



**Return to:**  
**Ohlone College**  
 Financial Aid Office  
 Building 7, 2<sup>nd</sup> Floor  
 43600 Mission Blvd.  
 Fremont, CA 94539  
 510-659-7309 (Fax)  
 financial\_aid@ohlone.edu

Name of Financial Aid Applicant <i>(Please print)</i>		
<b>Last</b>	<b>First</b>	<b>Middle</b>
<b>Student ID Number:</b> _____		

**V1-INDEPENDENT STANDARD VERIFICATION GROUP**

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. Federal law says that before awarding Federal Student Aid, we must confirm the information you reported on your FAFSA. To verify that you provided correct information, your Financial Aid case manager will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information will need to be corrected. You must complete and sign this worksheet, and submit the form and other required documents to the Financial Aid case manager. If you have questions about verification, contact your Financial Aid case manager as soon as possible so that your financial aid will not be delayed.

**Processing can take 3-5 weeks.**

**A. FAMILY INFORMATION**

**Please list:** Yourself, your spouse (if married), yours/your spouse’s children if you/your spouse provides more than 50% of their support between 7/1/2018-6/30/2019, and yours/your spouse’s other dependents if they are living with you/your spouse and you/your spouse provides and will continue to provide more than 50% of their total support between 7/1/2018- 6/30/2019.

**Note:** -Do not include foster children  
 -Same sex couples, if legally married at any state or foreign country, must provide information about both.

Full Name	Age	Relationship	Born before 01/01/1995	Attending College	Will be Enrolled at Least Half Time Between 7/1/2018 & 6/30/2019
<i>James Thomas (example)</i>	23	Self		Ohlone College	<i>Yes</i>
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		

**Note: Please complete the Student’s Other Dependent Support Form if you support any child who was born before 01/01/1995 and/or other dependent.**

**B. INCOME INFORMATION**

**Important Note:** If you have a unique Tax Situation, such as filed an amended 2016 IRS tax return, granted a Filing Extension, a Victim of IRS Tax-Related Identity Thief, or filed Non-IRS Income Tax Return (Puerto Rico, another U.S. territory, or with a foreign income), refer to 2018-2019 Verification of 2016 Income with Unusual Circumstances Form for guidance.

**1. TAX RETURN FILERS:** *If you are eligible to use the IRS Data Retrieval Tool to transfer 2016 IRS income tax information into your FAFSA, please sign in to your FAFSA to make correction using DRT. In most cases, no further*

Student Name: \_\_\_\_\_

ID#: \_\_\_\_\_

documentation is needed to verify 2016 IRS income tax information that was transferred into your FAFSA using the IRS DRT if that information was not changed.

**Check item(s) that applies:**

- I \_\_\_\_/Spouse \_\_\_\_ used the IRS Data Retrieval Tool to transfer 2016 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. **You are not required to submit IRS tax return transcript and W-2.**
  - I \_\_\_\_/Spouse \_\_\_\_ was unable to use the IRS Data Retrieval Tool in FAFSA on the Web. **Attach a copy of W'2s and a signed copy of 2016 Federal Tax Return (including Schedule C, if applicable) or IRS tax return transcript. (To obtain an IRS tax return transcript, go to [www.irs.gov](http://www.irs.gov), click on the "Get your tax record". Make sure to choose the "IRS tax return transcript" option.)**
  - I \_\_\_\_/Spouse \_\_\_\_ filed 2016 Non-IRS Income Tax Return (e.g. a U.S. territory or a foreign government). **Attach a signed copy of tax document or tax account information issued by the relevant tax authority or foreign tax return with US currency conversion.**
2. **TAX RETURN NONFILERS:** Complete this section if you/your spouse will not file and are not required to file a 2016 income tax return with the IRS **AND** must provide 2016 IRS Verification of Non-Filing letter or other relevant tax authority (e.g. a U.S. territory or a foreign government), dated on or after October 1, 2017, for you and your spouse, if married. You can request for 2016 IRS Verification of Non-Filing letter from the IRS web site at [www.irs.gov](http://www.irs.gov) or complete 4506T, check box 7.

**Check item(s) that applies:**

- I \_\_\_\_/Spouse \_\_\_\_ was not employed and had no income earned from work in 2016. **Attach 2016 IRS Verification of Non-Filing letter for you and spouse (if married).**
- I \_\_\_\_/Spouse \_\_\_\_ was employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016. **List every employer, attach a copy of W-2(s), and 2016 IRS Verification of Non-Filing letter for you and spouse (if married).**

Employer's Name	2016 Amount Earned	W-2 Attached?
<i>Max's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

- **Spouse** \_\_\_\_ does not have SSN/ITIN/EIN and is unable to request 2016 IRS Verification of Non-Filing letter.
- **Foreign Income statement:** if you and/or your spouse were living in a foreign country that does not require filing tax returns in 2016, indicate the total earned income for each person:

Student: \$ \_\_\_\_\_ in \_\_\_\_\_ (country)

Spouse: \$ \_\_\_\_\_ in \_\_\_\_\_ (country)

**C. CERTIFICATION AND SIGNATURE(S)**

The person signing below certifies that all of the information reported is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date