

OHLONE COMMUNITY COLLEGE DISTRICT
Student Services Center (Room 7101) / Fremont Campus
43600 Mission Boulevard, Fremont, CA 94539

College Council Meeting Minutes
April 22, 2019

APPROVED

MEMBERS PRESENT:	Jeff Roberts	Terry Exner
	Jesse MacEwan	Andrew LaManque
	Delphyne Rollins	Debora Halloran
	Chad Cygan	Shawna Lujan
	Gari Browning	Minh-Hoa Ta
	Chris Dela Rosa	Laura Weaver
	Chris Warden	James Keogh
	Phoebe Pham	Nabeel Atique
	Farhad Sabit	Jennifer Zhou
MEMBERS ABSENT:	Shairon Zingsheim	Nicole Fonacier
	Ben Peralta	

OPEN MEETING:

1. Roll Call

Approval of April 08, 2019 College Council Minutes

The April 8 meeting minutes were approval by all members present, with an abstention from Member Jesse MacEwan.

2. Board Update

- Gari Browning, College Council Co-Chair and President/Superintendent, gave an update on the most recent Board of Trustees meetings.
 - Since the last update provided to College Council, the Board has approved three resolutions: Black History Month, Earth Week and Cesar Chavez Day. Terry Taskey received emeritus status. The college has issued the final series of the Measure G bond. As part of the issuance process, the College had to undergo a credit rating review. The College's credit rating was upgraded from an AA to an AA+ rating. This is beneficial to the college, as it allows us to return funds to the taxpayers. The Chancellor's office Vision for Success goals were integrated into the College's Strategic Plan. Kyle Livie provided an LGBTQ presentation to the Board, and there is Board workshop coming about this topic. The Board is currently in the cycle of updating Board policies, too.

3. Membership

- Terry Exner, College Council Co-Chair and faculty member, spoke to members about membership renewals.
 - Membership is typically a two-year term with an option to renew for an additional term. Members are also allowed to petition for a third term for a total of six years of service. All members were asked to notify Terry Exner and April Merritt via email before the May 13 meeting if they were not renewing for fall 2019.

4. International Education Committee

- International Education Committee Co-Chairs Minh-Hoa Ta, Vice President of Student Services, & Jeff Watanabe, faculty member, presented an updated on the International Education Committee
 - The mission of the International Education Committee states the committee ‘is responsible for developing, evaluating and advancing Ohlone College’s international education and exchange efforts. These efforts include international student outreach, enrollment and support; intercultural exchange; study abroad; supporting the internationalization of the curriculum; and faculty exchange.’ The mission reaffirms the committee’s support to fulfilling Strategic Plan goals 1 and 3. The committee, which meets on the second Wednesday of the month from 3 pm to 4 pm in Room 7340, is in need of more student members. The committee’s 2018-2019 goal of updating and reviewing the International Education Business Plan is ongoing. Some of the committee’s accomplishments for the year include strengthening the committee’s mission and tracking changes in the English Language Institute and International student enrollment. The committee has made outreach efforts through work done at the local Myanmar Community and Cultural Center, the Indo-American Community Federation Unity Dinner, the Hilltop Street Fair and several recruiting trips. Through the committee’s work to review and approve study abroad proposals, the College has been able to support intercultural studies in Italy and Greece plus the upcoming touring theatrical Production ‘Fringe Festival Scotland’. Future Goals include strengthening the mission and purpose of the faculty exchange program and developing scholarships/funds for Study Abroad so it is more accessible for all students. The number of students participating in the English Language Institute has been declining. That is not unique to Ohlone as it is happening at other local colleges and universities. The funds generated from the English Language Institute fund the study abroad program, conferences, recruiting trips and faculty exchange. Fewer students means less money to fund these activities. International students benefit the campus by enriching the college culture and exposing faculty and staff to different cultures and backgrounds.
 - **Comment:** Thank you for taking this on. You have been a big asset to the program.

