

- The team met for the second time today. They reviewed and refined data that has been collected. Revisions were made. Their first draft should be completed by the end of next week.
- Standard I.C.
 - The team has met three times. The members are narrowing down evidence for each substandard.
- Standard II.A.
 - The group has meet several times in-person and online. The main challenge is narrowing down the evidence. Being concise is going to be the hardest part.
- Standard II.B.
 - The team has met several times. They are continuing to gather evidence. The co-leads will follow-up about the April deadline.
- Standard II.C.
 - The team has met three times. The members were assigned to a specific question. Of the eight questions, six drafts are completed. They will make the April 1 draft deadline.
- Standard III.A
 - The team has met three times. The group's faculty members have never been on an accreditation team. Information was provided by the co-leads on how to complete this type of project without meeting face-to-face. There are 15 substandards. The group has gathered all the evidence. The challenge is going to find the best way to get the evidence on the website.
- Standard III.B.
 - The team has two times, and they meet again on Friday. The team is really focusing on evidence gathering.
- Standard III.C
 - All evidence has been identified. It will go on the website. The draft is being worked on. It will be presented to the Technology Committee during the first week of April. **Comment:** I will have Debi Lemon reach out to the group because there will be similar language with QFE.
- Standard III.D.
 - The team has met three times. They have developed a list of evidence for each of the 16 substandards. The group meets again, tomorrow. They have to have a draft come out of that meeting.
- Standard IV.A.
 - The team is meeting weekly. They have solid drafts on most of their substandards. Rough drafts are expected to be completed by the end of the month.
- Standard IV.B.
 - The team meets weekly. They are in the evidence gathering phase and will begin working on drafts soon. The team will be meeting with the President to gather more information.
- Standard IV.C.
 - They have been coming together nicely. They have a PowerPoint that describes each statement. There is not an issue with gathering evidence. The issue is figuring out what makes sense. The Board has identified two representatives to meet with the group.
- Distance Education
 - They have recently sent out an email to all the leads, asking for feedback about any issues. From there, they will develop a list of topics. Those topics have to be connected to student achievement. After that, they will be on track to have a draft.
- QFE

- Debi Lemon has attended Standard II meetings and had some discussions on feedback. They are not meeting separately. They have been working with Standard II.A.
- The council members discussed the presentation timeline for standards to present their drafts to College Council. The presentations will be presented at either the April 22 or May 13 meeting. A final timeline will be presented at the April 8 meeting.

4. New Funding Formula Workgroup

- Gari Browning, President/Superintendent and College Council Co-Chair, presented an overview of the New Funding Formula Workgroup.
 - The New Funding Formula Workgroup is a mixture of staff, faculty and administration. The group has met three times. The first meeting was informative. It explained the New Funding Formula. The second meeting was to get ideas on how to increase our metrics, like increase the number of low-income students. The third and most recent meeting was to discuss ideas on how to reduce expenses. Some of the ideas suggested fall under negotiations. Some are underway. And the remaining are being looked at for viability. This is an opportunity for people to stay engaged and involved in the process.
 - **Comment:** There is so much uncertainty. It is great to have the opportunity for dialogue.
 - **Comment:** We are trying to see what the ideas discussed at the meeting mean in terms of dollars.

5. Funding Formula Forum

- Gari Browning, President/Superintendent and College Council Co-Chair, presented an overview of the Funding Formula Forum.
 - About 45 people were able to join in person and another 44 joined online for the first Funding Formula Forum. It was held this morning on the Fremont campus. Another meeting with the same content will be held tomorrow on the Newark campus. It will be live streamed, as well. Today's meeting had a mix of faculty, staff and administrators plus one student. The purpose of the forum was to inform. Fahad Sabit, Chris Dela Rosa and Gari Browning were the hosts of the forum. They explained what the New Funding Formula is. The impact of the formula was discussed. The three-pronged approach was also covered. The first approach is addressing how we can increase our revenue while decreasing expenditures. The second is addressing how to increase our metrics. The third approach is addressing how to advocate for change of the formula. There was about 30 minutes allotted for questions. A topic covered at the meeting was the new webpage. A webpage has been created to provide information about the funding formula. It also provides an opportunity for input from the college community. The website is <https://www.ohlone.edu/SCFF>. We have been in communication with our local legislatures since last summer. We have met as recently as January. The college CEOs met and discussed the formula last weekend at the statewide CEO meeting.
 - **Question:** Do people know it is being recorded? **Answer:** That is a good point. We told people that it was being recorded. The other piece is that perhaps more people would have asked questions if there was not a mic. But we need the mic since it is being recorded.
 - **Comment:** It would work better if we recruit more students from high schools. **Comment:** Tina Vossugh spoke to that this morning. **Comment:** There should be more student involvement in recruiting. There are not enough students speaking about why we like coming to Ohlone.

6. Administrative Procedures

- Gari Browning, President/Superintendent and College Council Co-Chair, continued the update on Administrative Procedures.
 - A continued update on Administrative Procedures (AP) noted that a clear process that follows board policy is what is being created. The basic premise for the update of an AP is the vice president (VP) ensure a regular, systematic process. They are to ensure that all appropriate groups have input. The draft flowchart that covers this topic was reviewed. See *Review of BPs and APs*.

- **Comment:** We are working on a process that is collegial. **Question:** Is there any sign-off documentation or a feedback mechanism that says that groups signed off on it? **Answer:** We do not, but that is a great idea. **Question:** Accreditation standards mention the need to have the review of BPs and APs. Is there a calendar? **Answer:** We started out with the idea that we would update them chapter by chapter on a calendar; however, there were some that were quite urgent. At this point, we do a regular review, but it isn't a calendared review. **Comment:** The flowchart looks good. I like that you added a note that if something gets stuck it goes back to the top. **Question:** Can faculty get access to the league templates? **Answer:** It is password protected. I can check and see. **Comment:** As the Academic Senate president, I would like to know. **Comment:** There are not as many templates for APs as there are BPs.

7. Looping

- No comments.

8. Heard it Through the Grapevine/Suggestions for Future Topics

- **Comment:** There are two concerts this weekend. Ohlone students will be there. I am most proud of this concert. These students are exceeding my expectations. It is Friday and Saturday night. More information can be found on the music website.
- **Comment:** The College had eight students participate in in a PWC business challenge at San Jose State University. We had two teams compete against SJSU students. One of our teams earned first place. The students each received \$200. If the students submit their resumes, they will get internships. Plus all attendees will get references from all the judges.
- **Comment:** Debora Halloran is the new Assistant Director of the nursing department.

ADJOURNED: 4:19 p.m.

Spring/Summer 2019 Meetings:

Fremont Campus / Room 7101, Mondays at 3:00 – 4:30 p.m. (unless noted)

- ~~January 23 (workshop – Fremont 19-107)~~
- ~~February 11~~
- ~~February 25~~
- ~~March 11~~
- April 8
- April 22
- May 13
- June 10