CALL TO ORDER
3:06 pm

MEMBERS PRESENT
Mike Taguchi (Chair), Gary Kauf, Robin Kurotori, Isabel Reichert, Sima Sarvari, Dr. Luba Voloshko

MEMBERS ABSENT
Dr. Maru Grant, Jesse MacEwan, Sheida Parvasi

NON-VOTING MEMBERS PRESENT
Lesley Buehler, Dr. Andrew LaManque, Kimberly Robbie

OTHERS PRESENT
Samir Abboud

MINUTES TAKEN BY
Jacqlyn Vetter, Curriculum and Schedule Specialist (25%)

AGENDA MODIFICATIONS (Information)
The following items were pulled for discussion:
- TD-121A/B/C
- TD-148A2

APPROVAL OF MINUTES (Consent/Information)
October 7, 2019 minutes
Motion to approve the minutes made by Robin Kurotori, seconded by Luba Voloshko. Motion carried.

CHAIR’S REPORT: (Action/Information)
- Creation of policy for courses not taught in four or more years
  - Information update. In September 2019, Mike shared with the Committee the need to create a policy for deactivating courses that have not been taught in four or more years. Foothill has a policy called “Course Currency” that Mike will share with Committee members. Mike is asking the Committee members to look at the language Foothill uses and make suggested changes, comments, edits, etc. Mike will then send an edited version of the policy; ask for Curriculum Committee feedback; compile all changes into a master list; and move the policy forward for approval from Faculty Senate and then the VPAA’s office.
  - Question: Do we not have a policy for deactivating courses? Faculty do deactivate courses, but there is not a policy to require course deactivation. We have a procedure but not a policy. The current procedure isn’t broken, but we need a way to enforce it. The current procedure is that each summer the academic deans receive a spreadsheet of all courses that have not been taught in the last two years. We don’t have a policy for what happens if courses that have not been taught in two years are not deactivated and continue to not be offered.
  - Question: Is there a problem with how we are doing this? Yes; the college is still carrying a lot of courses that haven’t been taught in a long time.
  - We don’t want to mislead students about taking courses that Ohlone is not offering.
  - Question: Would faculty need justification to keep a course? Response: The Committee would need to decide what is needed to keep a course active.
• The Committee also needs to document the practice; that way the process and information is available for future Curriculum Committee chairs and Committee members,

ARTICULATION UPDATEs
None

SELECTED TOPICS (Consent/Action)
None

MINOR REVISIONS (Consent/Information)

<table>
<thead>
<tr>
<th>BRDC-148</th>
<th>Beginning TV Studio Production – Gary Kauf</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Change field trips to May be Required. Change catalog description: Students interested in broadcasting studio production learn studio lighting technique, operate studio cameras, and create graphics for television and live events such as eSports. Change class schedule description: Students interested in broadcasting studio production and live eSports events learn lighting, camera, TV graphics, and more. Revise counselor information; course content; course assignments.</td>
</tr>
</tbody>
</table>

Motion to approve minor revisions made by Isabel Reichert, seconded by Robin Kurotori. One abstention by Gary Kauf. Motion carried.

DEACTIVATIONS (Consent/Action)

These courses have never been taught:
| CNET-110 | ICT Summer Institute (CCENT Bootcamp) – Ron Sha |
| CNET-133 | Data Integration with Talend Open Studio – Ron Sha |

Motion to deactivate all courses made by Robin Kurotori, seconded by Gary Kauf. Motion carried.

These courses have not been taught in several years:
| BIOT-133A/ | Data Analysis Using Statistical Software – Laurie Issel-Tarver |
| CS-133A    | Advanced Statistical Software Programming – Laurie Issel-Tarver |
| BIOT-143/  | Computing in Biotechnology – Ron Sha |
| CS-143     | Servlets and JSP – Ron Sha |
| CS-172     | Java EE Programming – Ron Sha |
| CS-173     | Science Fiction and Fantasy – Mike Taguchi |

Motion to deactivate all courses made by Robin Kurotori, seconded by Isabel Reichert. Motion carried.

SUBCOMMITTEE APPROVALS/REPORTS

Distance Education Subcommittee (Action):

DE Update – Robin Kurotori, Distance Education Subcommittee Chair
• The DE Committee is working on effective contact and potential policy revisions. The effective contact policy is outdated and does not reflect current Title 5 policy. The policy change will be coming to Curriculum Committee for approval.
• The DE Committee is also discussing Tech Day during spring 2020 Learning College Week. Tech Day will focus on thematic clusters including One Drive, Canvas basics, Humanizing Online Courses, Best Practices.
Approved for Hybrid and Fully Online:
BA-125    Introduction to Business
CS-102    Introduction to Computer Programming Using C++
HLTH-170  Foundations of Mindfulness

Approved for Hybrid Only:
CS-116    Object-Oriented Programming Using C++

Motion to approve all hybrid and fully online courses, and hybrid only courses made by Gary Kauf, seconded by Luba Voloshko. Motion carried.

General Education Subcommittee (Action):

GE Update - Wayne Yuen, General Education Subcommittee Chair
- Area IVB and Area VI
- This update will be provided at a future Curriculum Committee meeting.