5. Student Equity Plan

- Student Equity and Achievement Co-Chairs Andrew LaManque, Vice President of Academic Affairs/Deputy Superintendent (interim), & Alison Kuehner, faculty member, presented the first reading of the Student Equity Plan.
 - The college is writing a new three-year Student Equity Plan. The Plan is due on June 30th to the Chancellor’s Office. The plan is currently in the seventh version of the draft, and the second presentation to College Council. The plan is not yet finalized because the budget is in progress. The budget is expected to be around \$600,000. With respect to identified student populations, the plan needs to focus on developing a first year experience and increasing persistence rates. For students in math, given the AB 705 required changes, the College is examining a summer “bridge” program to facilitate a smooth transition into fall courses. There is also a proposal for a multicultural center that was brought up at the last College Council meeting. The plan will be presented to College Council at the May 13th meeting for a full endorsement, including the updated budget.
 - **Comment:** The Board will require a second ‘first reading’ if a budget is not included in the first reading. **Comment:** A budget will be included by the time it is presented to the Board. **Comment:** College Council must wait to fully endorse the plan until the budget is provided.
- **MOTION:** Moved/WEAVER; Second/ ROLLINS to endorse the concepts in the Student Equity plan absent the final budget. The motion was approved by all members present with an abstention from Member Chad Cygan.

6. Accreditation

- Terry Exner, College Council Co-Chair and faculty member, introduced this item to the members.
 - Updates on accreditation Standards I and IV were presented to College Council by co-chairs and co-leads.

- Regarding both Standards I and IV, the College meets all elements listed in the respective standards. There are opportunities for improvement and areas that need further review.
- Standard I.A.
 - The group stated the College met the standard. Areas for improvement were to look at I.A.3 and I.A.4. Those are not included in our quick facts about Ohlone College on the College's website.
- Standard I.B.
 - The group stated the College met the standard. No issues or concerns were expressed.
- Standard I.C.
 - The group noted the College meets all the substandards. The Faculty Handbooks needs to be updated, but this has been addressed.
- Standard IV.A.
 - The group has two areas that needed improvement. Those two items were to update the Planning and Decision Making Handbook and update the Process Assessment Committee to reflect the same committee structure as other committees.
- Standard IV.B.
 - The group does not have any areas of concern. IV.B.6 is in progress because the President used this item as the focus of the April 12th President's Advisory Committee meeting. The information is still being reviewed.
- Standard IV.C.
 - The group is still looking into Standard IV.C.10 and IV.C.11. A Board workshop is to be held this week to gather more information for the standard.
- **Comment:** Overall, Standard I made reference to the Planning and Decision Making Handbook. That needs to be updated. There were several references to the SLOAC Committee. That committee is in a bit of a flux. That needs to be addressed.

7. Looping

- **Question:** Is there any follow-up regarding zooming the meetings? **Answer:** Yes. We are going to set it up where you can hear and see the meetings but not participate.

8. Heard it Through the Grapevine/Suggestions for Future Topics

- **Comment:** The baseball team won their 3rd consecutive Coast Conference this past Saturday. They will advance to the playoffs over the next couple of weeks. I am confident the softball team will advance, too. Also, a swimmer qualified for the CCCAA State Championships that will happen the first weekend in May.

ADJOURNED: 4:34 p.m.

Spring/Summer 2019 Meetings:

Fremont Campus / Room 7101, Mondays at 3:00 – 4:30 p.m. (unless noted)

- ~~January 23 (workshop—Fremont 19-107)~~
- ~~February 11~~
- ~~February 25~~
- ~~March 11~~
- ~~April 8~~
- ~~April 22 (3:00 pm—5:00 pm)~~

- May 13 (3:00 pm – 5:00 pm)
- June 10

Fall 2019 Meetings:

Fremont Campus / Room 7101, Mondays at 3:00 – 4:30 p.m. (unless noted)

- August 19 (location/time TBD)
- September 16
- September 30
- October 14
- October 28
- November 18
- December 2