur again because of the new Student Center Funding Formula. If you remove the summer shift numbers, enrollment has declined but not by much. So far, enrollment is projected to remain flat. We will have more information at the Budget Forum on April 7th.
 - **Question:** Will non-credit help increase the enrollment numbers? **Answer:** Non-credit is included. So far, it has only added a few FTES. It will be factored in as we continue to increase non-credit enrollment.

7. Local Education Funding Initiative

- Chris Dela Rosa presented this topic.
 - Please see *Local Education Funding Initiative* for a detailed overview of the topic. The initiative is also known as a parcel tax. The Lew Edwards Group polled residents on behalf of the college to gauge support for a parcel tax. Overall the reaction was positive. There were 800 voters in the district representative of the 3 cities we serve including property owners and renters that were surveyed. A speaker's bureau will also be created. A speaker's bureau is an organized a group of volunteers to speak on behalf of the college to the community. It will begin in late March and continue through May. The group will speak to the community, schools, religious groups and business organizations. If you have a connection to one of those groups or have questions about the speaker's bureau, please email Chris Dela Rosa. The pollsters also asked respondents about a possible bond. That was not found to be a favorable idea amongst those polled.
 - **Question:** Is the parcel tax forever? **Answer:** It cannot be forever. The polling tested was based on nine years. **Comment:** I was at the speaker bureau training meeting. It took me a little while to understand it. Once thing I came out of this with is that we are talking about going places and talking about what we do well. I would argue that we should be doing that anyway. **Comment:** That is something that we do now. **Comment:** We cannot use college funds for campaigns. Once the Board votes on moving forward, we cannot use any college resources.

8. Guided Pathways

- Larissa Favela presented an update on Guided Pathways.
 - Please see *Guided Pathways Update* for a detailed overview of Guided Pathways activities. The self-assessment has been submitted to the Chancellor's office. It is described as curating the college's story on implementing Guided Pathways. There are four pillars: clarify the path, get on the path, stay on the path, and ensure learning. We have been very consistent with our student involvement in this process. Next steps include incorporating any Guided Pathways action plans into the Strategic Plan. Additionally, on April 10 Katherine Bergmann will help Guided Pathways facilitate a campus wide retreat to explore how to integrate the efforts of faculty, counselors, and career advisers. There is a faculty survey planned to select an interest area. By end of spring 2020, interest areas composition will be confirmed with piloting interest areas planned for fall 2020. In spring 2021, we will reflect and assess how interest areas work and move on from there.

9. Strategic Plan

- Mike Bowman, Executive Dean of Research and Planning and Accreditation Liaison Officer, presented an update on the 2020 – 2025 Strategic Plan.
 - The college is in the middle of writing the 2020 – 2025 Strategic Plan. The college has been active in shepherding activities to receive collaborative input. Five goal topics have been identified but need refining. There were 100 or so attendees at the college wide planning summit held in early February to identify objectives. Those objectives were presented to the Institutional Effectiveness Committee to refine. Those refined objectives were sent to the college via an on online survey. Those survey results went back to the Institutional Effectiveness Committee. Now we are in the process of refining the objectives. Please see *Strategic Plan: Prospective Goals and Objectives* for detailed information. This will be an ongoing topic at the College Council.
 - **Comment:** Thank you for the update. The Institutional Effectiveness Committee has been great.

10. Looping

- No looping activities were shared.

Heard it Through the Grapevine/Suggestions for Future Topics

- **Comment:** The next budget forum will be held on April 7th. It is important that all members of the college attend the forum.
- **Comment:** The Guided Pathways team campus wide retreat is scheduled for April 10th.
- **Comment:** Leading at the Speed of Light seminar is upcoming.

ADJOURNED: 4:30 p.m.

Spring 2020 Meetings:

Fremont Campus / Room 7101, Mondays at 3:00 – 4:30 p.m. (unless noted)

- ~~January 22 (NC1100, 9 am to 4 pm)~~
- ~~February 10~~
- ~~February 24~~
- ~~March 9~~
- April 13
- April 27
- May 11
- June 8