Reaffirmations:
- Area I, Natural Sciences: BIOL-103B
- Area II, Social and Behavioral Sciences: BA-125
- Area VA, Physical Education: HLTH-140, HLTH-141
- Area VB, Wellness: HLTH-140, HLTH-141
- Area VI, Intercultural/International Studies: ASL-145

New Approvals:
- Area IIIB, Humanities and Participatory Arts: TD-117
- Area VB, Wellness: HLTH-170

Deny for Reaffirmation:
- None

Deny for New Approval:
- None

Remove from Plan A:
- None

Motion to approve all GE courses made by Luba Voloshko, seconded by Robin Kurotori. Motion carried.

SLOAC
None

COURSE REACTIVATION: (Consent/Action)
None

MAJOR COURSE REVISIONS - CREDIT (Consent/Action)
ENVS-108  Introduction to the Environment – Jeff Watanabe
Add advisory: ENGL-101A

HLTH-101  Contemporary Health Issues – Robin Kurotori
Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.
MM-105  Introduction to Web Design – Isabel Reichert
Change title from Web Site Design. Change units from 4.0 to 3.0. Change lecture hours from 54.0 to 36.0. Change total contact hours from 108.0 to 90.0. Change catalog description: This course is a comprehensive introduction to designing and building websites. Students are provided with practical, skill-based instructions in HTML and CSS, usability, accessibility, web file management, responsive design techniques, and front-end frameworks. In addition to technical skills, the course emphasizes User Interface (UI) and User Experience (UX) design principles and visual communication perspectives to create engaging user-centered experiences. Change class schedule description: This course is a comprehensive introduction to web design. Students are provided with practical, skill-based instructions in HTML, CSS, responsive design, front-end frameworks, and User Interface and User Experience design. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

PE-300A2  Beginning Basketball – Mike Curran
Change title from Basketball. Change catalog description: This course provides students with an understanding of the fundamentals, rules, strategies, and skills of basketball. Game situations are also covered. Change class schedule description: This course is for students wishing to improve their basketball skills and strategies. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

PE-300C2  Advanced Basketball – Mike Curran
Change catalog description: This course is designed to further develop the techniques of the basketball player who has been taught the fundamentals, rules, and strategies of basketball. This course is recommended for those students who have played basketball competitively or who have more than basic level basketball skills. Change class schedule description: This course is designed to further develop the techniques of the basketball player who has been taught the fundamentals, rules, and strategies of basketball. This course is recommended for advanced basketball players. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; textbooks.

TD-121A  Dance Rehearsal and Performance – Janel Tomblin-Brown - DENIED
Change catalog description: This course provides an educational setting for a large-scale dance performance experience. Students learn the ins and outs of a theatrical dance performance. Students, regardless of skill level, are given the opportunity to perform on stage in a professional setting with the security of an educational environment. This course is recommended for Entertainment Design and Technology students. Change class schedule description: Students have the opportunity to learn, rehearse, and perform dance(s) on stage. Revise student learning outcomes; course content; course assignments; methods of evaluation.

TD-121B  Dance Rehearsal and Performance – Janel Tomblin-Brown - DENIED
Change catalog description: This course provides an educational setting for large-scale dance performance. Students learn the ins and outs of a theatrical dance performance. Students, regardless of skill level, are given the opportunity to perform on stage in a professional setting with the security of an educational environment. Change class schedule description: Students have the opportunity to learn, rehearse, and perform dance(s) on stage. All skill levels welcome. Revise student learning outcomes; course content; course assignments; methods of evaluation.

TD-121C  Dance Rehearsal and Performance – Janel Tomblin-Brown - DENIED
Change catalog description: This course provides an educational setting for a large-scale dance performance experience. Students learn the ins and outs of a theatrical dance performance. Students, regardless of skill level, are given the opportunity to perform on stage in a professional setting with the security of an educational environment. This course is recommended for Entertainment Design and Technology students. Change class schedule description: Students have the opportunity to learn, rehearse, and perform dance(s) on stage. Revise student learning outcomes; course content; course assignments; methods of evaluation.
TD-121A and TD-121C both have a sentence in the catalog description (“This course is recommended for entertainment design and technology students”), but TD-121B does not. For consistency, should the sentence be included in TD-121B, or removed from TD-121A and TD-121C? Committee members also asked how this course will benefit Entertainment Design and Technology students. Mike will contact Janel about all three courses (TD-121A, TD-121B, TD-121C) in regards to consistency for language among the three courses, and how this course benefits Entertainment Technology students.

**TD-148A2 Introduction to Hip Hop – Janel Tomblin-Brown - DENIED**
Change grading option from GR to GC. Remove advisory: Medical check within the last year. Change catalog description: Students learn basic skills of hip hop dance with emphasis on creative expression, strength, coordination, and rhythmic style. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction.

Committee members found issues with the wording about writing assignments and methods of evaluation. The COR was also missing information in the course evaluation section. Mike will work with Janel about the issues raised.

Change grading option from GR to GC. Remove prerequisite: TD-148A2 or TD-148A3. Remove advisory: Medical check within the last year. Change catalog description: Students learn, at an intermediate level, skills of hip hop dance with emphasis on creative expression, strength, coordination, rhythmic style, and improvisation. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction.

**Motion to approve credit major course revisions except TD-121A, TD-121B, TD-121C, TD-148A2 made by Gary Kauf, seconded by Robin Kurotori. Motion carried.**

Regarding TD-121A, TD-121B, TD-121C, TD-148A2: corrections need to be made. Mike will work with Janel on the changes.

