Counseling Department

ESL Orientation
Topics

• Ohlone College Information
• English as a Second Language (ESL) courses
• Credit and Noncredit courses
• Time Management: How many classes to take?
• How to take classes online via Zoom and Canvas
• Setting Up Ohlone College Student Accounts
• Student Services
• Important Dates
• Getting Ready for ESL Classes
Ohlone College Information

• A public community college
• Located in Fremont, with a second campus in Newark
• Offers a variety of associate degrees, certificates, and university transfer pathways
• Prepares students to achieve their academic and career goals
English or ESL What should I take?

Students may choose to take either transferable English courses or English as a Second Language (ESL) Courses. For placement in a regular transferable English course, go to [English and Math Placement](#).

The ESL Department offers classes to prepare nonnative speakers of English for successful academic and professional careers, as well as to enhance their overall communication skills in English.

The ESL program consists of four levels, and all courses can be taken for credit or noncredit.

If you are unsure whether to take ESL classes or English classes with native speakers in the English Department, we encourage you to visit [ESL or English? What should I take?](#)
## English as a Second Language (ESL) Courses

### ESL Reading & Writing (RW)

<table>
<thead>
<tr>
<th>Level</th>
<th>For Credit</th>
<th>Noncredit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1</td>
<td>ESL 181RW (5 units)</td>
<td>ESL 981 RW 5 hours/week in class</td>
</tr>
<tr>
<td>Level 2</td>
<td>ESL 182RW (5 units)</td>
<td>ESL 982 RW 5 hours/week in class</td>
</tr>
<tr>
<td>Level 3</td>
<td>ESL 183RW (5 units)</td>
<td>ESL 984 RW 5 hours/week in class</td>
</tr>
<tr>
<td>Level 4</td>
<td>ESL 184RW (5 units)</td>
<td>ESL 984 RW 5 hours/week in class</td>
</tr>
</tbody>
</table>

### ESL Listening & Speaking (LS)

<table>
<thead>
<tr>
<th>Level</th>
<th>For Credit</th>
<th>Noncredit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1</td>
<td>ESL 181LS (5 units)</td>
<td>ESL 981 LS 5 hours/week in class</td>
</tr>
<tr>
<td>Level 2</td>
<td>ESL 182LS (5 units)</td>
<td>ESL 982 LS 5 hours/week in class</td>
</tr>
<tr>
<td>Level 3</td>
<td>ESL 183LS (5 units)</td>
<td>ESL 984 LS 5 hours/week in class</td>
</tr>
<tr>
<td>Level 4</td>
<td>ESL 184LS (3 units)</td>
<td>ESL 984 LS 3 hours/week in class</td>
</tr>
</tbody>
</table>

After ESL 184/984, you will take English and other classes with native speakers. Students may take regular English courses at any time following the College’s [self-guided English placement process](#).
## Credit and Noncredit Courses

<table>
<thead>
<tr>
<th></th>
<th>Credit</th>
<th>Non-credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$46 per unit ($336 for non-resident)</td>
<td>$0 - FREE</td>
</tr>
<tr>
<td>Repeatability</td>
<td>No, only with D, F, NP, W grade</td>
<td>Yes</td>
</tr>
<tr>
<td>Residency</td>
<td>Need proof of residency or eligible Visa</td>
<td>No</td>
</tr>
<tr>
<td>Appear on transcript</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Paid by financial aid</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>(students who are eligible)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eligible for parent’s insurance</td>
<td></td>
<td>No</td>
</tr>
</tbody>
</table>
Time Management: How many classes/units should I take?

What is a unit?
1 unit = 1 hour of class time per week + 2 - 3 hour study time per week

Example:
5-unit class = 5 hours of class per week + 10 - 15 hours homework/study time

When the class is taught remotely through zoom, the number of hours in class may be fewer; however, students are expected to spend more time studying and doing homework independently.

