

This Week on the Ohlone eCampus

WEEK OF AUGUST 24, 2020

It's Learning College Week!

The pandemic has pushed us all, whether we wanted it or not, into learning mode. We at the eCampus have been amazed by the number of faculty who spent the summer updating their digital skills in an effort to improve the online experience for their students. How lucky our students are to have such dedicated professionals! We'd like to invite you to continue to build your digital learning skills on Monday and Tuesday, August 24th and 25th.

LCW 2020 Canvas Course for Monday/Tuesday DE Sessions

We've created a [public Learning College Week Canvas Course](#) to serve as both an entry point and a repository for our LCW eCampus sessions. You'll enter each session through ConferZoom, just as you have done with the MQT this summer. The sessions on Monday and Tuesday begin with a 30-minute social time where you can share your summer creations with your peers. Monday's sessions deal with Canvas basics and will provide you an opportunity to learn a skill and then practice that skill. These will be similar to the Make It Take It sessions that have been running all summer. Tuesday's sessions will begin with a Keynote lecture from our own Debi Lemon with tips for humanizing your online courses. Then expect to be amazed by our talented faculty who will share their tips for creating videos and other tools for engaging students in your classes. The LCW eCampus schedule is listed below. We look forward to seeing you!

Zoom Tips

1. [Update Zoom app to the latest version \(5.2.1\)](#)
2. Check your zoom settings at cccconfer.zoom.us
 - a. Enable polls and breakout rooms if you'll be using them
 - b. Enable waiting room
 - c. Turn on white board if you will be using it
 - d. Turn on icons
 - e. Check cloud recording and options
 - f. If you need more guidance, check out "[Best Practices for Securing Your Zoom Meetings](#)"
3. Schedule your first week of classes through ConferZoom in Canvas.
4. See LCW Schedule for Zoom Practice Sessions
5. Meet, greet, and connect with your students
6. If you are going to record sessions, please review the following
 - a. [Guidance on the Use of Video in Online Classes](#) sent by Dean Lamanque on 7/9/20
 - b. [@ONE Guidance for Recording Class Sessions with TechConnect \(Confer\) Zoom](#) by Michelle Pacansky-Brock

Minimum Qualifications Trainings (MQT)

Confirmation emails have been sent to all registrants. If you believe you have registered but have not received a confirmation email, please [email eCampus](#). These are the **final sessions** for MQT until November. If you taught a fully online class prior to spring 2020, and you have not taken the MQT yet, there will be another session later in the fall semester so you can meet the contractual obligations for training to teach online prior to the start of spring 2021.

MQT Sessions this Week

Session #	Monday 8/24	Tuesday 8/25	Wednesday 8/26
#16	8:00 – 10:00 am	8:00 – 10:00 am	8:00 – 10:00 am
#17	12:00 – 2:00 pm	12:00 – 2:00 pm	12:00 – 2:00 pm

Accept the invitation to the MQT course that was sent via email. After you have accepted the invitation to “Get Started” you will be able to enter the training session through the ConferZoom link in the MQT Canvas Course.

Learning College Week Sessions – Enter sessions through [ConferZoom](#)

Many of these sessions will be run similarly to the Make It Take It sessions that have been held all summer. There will be a demonstration of a specific skill, and then you will have time to try it in your sandbox or course shell.

Day	Time	Topic	Facilitator
Monday	8:30 – 9:00 am	Meet and Greet with Show and Tell	Robin
Aug. 24	9:00 -9:45 am	Canvas FUNdamentals: Course Design for Clear Navigation	Robin
	10:00 – 10:45 am	Canvas FUNdamentals: Build Accessible Pages	Isabel Reichert
	11:00 – 11:45 am	Canvas FUNdamentals: Creating Assignments and Assessments	Robin
	12:15 – 1:00	Canvas FUNdamentals: Using Speedgrader and Rubrics	Robin
	1:05 – 1:45	Making Accessible Powerpoints	Isabel Reichert
	1:55 – 2:45	VoiceThread for Novices	VT Staff
	3:00 – 4:00 pm	Zoom - Take the Lead! Hands-on practice being the Zoom host!	Robin
Tuesday	8:30 – 9:00 am	Meet and Greet with Show and Tell	Robin
Aug. 25	9:00 – 11:00 am	Humanizing Your Online Courses	Demi Lemon
	11:15 am – 12:00 pm	Screencast-O-Matic - Creating an Orientation Video for Course Navigation	Heather McCarty
	12:15 – 1:30 pm	Lunch and Learn - Master Teacher Panel - Tips for Creating Effective Contact and Improving Retention	Andy Bloom
	1:45 – 2:45 pm	Canvas Studio - Creating, captioning and embedding quizzes in videos in Canvas	Mary and Jeff O
	3:00 – 4:00 pm	Fun Tools for Student Engagement - Flipgrid, Padlet, Google forms, etc.	Tracy Virgil

General Office Hours this Week

Open Office Hours provide an opportunity for you to ask your questions and get real time help from our eCampus team

Day	Date	Time	Facilitator	Zoom link
Saturday	8/22	3:00 – 4:15 pm	Jackie	Meeting Link
Saturday	8/22	6:30 – 7:45 pm	Jackie	Meeting Link
Monday	8/24	4:00 – 5:30 pm	Mary	Meeting Link
Tuesday	8/25	4:00 – 5:30 pm	Mary	Meeting Link
Wednesday	8/26	4:00 – 5:30 pm	Mary	Meeting Link
Thursday	8/27	9:30 am – 12:00 pm	Mary	Meeting Link
Sunday	8/30	3:30 – 5:30 pm	Mary	Meeting Link

Distance Education Addendum

No DE Addendum sessions this week. We'll be back with help sessions next week!

Day	Date	Time	Facilitator	Zoom link
Monday	8/31	3:00 – 4:00 pm	Robin	Meeting Link

Other Learning Opportunities

Respondus Lockdown Browser Webinars

- [4.0 and the Test Bank Network: Quickly Create Online Exams](#) – August 26 at 12:00 pm
- [StudyMate Campus: Flashcards and Learning Games within your LMS](#) – August 26 at 12:00 pm

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- [Instructor Training: LockDown Browser & Respondus Monitor](#) – August 27 at 2:00 pm

Proctorio Training

- Thursday, August 25 at 1:00 pm. Contact eCampus for more information.
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