**Motion to approve TD-121A, TD-121B, TD-121C, TD-148A2 made by Robin Kurotori, seconded by Sima Sarvari. Motion failed.**

**MAJOR COURSE REVISIONS - NONCREDIT (Consent/Action)**

| ESL-965 Supervised Tutoring – Robin Kurotori |


**Motion to approve noncredit major course revisions made by Gary Kauf, seconded by Robin Kurotori. Motion carried.**

**NEW COURSES – CREDIT (Action)**

| MM-122 Digital Sculpting – Isabel Reichert |

36.00 hours lecture
54.00 hours lab
Units: 3.00

Accepted for Credit: CSU

This course introduces students to digital sculpting and its integration with traditional modeling workflows for production. Students learn how to create ultra-realistic, lifelike 3D characters with a high level of detail utilizing industry-standard software applications. Demonstrations, exercises, and in-depth assignments help students develop sculpting, sculpting physics, composition, anatomy, and texture painting skills.

(GR)

Justification made by Isabel Reichert. This course is widely used in entertainment. The course provides a different approach to 3D modeling, such as digital sculpturing and ultra realistic designs, where students
can create more detailed and realistic models. This course will be stacked with the 3D modeling course. There are jobs in this field, and the college does have a few 3D printers for student use in this course.

Motion to approve new credit course made by Gary Kauf, seconded by Robin Kurotori. Motion carried.

NEW COURSES – NONCREDIT (Action)

ENGI-915  Advanced AutoCAD – Samir Abboud
27.00 hours lecture
27.00 hours lab
Advisory: Fundamental knowledge of AutoCAD
This noncredit course covers advanced topics in engineering design and computer aided drafting using AutoCAD. Topics include dynamic blocks; blocks with attributes; creating customized forms and title blocks; 3D modeling; solid modeling; surface modeling; working with layers; and working with object properties. Students work on architectural, mechanical, and civil projects. This course prepares students for the professional exam for Autodesk AutoCAD. It is strongly recommended that students have fundamental knowledge of AutoCAD such as 2D drawings and other familiarity with basic AutoCAD commands. Not applicable to associate degree. Repeatable = Unlimited times, per Title 5 §55002(c)(4) (NG)

Justification made by Samir Abboud. Fremont Adult School has asked Ohlone to fill a need in the Silicon Valley in regards to AutoCAD. There are many jobs available in design, but many people are not interested in getting a full degree so they can take these courses to enhance their skills and get a job in the field.

ENGI-916  Introduction to SolidWorks – Samir Abboud
27.00 hours lecture
27.00 hours lab
This noncredit course provides an introduction to graphics and design using SolidWorks CAD software. Students learn to draw 2D and 3D objects, parts, and assemblies; and present professional drawings for manufacturing or 3D printing. Not applicable to associate degree. Repeatable = Unlimited times, per Title 5 §55002(c)(4) (NG)

Justification made by Samir Abboud. This course focuses more on mechanical parts that move. Which course a student takes (ENGI-915 or ENGI-916) depends on the industry the student is entering. There is hope that ENGI-915 and ENGI-916 will bring more students into the credit engineering program at Ohlone.

Motion to approve all noncredit new courses made by Robin Kurotori, seconded by Luba Voloshko. Motion carried.

REQUISITES (Action)

ESL-965  Supervised Tutoring – Robin Kurotori

Motion to approve requisite made by Luba Voloshko, seconded by Sima Sarvari. Motion carried.

DEGREES/CERTIFICATES (Action)

Deactivated Degrees and Certificates:
  Certificate of Accomplishment: 3D Modeling and Animation
  Certificate of Accomplishment: Broadcasting: Advanced Film and Video
  Certificate of Accomplishment: Theatrical and TV Lighting Technician
  Certificate of Accomplishment: Web Design

Revised Degrees and Certificates:
  Certificate of Accomplishment: Computer Applications in Biotechnology
Certificate of Achievement: Kinesiology: Fitness Professional
Associate in Science: Bioengineering
Associate in Arts: English
Associate in Arts for Transfer: English
Associate in Arts for Transfer: Kinesiology
Associate in Arts: Liberal Arts: Language Emphasis

New Degrees and Certificates:
Certificate of Competency: Digital Media Essential Skills
Certificate of Completion: Computer Aided Design Skills: AutoCAD and SolidWorks
Certificate of Achievement: Multimedia: Front End Development/User Experience Web Design

Deactivated Certificates and Degrees
3D Modeling and Animation: Certificate of Accomplishment – Isabel Reichert
This certificate will be replaced with a certificate of achievement.

Broadcasting: Advanced Film and Video: Certificate of Accomplishment – Gary Kauf
As employment in this field requires a baccalaureate degree, certificates of accomplishment no longer provide a service to students.

Theatrical and TV Lighting Technician: Certificate of Accomplishment – Matt O’Donnell
This certificate is no longer needed as the department is building up its certificate of achievement pathways.

Web Design: Certificate of Accomplishment – Isabel Reichert
This certificate will be replaced with a certificate of achievement.

Motion to approve all deactivated certificates and degrees made by Isabel Reichert, seconded by Robin Kurotori. Motion carried.

