This Week on the Ohlone eCampus

WEEK OF AUGUST 10 - 16, 2020

Renegade Countdown to Fall 2020

Building a Syllabus with Equity in Mind

If you've taken MQT, you've heard us talk about opening the digital front door to your classroom. One of the first interactions with your students is providing them with the Syllabus. Let's look at some examples and tips for creating a student-friendly, mobile friendly, and more engaging syllabus.

Equity-minded Language and Policies

- Center for Urban Education at USC has put together a phenomenal tool which guides you through review of your syllabus based on 6 equity-minded practices. The tool is truly fantastic and well worth the 30 minutes of your time.
- Use a conversational tone that lets the students know you about them and their success. Here are some great comparisons and examples for student-friendly language.
- Consider moving student support services from the back to the front of your syllabus. Encourage students to be proactive in exploring support. Remember, not everyone feels comfortable asking questions or knows what to ask.
- Add a technology support section. Don't assume students have and understand the technology and software you'll be using.
- As we've shared in previous issues, requiring the use of video whether recording or not, adds to stress for many students. Stress is a hindrance to learning**. *Inspire, don't require.***

Digital or Liquid Format

- Byte Sized Canvas: How to Use the Canvas Syllabus the Right Way – 4 minutes of brilliance!
- Benefits of a Liquid Syllabus – What the heck *is* a liquid syllabus. Watch this quick video to find out!
- Explore a stellar liquid syllabus: Ethnic Studies with Fabiola Torres

If Only There Were a Template

- Ohlone Orientation Template Canvas shell has the framework for a Canvas Syllabus. Contact eCampus if you want a copy of the Template course or need assistance with edits.

Notes

- Student Learning Outcomes in the syllabus MUST be identical to those in Course Outline of Record (COR). Maintain the wording from the COR to your syllabus.
- Want to provide your students with a printable copy? Use the print command on your Canvas pages and compile them in a single pdf document. You'll maintain a single version of your syllabus. Look for the upcoming MITI on creating print versions of Canvas pages.

Show and Tell – Thursday, August 13

Join us for *Syllabus Show and Tell* on **Thursday, August 13 at 4:15 pm**. Participants will be entered into our prize drawing. Past prize winners have really enjoyed their prizes! Won't you join us?

Minimum Qualifications Trainings (MQT)

We've added a NEW evening MQT session for those of you who still need to complete this essential training. Look for **Session #8.17P which will meet 8/17, 8/18, and 8/19 from 6:30 – 8:30 pm.** If you are already enrolled in a session but would prefer to move to this session, please don't complete another registration form. Email eCampus and tell us what session you are enrolled in and that you would like to be moved to Session 8.17P.

If you believe you have registered but have not received a confirmation email, please email eCampus.

MQT Sessions this Week

Session	Monday 8/10	Tuesday 8/11	Wednesday 8/12	Thursday 8/13
#14	8:00 - 9:00 am	8:00 – 10:00 am	8:00 – 10:00 am	8:00 – 9:00 am
#15	12:00 – 1:00 pm	12:00 – 2:00 pm	12:00 – 2:00 pm	12:00 – 1:00 pm
#15p	6:30 - 8:30 pm	6:30 – 8:30 pm	6:30 – 8:30 pm	

Enter the training session through the ConferZoom link in the MQT Canvas Course. You will need to accept the invitation to join the course before it will appear on your Dashboard.

Make It – Take It Sessions this Week – Friday, August 14th

Hands on workshops that will demonstrate a topic and then provide time for you to apply what you have learned with a trainer standing by to help if you encounter problems. You "make it" and then "take it" with you to your Canvas course shell.

Time	Topic	Facilitator	Zoom link
9:00 – 9:50 am	**Canvas Quizzes and Gradebook**	**Mary**	**Meeting Link**
10:00 – 10:50 am	**Zoom: Practice Being the Host**	**Jackie**	**Meeting Link**
11:00 – 11:50 am	**Canvas: Humanize your Syllabus**	**Jackie**	**Meeting Link**
3:00 – 4:00 pm	**Zoom: Polls and Chat for REC**	**Robin**	**Meeting Link**

General Office Hours this Week

Open Office Hours provide an opportunity for you to ask your questions and get real time help from our eCampus team

Day	Date	Time	Facilitator	Zoom link
Tuesday	8/11	3:00pm - 4:15pm	Jackie	Meeting Link
Thursday	8/13	6:30pm - 7:45pm	Jackie	Meeting Link
Friday	8/14	1:00pm - 2:15pm	Jackie	Meeting Link
Saturday	8/15	3:00pm - 4:15pm	Jackie	Meeting Link
Saturday	8/15	5:30pm - 6:45pm	Jackie	Meeting Link
Sunday	8/16	3:30pm - 5:30pm	Mary	Meeting Link

Notes from Mary

I can't believe that it's August! I hope that you take the time to check out some of the syllabus resources listed above. We've also prepared some sample syllabus language to jump start the syllabus transformation process for you. It is not our intention to overwhelm you, rather to provide you with what you need to get the job done. If you begin to feel anxious or on information overload, it is okay to step away and take a deep breath. The journey is long but as long as you put one foot in front of the other, you are making progress.

In our next issue: ***Welcome Letters***