INSTRUCTIONS AND DIRECTIONS FOR TESTING TO DDAS – June 10, 2021

Subject: Instructions and Directions for Testing

Testing instructions and directions are below. Testing is available to all Employees. Students can get tested if required.

*IF YOU HAVE REGISTERED ONCE, YOU DO NOT NEED TO REGISTER AGAIN. PROCEED TO TESTING AS NORMAL. PLEASE CONTINUE TO FOLLOW THE DIRECTIONS AND PROTOCOLS.

Registration and Instructions BEFORE the day of the test:

- Link to register here: http://my.virusgeeks.com/testreg?org=ohlone
- If you have difficulties in enrollment, there will be support at the testing site to help you out.

NOTE: All of the information you enter is confidential and cannot be shared, except to a select few who administer the program and the Alameda County Public Health Dep’t if there is a positive test. This is the law.

Directions and protocols to the testing site:

Please make sure to put on your mask properly before you exit your car. Mask must fully cover the nose and mouth and fit snugly over the chin.

Please remember to keep a 6’ distance from others, to the best of your ability.

Please abide the one-way paths in both Building 7, Building 9, and Newark.

- Before testing, you must go through the symptom screening station located on Level 1 in Building 7.
- Directions to and from Building 9:
  - Entry way is down the stairs on the right side of Building 9.
  - Exit the opposite doorway and up the stairs. Do not exit the way you entered.
  - A health monitor will be stationed near the entrance.

WHEN WILL YOU GET THE RESULTS:

The testing lab will receive the tests within 24 hours. You will receive a notification from Virus Geeks when your test results are available.

WHAT IF YOU TEST POSITIVE FOR COVID?

If your test result is positive, contact your supervisor/professor and inform them that you have tested positive for the virus and isolate at home, without penalty, for the next 10 days.
Expect to receive a call from our Ohlone College Case Investigator/Contact Tracer, Ana Trinidad who’s role is to help reduce and mitigate outbreaks on-campus. The County may also contact you with questions about potential close contacts off campus.

By law, we need to collect this information and file a report with Alameda County and the State of California.

**WHO HAS ACCESS TO MY INFORMATION?**
Your information is considered by law to be confidential, and cannot be shared with anyone except those few people who are involved in managing the testing and potential contact tracing, and those responsible for managing the administrative aspect of your isolation.

Not maintaining your privacy in this matter is a very serious matter and will not be tolerated.

Ana-Louise Trinidad  
*Contact Tracer/Case Investigator*

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