Revised Degrees and Certificates:

Computer Applications in Biotechnology: Certificate of Accomplishment – Lesley Buehler
The field of Computer Applications in Biotechnology is a complex hybrid of two distinct scientific disciplines—computer technology and bioscience. This certificate is designed to provide an understanding of bioinformatics and other computer related subjects to students with some computer and/or life science background. This program is useful for students who desire to explore this new information science in which computers help to simulate, visualize, and analyze genetic and biological information. The certificate also provides an introduction to the fundamental scientific and computational concepts, methods, and tools central to the growing field of computer applications in biotechnology.

Certificates of Accomplishment are awarded upon the completion of an organized course of study for a specific course, usually career or job related. Certificates of Accomplishment consist of a maximum of 17.5 units and allow students to finish the program in a shorter period of time. In order to earn a Certificate of Accomplishment students must:

a. Complete satisfactorily the courses listed for the particular certificate.
b. Complete at least 50% of the required units at Ohlone College.
c. Maintain a 2.0 grade point average.

Student Learning Outcomes
1. Examine cutting-edge biological concepts and computer technologies in biotechnology
2. Operate main databases, tools, and methods for the storage, searching, and analysis of biological molecules
3. Solve computational problems common to bioinformatics and apply classical computer science solutions to biotechnology.
MAJOR FIELD
BIOT-112  Introduction to Bioinformatics  2
BIOT-121  Biotechnology Careers  1
CAOT-148  Computer Applications in Biotechnology  0.5
CS-133  Introduction to Statistical Software Programming  3

Total Units = 6.5

- Remove CS-131 so the course can be deactivated.

Kinesiology: Fitness Professional: Certificate of Achievement – Jeff Roberts
The Certificate of Achievement in Kinesiology: Fitness Professional prepares students to pursue careers in a variety of health science professions including, but not limited to, personal training, physical therapy, exercise physiology, exercise biology, fitness instruction, physical education, coaching, athletics, and more. The courses required in the certificate of achievement fulfill many of the course requirements for the Associate in Arts in Kinesiology for Transfer.

Students are advised to meet with their counselor to assess the course requirements for specific institutions. This program enables students to build a strong foundation in exercise science and kinesiology, which will enhance their success in obtaining entry-level jobs in the fitness industry. Students receiving this certificate will have the knowledge and skills necessary to complete national certification tests in the vocational areas (group fitness instruction and/or personal training) of this discipline.

Requirements for certificate of achievement:
  a. Complete Major Field courses.
  b. Complete at least six units at Ohlone College.
  c. Maintain a 2.0 grade point average in Major Field courses.

Student Learning Outcomes
  1. Administer assessment techniques to gather baseline data with respect to cardiorespiratory endurance, muscular strength and endurance, flexibility and body composition.
  2. Analyze the basic structure of the cardiorespiratory and musculoskeletal systems and how they respond to fitness training.
  3. Design an appropriate individual fitness plan considering client health history, goals, and abilities.
  4. Appreciate the value and importance of regular fitness activity in decreasing the risk factors associated with chronic diseases.

MAJOR FIELD
CFS-109  Nutrition  3
HLTH-101  Contemporary Health Issues OR  3
HLTH-150  Women's Health Issues  3
KIN-240  Introduction to Kinesiology  3
KIN-250  First Aid and CPR  3
KIN-258  Exercise Prescription  3
WEX-195A1  Occupational Work Experience Education OR  1
WEX-195A2  Occupational Work Experience Education  2

Total Units = 16-17

MOVEMENT-BASED COURSES
Complete one course maximum from two of the following areas.  Total Units = 2

Combatives
PE-374A3  Kickboxing OR  1
PE-375A3  Beginning Tai Chi  1

Total Units = 1
Bioengineering: Associate in Science – Rose-Margaret Itua

This associate degree program in Bioengineering is designed to prepare students for entry-level positions in the bioengineering industry such as those in local national laboratories. Students will develop a strong foundation in the sciences (chemistry, biology, physics) and engineering. The theoretical knowledge and laboratory skills acquired by students in this program will enhance their success with obtaining entry-level jobs that require two years of college-level science and engineering.

Requirements for Associate in Science Degree:

a. Complete Major Field courses and either Biomechanics Track or Statistical Track with a grade of C or better.
   b. Complete Ohlone College General Education (Plan A), CSU GE (Plan B), or IGETC (Plan C) requirements. These requirements are specified in the Ohlone College catalog.
   c. Complete at least 60 degree-applicable units with a 2.0 grade point average.
   d. Complete at least 12 units at Ohlone College.

Student Learning Outcomes

1. Apply the scientific method, scientific reasoning, engineering principles, and/or formulas to problems related to biology, chemistry, physics and engineering.
2. Demonstrate critical thinking, effective communication, and teamwork by contributing productively to the success of team-based science and engineering projects.
3. Demonstrate the proper techniques, safety procedures, and correct use of equipment used in science and engineering laboratories.