<table>
<thead>
<tr>
<th>Work hours per week</th>
<th>Units/hours of class per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>30+ hours</td>
<td>1 class, 3-5 units/hours</td>
</tr>
<tr>
<td>20 hours</td>
<td>1-2 classes, 5-10 units/hours</td>
</tr>
<tr>
<td>10 hours</td>
<td>2 – 4 classes, 12-15 units/hours</td>
</tr>
</tbody>
</table>
Classes are taught online via Zoom

**Online live sessions** - When a class is taught online, classes will meet online during the *regularly scheduled class time*.

Students will virtually be in class live with the instructor and their classmates where they will be able to ask questions and interact in real time as if they were in their normal classroom.

**Tips** to manage your classes:
1. Maintain the same class schedule as if you were attending classes on campus.
2. Find a designated space/room as your “classroom” in your home.
3. Log in to each class according to your current class schedule.
4. Plan the same amount of study/homework time after class.
5. Contact your instructor through Canvas or email if you have questions.
6. [Online Learning Resources](#)
Taking classes on CANVAS

Canvas is a web-based learning system that many schools and colleges use for online classes.

Every time you go to class (attend a live session), you will need to log in to Canvas.

On the Ohlone College website
1. Click the arrow next to “Online Services”
2. Click “Canvas”
3. Log in using the same user name & password as your WebAdvisor account.
4. After logging in, on the left navigation bar, click “Courses”, you will see the course(s) you have registered for.
5. Click the course name, you will enter the course shell (the course home page)
6. Under the “Home” heading, click “ConferZoom.”
7. When it is close to class time, you will see the “Join” button. Otherwise, you will just see the event (class) listed as “upcoming.”
Ohlone College Student Accounts

WebAdvisor account
Refer to [Getting a WebAdvisor Account](#) for account set up and course registration information.

Student email account
Follow the instructions in this video about [How to set up your Ohlone student email account](#).

Synchronize Web Services Account
• Log in to WebAdvisor
• Select “Manage Your Web Services Account” on the WebAdvisor main page
• Log in with WebAdvisor username and password
• Select “Synchronize your Account”
• Enter password again and click submit

You may use the “Chatbot” feature (pop up at the lower right corner) to ask questions. You may also request technology support from the [Ohlone College IT Department](#).
Student Services

Ohlone College offers a variety of student support services

Some of the services are:

- Counseling Services
- Tutoring Services
- Student Accessibility Services (SAS)
- Student Health Center
- Financial Aid
- Student Life
- Ohlone College Tri-Cities Career Center

Full list of Student Services
### Important Dates – Fall 2021

<table>
<thead>
<tr>
<th></th>
<th>Fall 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester begins on</td>
<td>Monday, August 30</td>
</tr>
<tr>
<td>Semester ends on</td>
<td>Friday, December 15</td>
</tr>
<tr>
<td>Last day to add a full term</td>
<td>Sunday, September 12</td>
</tr>
<tr>
<td>class (with add code)</td>
<td></td>
</tr>
</tbody>
</table>

Please refer to the [Academic calendar](#) for more information.
Get Ready for Classes

► Plan or prepare a good work space for being “in class” and for homework
  ► In a quiet, well-lit room
  ► Maybe at a window, with light in front of you
► Create a weekly schedule that includes in-class and homework / study hours.
► Practice your English typing skills – Typing Club
► Learn more computer and internet vocabulary in English
  ► EX: browser, window, menu, tab, scroll down, click on, etc.
► Explore and learn how to use Canvas after you have registered for your classes. Go to the Canvas log in page, use your WebAdvisor log in information to log in. This is where you log in to find everything you need for your classes.
In-person virtual ESL Orientation

You are encouraged to attend an in-person ESL Orientation (via Zoom) if you have questions and need assistance with the following:

• Setting up student accounts
• Course registration
• Questions about ESL classes

The in-person ESL Orientation (via Zoom) will give you a chance to

• Speak with a Counselor
• Speak with an ESL instructor

You may register for one of the ESL Orientation sessions.
The End

Thank you for completing the ESL Orientation. Please contact Counseling if you have questions.