Dear Campus Community,

Happy April 2021! We are heading towards the finish line for the spring 2021 semester and looking forward to graduation! As I write this, I can’t help but reflect on how far we have come from one year ago. When we left the campus last year we thought we would be back in a few weeks! Now – 55+ weeks and counting we are slowly seeing the light at the end of the tunnel.

By now you know that we are in the orange tier in Alameda County which allows us to continue to work on our plans for returning safely to campus. Read more here: https://covid-19.acgov.org/covid19-assets/docs/press/press-release-2021.03.30.pdf

**STAY INFORMED!**

Conditions are changing rapidly, so please do everything you can to stay informed. By the time this email is sent, there is bound to be something that has changed. To that end, we have created several regular venues for you to stay updated or to get involved.

1. **College Council meeting updates:** A brief update on the status of our Return to Campus plans is provided at each College Council meeting. College Council meetings are open to everyone. For a schedule of dates and times please view this website: https://www.ohlone.edu/council. If you have particular questions, you can send those along by your representative or directly to Jeff Roberts, Co-Chair at jroberts@ohlone.edu

2. **Contact your employee union representative:** We have increased the membership of our RTC Chairs to include the respective union presidents: Jeff O’Connell (UFO); Lea Witmer (CSEA); Marco Escalante (SEIU). As we get into fall 2021, we will be adding representatives from our student body. RTC Chairs meet every Thursday from 7:30 AM – 9:00 AM

3. **RTC Committee meetings:** We have a large group meeting each month on the second Thursday of the month at 3:00 PM. All employees are welcome to attend.
4. **Check-in with your Supervisor:** Your supervisor attends a variety of meetings and have been kept informed. He/she is able to provide you with information as well. If not, he/she can work with the RTC to get more information to you as needed.

**OHLONE’S NEW NORMAL!**

Your safety is always at the forefront of what we do. When you come on campus here are just a few examples of what has changed:

1. **Health Screening:**
   Everyone coming on campus to access any of our buildings *must* be properly screened through a Health Screening Station. The main stations are:

   - **Building 7 – 1st floor** – Monday – Thursday – 8:00 AM to 3:30 PM
   - **Building 3 – 4th Floor** - Monday – Thursday 3:30 PM – 7:00 PM; Fridays 9:00 AM – 7:00 PM; Saturday and Sunday – 10:00 AM – 4:00 PM

2. **Permission to come on to campus:**
   Unless you are an essential worker or given prior permission to come on campus, you must complete the following form at least 5 days prior to coming on campus: Here is the link to the current form: [Campus Entry for Employees - Formstack](#)

3. **Signage:**
Pay attention to the signs around campus is key. The signs are especially positioned so that the flow of persons entering and exiting buildings do not overlap. Here are a few examples of signage that are be important for you to notice.

4. **Retrofitting offices**
We have been methodically working through offices to make modifications. Here are some examples of how we have modified building 7:

5. **COVID – PROJECT TEAM LOCATED IN BUILDING 7**
We now have an on-site Covid19 response team located on the 1st floor of building 7. We will soon be adding a Contact Tracer/Case Investigator to the team and he/she will be located here as well. Currently, housed here are: (1) Rob Moore, COVID-19 Project
Manager; (2) Allison Lucarelli, COVID-19 On-ground Project Manager; (3) Shairon Zingsheim, VP of HR; (4) Vacant – COVID 19 Contact Tracer/Case Investigator.

PLANNING, PLANNING AND MORE PLANNING!

We have 4 functional teams all focused on planning, assessing, and providing guidance for our college community about COVID-19 and the safety of our college community: (1) RTC Chairs; (2) ET COVID Check-in; (3) RTC Committee (4) On-the-Ground Work Team. Each group has a different but similar purpose – all focused on safety.

RTC Chairs:

This team is made up of faculty, classified, administrators and our COVID-19 Project Management team. We meet every Thursday at 7:30 AM – 9:00 AM. We discuss a variety of topics and review proposals made by faculty, staff or administrators for non-instructional projects proposed to be done in person on campus. Examples are: handing out science kits, photography equipment, library books etc. The team also coordinates with the marketing and public information department to ensure that information is communicated to the public and on our website. Each member of the RTC team has a role in moving us towards our goal of our eventual return to campus!

Executive Team COVID check-in:
This team meets every Thursday from 9:00 – 10:00 AM, following the RTC Chairs, to review recommendations from the RTC Chairs and get progress updates.

**RTC – General Committee – meet monthly**

This is the original group that started working together last spring. We continue to meet as a general committee and provide updates and address concerns. This group meets the second Thursday of each month at 3:00 PM.

**On-the-Ground Work Group:**

This group meets every Wednesday on campus in room 7101. The team is focused on tracking the status of projects, ensuring that projects are on track to be completed and that timelines are met.

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**KEEP LEARNING!**

**OHLONE’S PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

**Franklin Covey – All-Access Pass:**

The AAP is full of learning modules, videos and other information. We have vacant “seats” so sign-up now. You are able to hold your “seat” for a year as long as you remain active I the portal. To request a pass please follow this link [https://www.surveymonkey.com/r/6FH8T8Y](https://www.surveymonkey.com/r/6FH8T8Y)

**Free classes at Ohlone for you and your family:** Consider signing up for a class or two by using our tuition waiver. You must complete an enrollment fee waiver form: [https://www.ohlone.edu/employee-enrollment-fee-waiver-program-human-resources-and-training](https://www.ohlone.edu/employee-enrollment-fee-waiver-program-human-resources-and-training)

**Vision Resource Center:** [https://visionresourcecenter.cccco.edu/](https://visionresourcecenter.cccco.edu/)

Keenan Safe Colleges: [https://ohlone-keenan.safecolleges.com/login](https://ohlone-keenan.safecolleges.com/login) (more than just compliance training)
Chancellor’s Office Webinars in Spring 2021:

Registration is open for the third annual California Community Colleges LGBTQ+ Summit, scheduled for **Wednesday and Thursday, April 28 and 29**. Chancellor Eloy Ortiz Oakley will open the conference with a keynote address. Breakout sessions include: ‘Before and After COVID-19: How to Initiate and Sustain a Successful LGBTQIA+ Initiative on Campus;’ ‘Challenges and Opportunities in Educating the Educators on LGBTQ+ Experience;’ and ‘Throwing a T-Party: How to Build Trans Spaces On-Campus.’ [Find more information here.](#)

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**WE ARE ON THE ROAD TO RECOVERY!**

Warmly,
Shairon