MAJOR FIELD

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL-101A</td>
<td>Principles of Biology - Molecular and Cellular Biology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL-101B</td>
<td>Principles of Biology - Organisms and Systems</td>
<td>5</td>
</tr>
<tr>
<td>BIOT-113</td>
<td>GMP/GLP and Writing SOPs</td>
<td>1.5</td>
</tr>
<tr>
<td>BIOT-121</td>
<td>Biotechnology Careers</td>
<td>1</td>
</tr>
<tr>
<td>CHEM-101A</td>
<td>General Chemistry</td>
<td>5</td>
</tr>
</tbody>
</table>
CHEM-101B  General Chemistry  5
ENGI-101  Introduction to Engineering  3
ENGI-115  Engineering Graphics and Design  4
ETEC-107  Properties of Materials  1.5

Total Units = 31

Biomechanics Track
CS-102  Introduction to Computer Programming Using C++ OR  3
ETEC-106  Electronics for Technology  3
ENGI-111  Programming and Problem-Solving in MATLAB  3
MATH-101A  Calculus With Analytic Geometry  5
PHYS-140  Mechanics  4

Total Units = 15

Statistical Track
CS-133  Introduction to Statistical Software Programming  3
MATH-159  Introduction to Statistics  5
PHYS-120  Introduction to Physics I  4

Total Units = 12

Total Units = 43-46

- Revise catalog description.
- Remove CS-133A and CS-143 from Statistical Track so the courses can be deactivated.
- Change Statistical Track units from 15 to 12.
- Change total units from 46 to 43-46.

English: Associate in Arts – Sobia Saleem

The Associate in Arts in English is designed to provide students with the skills necessary to think critically and write persuasively about literary works in poetry, fiction, and drama. Students can survey major writers in English or American literature, or explore their interest in specific forms such as the novel, poetry, or Shakespeare. The program emphasizes critical analysis and interpretation in all of its courses. The associate degree in English prepares students for upper division academic work in literature and for careers in fields requiring critical thinking and persuasive writing, such as teaching, journalism, business, and law.

Requirements for Associate in Arts Degree:
   a. Complete Major Field, Supporting Courses, and Electives with a grade of C or better.
   b. Complete Ohlone College General Education (Plan A), CSU GE (Plan B), or IGETC (Plan C) requirements. These requirements are specified in the Ohlone College catalog.
   c. Complete at least 60 degree-applicable units with a grade of C or better.
   d. Complete at least 12 units at Ohlone College.

Student Learning Outcomes
   1. Analyze and interpret various kinds of literary texts, including poems, short stories, essays, novels, and plays.
   2. Effectively express their interpretations of literary texts in clear, coherent prose.
   3. Demonstrate knowledge of works, genres, and periods of American, English, and world literature.

MAJOR FIELD
ENGL-101A  Reading and Written Composition  4
ENGL-101B  Reading and Composition (Introduction To Literature)  4

Total Units = 8
SUPPORTING COURSES
Complete three courses from the following courses:
ENGL-112 Modern Fiction 3
ENGL-113 Poetry 3
ENGL-118 Introduction to Shakespeare 3
ENGL-120A Survey of American Literature: Beginning to 1865 3
ENGL-120B Survey of American Literature: 1865 to Present 3
ENGL-125A English Literature: From the Middle Ages to the Restoration/18th century 3
ENGL-125B English Literature: From Romanticism to Modernism 3
Total Units = 9

ELECTIVES
Complete one of the following courses. Courses may not be double-counted to apply towards Supporting Courses and Electives requirements.
ENGL-101C Critical Thinking and Composition 3
ENGL-104 The Short Story 3
ENGL-106 Reading Banned Books 3
ENGL-107 Literature and Film 3
ENGL-109 The Graphic Novel 3
ENGL-111A Beginning Creative Writing 3
ENGL-111B Intermediate Creative Writing 3
ENGL-113 Poetry 3
ENGL-114 World Mythology 3
ENGL-115 Women in Literature OR WS-115 Women in Literature 3
ENGL-118 Introduction to Shakespeare 3
ENGL-120A Survey of American Literature: Beginning to 1865 3
ENGL-120B Survey of American Literature: 1865 to Present 3
ENGL-121 The Mystery: Unlocking Its Secrets 3
ENGL-122 Environmental Literature 3
ENGL-123 Contemporary World Literature 3
ENGL-125A English Literature: From the Middle Ages to the Restoration/18th century 3
ENGL-125B English Literature: From Romanticism to Modernism 3
ENGL-127 Autobiography: Writing Journals and Memoirs 3
ENGL-129 Psychology and Literature 3
ENGL-130 American Stories: Multicultural Autobiography and Memoir 3
ENGL-131 Hip Hop/Slam Poetry 3
ENGL-141 Advanced Novel and Short Story Writing 3
Total Units = 3
Total Units = 20

- Remove ENGL-117 from Electives so the course can be deactivated.
- Add ENGL-123 to Electives.
- Remove Recommended Courses: One year of college-level foreign language, with a grade of C or better.

**English: Associate in Arts for Transfer – Sobia Saleem**
The Student Transfer Achievement Reform Act (Senate Bill 1440, codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer," a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts in English for Transfer is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60
required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

Completion of the requirements for the Associate in Arts in English for Transfer prepares a student for transfer to a California State University to engage in upper-division work towards a bachelor’s degree in English. Students who complete this associate degree will be able to analyze and interpret various kinds of literary texts, including poems, short stories, essays, novels, and plays; effectively express their interpretations of literary texts in clear, coherent prose; and demonstrate knowledge of works, genres, and periods of American, English, and world literature.

