Executive Meeting Minutes  
Friday, September 11th, 2020  
1:00 PM  

Zoom ID: Executive Meeting

I. Call to Order - 1:06 PM  
Krina Shah P  Mia Albano P  Ishan Gondara P  
Sabrina Panjwani P  Christian Aleman P

II. Adoption of the Agenda  
ICC Chair Aleman moves to approve the agenda for 9/11/20, seconded by Vice President Panjwani  
Whole council votes in favor, thus motion is passed

III. Approval of the minutes  
A. 8/13/20  
Treasurer Gondara moves to approve the minutes for 8/13/20, seconded by ICC Chair Aleman  
Whole council votes in favor, thus motion is carried

IV. Public Comments - (A limit of 3 minutes per speaker, 15 minutes total is allowed)  
This segment of the meeting is reserved for persons desiring to address the Council on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda, except under special circumstances as deemed by the Chair. The Council may briefly respond to statements made or questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

V. Standing Reports- none

VI. Reports (1 minute per person)

VII. Special Orders

VIII. Consent Agenda- none

IX. Unfinished business- none

X. New Business  
A. Senator Task Updates  
Shah Discussion 10 minutes  
The council shall discuss the senator tasks from their respective leaders

B. Email Guidance  
Shah Discussion 10 minutes

Executive Officers:  
Krina Shah  Sabrina Panjwani  Christian Aleman  
President  Vice-President  ICC-Chair

Ishan Gondara  Mia Albano  Osvaldo Granados  
Treasurer  Legislative Representative  Secretary
The council shall discuss how to increase email efficiency

XI. **Open Forum/Announcements** (1 minute per person)
XII. **Agenda requests**
XII. **Adjournment - 1:16 PM**

Executive Officers:

Krina Shah  
**President**  
Sabrina Panjwani  
**Vice-President**  
Christian Aleman  
**ICC-Chair**

Ishan Gondara  
**Treasurer**  
Mia Albano  
**Legislative Representative**  
Osvaldo Granados  
**Secretary**