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## Executive Meeting Agenda

Friday, September 11th, 2020

1:00 PM

Zoom ID: [Executive Meeting](#)

- I. **Call to Order**  
Krina Shah                      Mia Albano                      Ishan Gondara  
Sabrina Panjwani              Christian Aleman
- II. **Adoption of the Agenda**
- III. **Approval of the minutes**
  - A. [8/13/20](#)
- IV. **Public Comments** - (*A limit of 3 minutes per speaker, 15 minutes total is allowed*)  
This segment of the meeting is reserved for persons desiring to address the Council on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda, except under special circumstances as deemed by the Chair. The Council may briefly respond to statements made or questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)
- V. **Standing Reports**-*none*
- VI. **Reports** (1 minute per person)
- VII. **Special Orders**
- VIII. **Consent Agenda**- *none*
- IX. **Unfinished business**- *none*
- X. **New Business**
  - A. **Senator Task Updates**      Shah                      Discussion                      10 minutes  
*The council shall discuss the senator tasks from their respective leaders*
  - B. **Email Guidance**              Shah                      Discussion                      10 minutes  
*The council shall discuss how to increase email efficiency*
- XI. **Open Forum/Announcements** (1 minute per person)
- XII. **Agenda requests**
- XII. **Adjournment**