Requirements for Associate in Arts for Transfer Degree:

- a. Complete Required Core, List A, List B, and List C courses with a grade of C or better.
- b. Complete CSU GE (Plan B) or IGETC for CSU (Plan C) requirements. These requirements are specified in the Ohlone College catalog.
- c. Complete 60 CSU-transferable semester units.
- d. Obtain a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. While a minimum GPA of 2.0 is required for admission, some majors may require a higher GPA. Please consult with a counselor for more information.
- e. Complete 19 semester units in the English major.
- f. Complete at least 12 units at Ohlone College.

Student Learning Outcomes

1. Analyze and interpret various kinds of literary texts, including poems, short stories, essays, novels, and plays.
2. Effectively express their interpretations of literary texts in clear, coherent prose.
3. Demonstrate knowledge of works, genres, and periods of American, English, and world literature.

REQUIRED CORE

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<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
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<tbody>
<tr>
<td>ENGL-101B</td>
<td>Reading and Composition (Introduction To Literature)</td>
<td>4</td>
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<tr>
<td>ENGL-101C</td>
<td>Critical Thinking and Composition</td>
<td>3</td>
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<tr>
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<td><strong>Total Units = 7</strong></td>
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LIST A. Complete two courses from the following courses:

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<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL-120A</td>
<td>Survey of American Literature: Beginning to 1865</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-120B</td>
<td>Survey of American Literature: 1865 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-125A</td>
<td>English Literature: From the Middle Ages to the Restoration/18th century</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-125B</td>
<td>English Literature: From Romanticism to Modernism</td>
<td>3</td>
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<tr>
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<td><strong>Total Units = 6</strong></td>
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</tbody>
</table>

LIST B. Complete one course from the following courses. Courses cannot be double-counted to apply towards both List A and List B.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL-111A</td>
<td>Beginning Creative Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-111B</td>
<td>Intermediate Creative Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-112</td>
<td>Modern Fiction</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-113</td>
<td>Poetry</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-114</td>
<td>World Mythology</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-118</td>
<td>Introduction to Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-120A</td>
<td>Survey of American Literature: Beginning to 1865</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-120B</td>
<td>Survey of American Literature: 1865 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-123</td>
<td>Contemporary World Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-125A</td>
<td>English Literature: From the Middle Ages to the Restoration/18th century</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-125B</td>
<td>English Literature: From Romanticism to Modernism</td>
<td>3</td>
</tr>
<tr>
<td>ENGL-130</td>
<td>American Stories: Multicultural Autobiography and Memoir</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units = 3</strong></td>
<td></td>
</tr>
</tbody>
</table>
LIST C. Complete one course from the following courses. Courses cannot be double-counted to apply towards List A, List B, and/or List C.

- ENGL-104 The Short Story 3
- ENGL-106 Reading Banned Books 3
- ENGL-107 Literature and Film 3
- ENGL-109 The Graphic Novel 3
- ENGL-111A Beginning Creative Writing 3
- ENGL-111B Intermediate Creative Writing 3
- ENGL-112 Modern Fiction 3
- ENGL-113 Poetry 3
- ENGL-114 World Mythology 3
- ENGL-115 Women in Literature 3
- ENGL-118 Introduction to Shakespeare 3
- ENGL-120A Survey of American Literature: Beginning to 1865 3
- ENGL-120B Survey of American Literature: 1865 to Present 3
- ENGL-121 The Mystery: Unlocking Its Secrets 3
- ENGL-122 Environmental Literature 3
- ENGL-123 Contemporary World Literature 3
- ENGL-125A English Literature: From the Middle Ages to the Restoration/18th century 3
- ENGL-125B English Literature: From Romanticism to Modernism 3
- ENGL-127 Autobiography: Writing Journals and Memoirs 3
- ENGL-130 American Stories: Multicultural Autobiography and Memoir 3
- ENGL-131 Hip Hop/Slam Poetry 3
- ENGL-141 Advanced Novel and Short Story Writing 3

Total Units = 3
Total Units = 19

- Add ENGL-123 to List B and List C.
- Remove ENGL-117 from List C so the course can be deactivated.

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**Kinesiology: Associate in Arts for Transfer – Jeff Roberts**

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer," a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts in Kinesiology for Transfer is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

Kinesiology is the discipline or body of knowledge that studies physical activity through performance, scholarly analysis, and professional practice. This program offers students an opportunity to enrich their education with emphasis on improved individual physical well-being and prepares students for transfer to bachelor's degree programs in Kinesiology and related disciplines. Students may obtain an ADT in Kinesiology and optimize preparation for advanced degrees in Kinesiology at baccalaureate institutions. Typical employment opportunities in the field are in the areas of coaching, personal or group training, fitness instruction, fitness specialists, multiple allied health care professions, recreation, as well as managerial positions in athletics and recreation centers.

Requirements for Associate in Arts for Transfer Degree:

- a. Complete Required Core and List A courses with a grade of C or better.
- b. Complete CSU GE (Plan B) or IGETC for CSU (Plan C) General Education requirements. These requirements are specified in the Ohlone College catalog.
c. Complete 60 CSU-transferable semester units.
d. Obtain a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. While a minimum GPA of 2.0 is required for admission, some majors may require a higher GPA. Please consult with a counselor for more information.
e. Complete a minimum of 21 units in the Kinesiology major.
f. Complete at least 12 units from Ohlone College.

Student Learning Outcomes
1. Assess and critique the depth and breadth of Kinesiology as an academic discipline and identify future career opportunities.
2. Identify the role of regular physical activity in the maintenance of health and wellness in today’s society.

