






***To request a Course Merge:***

1. Please complete a [Canvas ticket](#) to make this request as early as possible. Your request should include:
  - a. Course synonym for "Parent" shell.
  - b. Course synonyms for each shell to be merged into the "Parent" shell.
2. If you have questions, please submit a ticket with your questions. You will find a link to the form on the eCampus website on the [Faculty Resources page](#).

This article by Thomas G. Plante, Ph.D. [Top 10 Tips for Good Zoom Hygiene and Etiquette in Education](#), may provide some guidance as you are building your syllabus and trying to help novice Zoom users (fondly known as Zoomers) with some good etiquette tips for online, synchronous class sessions.

Finally, watch for upcoming MITI sessions to help you build your Canvas course shell.



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