REQUIRED CORE
BIOL-103A Human Anatomy and Physiology 4
BIOL-103B Human Anatomy and Physiology 4
KIN-240 Introduction to Kinesiology 3
Total Units = 11

Movement-Based Courses
Complete one course maximum from three of the following areas.

Aquatics:
PE-350A3 Learning to Swim OR 1
PE-350D3 Competitive Swimming OR 1
PE-351A3 Aquatic Conditioning 1
Total Units = 1

Combatives:
PE-374A3 Kickboxing OR 1
PE-375A3 Beginning Tai Chi 1
Total Units = 1

Fitness:
PE-336A3 Express Cardio OR 1
PE-342A3 Circuit Training OR 1
PE-343A3 Strength and Cardio Training OR 1
PE-344A3 Total Fitness OR 1
PE-346A3 Guts and Butts OR 1
PE-372A3 Conditioning OR 1
PE-372B3 Boot Camp OR 1
PE-376A3 Yoga OR 1
PE-376B3 Fitness Yoga 1
Total Units = 1

Individual Sports:
PE-360A3 Beginning Badminton OR 1
PE-362A3 Beginning Tennis 1
Total Units = 1

List A
Complete two courses from the following courses:
BIOL-102 Introduction to Biology for Health Sciences 4
CHEM-101A General Chemistry 5
KIN-250 First Aid and CPR 3
MATH-159 Introduction to Statistics 5
PHYS-120 Introduction to Physics I 4
Total Units = 7-10
Total Units = 21-24

- Remove PE-320A3 and PE-322A3 from Individual Sports so the courses can be deactivated.
Liberal Arts: Language Emphasis: Associate in Arts – Mark Lieu

The Associate in Arts in Liberal Arts has three areas of emphasis: Language, Humanities, and Communication. A liberal arts education allows students to explore any number of career possibilities. Employment prospects are generally strong after graduation; often employers prefer to hire people with the education in the right skills (critical thinking, writing, and analysis) rather than the right subjects. Liberal arts degrees are also an excellent choice for students who want to pursue a higher degree, as universities often prefer candidates with a proven ability to learn and succeed. A liberal arts education offers much more than career-specific training, because it teaches students to understand problems, develop solutions, and lead a balanced and well-rounded life.

It is imperative that students entering Ohlone’s Associate in Arts in Liberal Arts meet with a counselor at the start of their academic work. Counselors will assist students in preparing a Student Education Plan that will prepare them to achieve their academic goals.

Requirements for Associate in Arts Degree:
- a. Complete Major Field courses with a grade of C or better.
- b. Complete a minimum of twenty units selected from the areas of emphasis below.
- c. Complete Ohlone College General Education (Plan A), CSU GE (Plan B), or IGETC (Plan C) General Education requirements. These requirements are specified in the Ohlone College catalog. Students who do not intend to transfer may complete Ohlone College General Education; students who intend to transfer may complete either CSU GE or IGETC. Counselors will advise students on the general education plan that best prepares them for pursuing an associate degree and/or transfer.
- d. Complete at least 60 degree-applicable units with a 2.0 grade point average.
- e. Complete at least 12 units at Ohlone College.

Student Learning Outcomes
1. Enrich and deepen self-knowledge by exploring different academic experiences.
2. Articulate and understand their experiences through effective writing, reading, speaking, and various modes of artistic expression.
3. Demonstrate fundamental knowledge and basic skills appropriate to their personal and professional goals in their chosen area of specialization.

MAJOR FIELD
LANGUAGE EMPHASIS

This area of emphasis is designed to help students demonstrate progressive oral competence of the language; decipher progressively more difficult texts; become more competent in writing ability; and demonstrate rudimentary to more advanced level of cultural and historical understanding of the Societies associated with the target language.

Courses prepare students for entry into a variety of careers in which effective critical thinking, effective writing skills, and multilingual skills are important.

Complete a minimum of twenty units from the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARBC-101A</td>
<td>Elementary Arabic</td>
<td>5</td>
</tr>
<tr>
<td>ASL-101A</td>
<td>Principles of American Sign Language I</td>
<td>5</td>
</tr>
<tr>
<td>ASL-101B</td>
<td>Principles of American Sign Language I</td>
<td>5</td>
</tr>
<tr>
<td>ASL-102A</td>
<td>Principles of American Sign Language II</td>
<td>5</td>
</tr>
<tr>
<td>ASL-102B</td>
<td>Principles of American Sign Language II</td>
<td>5</td>
</tr>
<tr>
<td>ASL-103A</td>
<td>Principles of American Sign Language III</td>
<td>5</td>
</tr>
<tr>
<td>ASL-103B</td>
<td>Principles of American Sign Language III</td>
<td>5</td>
</tr>
<tr>
<td>ASL-104A</td>
<td>Principles of American Sign Language IV</td>
<td>5</td>
</tr>
<tr>
<td>ASL-104B</td>
<td>Principles of American Sign Language IV</td>
<td>5</td>
</tr>
<tr>
<td>ASL-140</td>
<td>Deaf Education</td>
<td>3</td>
</tr>
</tbody>
</table>
Motion to approve revised certificates and degrees made by Isabel Reichert, seconded by Robin Kurotori. Motion carried.

New Degrees and Certificates:

**Digital Media Essential Skills: Certificate of Competency (Noncredit)** – Isabel Reichert

The noncredit Digital Media Essential Skills Certificate of Competency is designed to provide students with an overview of digital media tools and processes used in the industry. Through lectures and hands-
on instructions, students are introduced to a variety of workflows to create effective content for videos, web, games, graphic designs, and social media marketing campaigns.

Requirements for certificate of competency:
   a. Complete all of the courses in the certificate

Student Learning Outcomes
   1. Apply basic digital media production skills.
   2. Employ problem-solving skills to provide solutions for media productions.
   3. Create media content for a diverse range of clients or industries using different modalities.
   4. Evaluate artwork with an understanding of concepts, appropriate terminology, and aesthetic awareness.

GA-904 Digital Design Essentials 12
MM-900 Game Design Essentials 12
MM-901 Web Design Essentials 12
MM-902 Video Production Essentials 12
MM-903 Social Media for Business Essentials 12

Total Hours = 60

Justification made by Isabel Reichert. This certificate is for the five noncredit courses that were approved recently. This program creates a pathway between Fremont Adult School and Ohlone.

Computer Aided Design Skills: AutoCAD and SolidWorks: Certificate of Completion (Noncredit) – Samir Abboud

By completing this certificate students learn how to use Computer Aided Design (CAD) software to create 2D and 3D models and designs. Students develop competency in CAD software that is used in a variety of industries and occupations, including floor plans, mechanical drawings, technical drawings, engineering design, and other projects. The courses in this certificate build skill-sets that are in high demand in today's job market and can be used to reach career and/or academic goals. This certificate can provide students who are looking for employment the experience they need to stand out from the crowd. Students who are already employed discover that keeping up with the latest changes in CAD software increases their chances of career advancement.

Requirements for certificate of completion:
   a. Complete all of the courses in the certificate.

Student Learning Outcomes
   1. Proficiently use AutoCAD technology to produce drawings at professional industry standards.
   2. Draw engineering parts and assemblies proficiently using SOLIDWORKS.
   3. Apply dimensioning and tolerancing techniques in drawings and in an assembly.
   4. Develop professional drawings for machining and assembling including title blocks.

ENGI-915 Advanced AutoCAD 54
ENGI-916 Introduction to SolidWorks 54

Total Hours = 108

Justification provided by Samir Abboud. This is the reward for students that successfully complete both ENGI-915 and ENGI-916. Students can put completion of this certificate on their resume and be marketable for jobs.

Multimedia: Front End Development/User Experience Web Design Certificate of Achievement–Isabel Reichert
The field of User Experience Design (UX) is rapidly growing and demand for skilled UX designers and front-end developers has steadily increased. UX designers create interfaces that feel natural to users and build seamless movement between webpages and/or tasks within an application or program. The courses in this certificate introduce students to concepts, digital tools, and platforms including ideation techniques; prototyping; HTML, CSS, and JavaScript; and application development. Students learn how to design vibrant and innovative digital interfaces that communicate with audiences and enhance user experiences. Upon completion, students have acquired the necessary skills for entry-level positions including front-end developer, JavaScript Developer, UX Designer, User Experience Researcher, and others.

Requirements for certificate of achievement:
   a. Complete Major Field courses.
   b. Complete at least six units at Ohlone College.
   c. Maintain a 2.0 grade point average in Major Field courses.

Student Learning Outcomes
   1. Create prototypes and utilize design thinking processes and UX/UI tools to examine, demonstrate, and verify effective user interface design solutions and enhance user experiences.
   2. Demonstrate fluency in visual design principles and concepts of user-centric design, usability and user experience.
   3. Effectively work with teams and peers and present ideas and feedback in a precise and persuasive manner.
   4. Demonstrate the ability to write well-structured, standards-compliant and accessible HTML, CSS and JavaScript code and successfully utilize debugging tools.

**MAJOR FIELD**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS-175</td>
<td>JavaScript for Web Development</td>
<td>4</td>
</tr>
<tr>
<td>MM-101</td>
<td>Visual and Interaction Design</td>
<td>3</td>
</tr>
<tr>
<td>MM-102A</td>
<td>Introduction to Multimedia</td>
<td>3</td>
</tr>
<tr>
<td>MM-105</td>
<td>Web Site Design</td>
<td>3</td>
</tr>
<tr>
<td>MM-106</td>
<td>Advanced Interaction Design for Web and Mobile</td>
<td>3</td>
</tr>
<tr>
<td>MM-107</td>
<td>WordPress</td>
<td>0.5</td>
</tr>
<tr>
<td>MM-113</td>
<td>Mobile Application Development</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units = 19.5

Justification by Isabel Reichert. This program used to be a certificate of accomplishment, but has now been converted to a certificate of achievement. There are a lot of jobs requiring these skills. This is a somewhat stackable degree, but can lead into an associate degree if the student wants that path.

**Motion to approve new certificates and degrees made by Gary Kauf, seconded by Luba Voloshko. Motion carried.**

**ISSUES: (Action/Information)**

None

**ANNOUNCEMENTS**

- Screening/Norming Meeting: Monday, November 18, 2019, 3:00pm-5:00pm, Fremont campus 7104
- Issues Meeting: Monday, December 2, 2019, 3:00pm-5:00pm, Fremont campus 7108 and Zoom Video Conference.

**ADJOURNED**

4:21pm