



# Immigration and Residency Form

Term: \_\_\_\_\_

Name: \_\_\_\_\_ Student ID or Social Security #: \_\_\_\_\_  
LAST FIRST MI

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please check at least one of the following options:  Update/Verify immigration information  Change residency status

Answer the following questions. Please note, an incomplete form cannot be accepted.

1. Are you a United States Citizen (holding a US birth certificate, certificate of naturalization, or passport)?  Yes  No  
If no, please answer the questions below. If yes, please go to question 4.

2. Please choose your current immigration status:

**Legal Permanent Resident**

Submit one of the following:

- Permanent residency (green card)
- I-797 notice of application or approval
- USCIS welcome notice
- I-551 on visa or passport

**Asylee/Refugee**

Submit one of the following:

- I-589 receipt of application to asylum
- I-797 notice of application or approval
- USCIS approval notice

**Deferred Action**

Submit the following:

- I-797 notice of approval

**Visa Type:** \_\_\_\_\_

Submit one of the following:

- Visa
- I-797 notice of extension or approval
- I-94 showing visa type and dates it is valid

**Undocumented/Out of Status**

Submit one of the following if applicable:

- I-797 notice of application
- employment authorization card
- court order or USCIS notice

Alien Registration #: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

3. What is your prior immigration status? \_\_\_\_\_

*Please note, if your current immigration status was granted less than one year ago, you may need to provide documentation of your prior status in order to claim California residency. Some visa types and immigration statuses are not eligible for residency. See page 2 for more information.*

4. Do you intend California to be your permanent residence?  Yes  No

5. When did your current stay in California begin? \_\_\_\_\_

MM/DD/YYYY

**I declare under penalty of perjury that the information submitted is true and correct.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You will need to submit a **valid photo ID and 2 proofs of residency** showing that you have been physically present in the state of California with an intent to establish a permanent home for at least one year and one day (366 days) prior to the start of term. Please see following page for additional information on accepted proofs of residency.

Please note, if you are not eligible for California residency, you may qualify for a California Non-resident Tuition Waiver. You must have attended a California high school for 3 or more years and have graduated, and may not be a current nonimmigrant alien as defined by federal law to be eligible. You must complete an AB540 affidavit and present your official high school transcript to request the waiver.

**For Office Use Only**  Approved  Denied Processed by: \_\_\_\_\_ Rebilled on: \_\_\_\_\_

Date: \_\_\_\_\_ Changed to: \_\_\_\_\_ For: \_\_\_\_\_ Term  ASPR/SPRO

Comments: \_\_\_\_\_



**Eligibility for California Residency:**

1. You must be a United States citizen, permanent resident, asylee/refugee, DACA, or have a visa status that is eligible to establish residency. That includes the following visa categories: A 1-3, E 1-3, G 1-5, H-1B, H-1C, H4 (if dependent of H-1B or H-C), I, K 1-4, L-1A, L-1B, NATO 1-7, N-8, N-9, O-1, O-3 (if dependent of O-1), R 1-2, T 1-5, U 1-5, and V 1-3.
2. You must have lived in California under a residency eligible immigration status for at least one year and one day prior to the start of the term for which you seek residency.

The following immigration statuses are **not** eligible to establish residency: B-1/B-2, C 1-4, C-1D, D 1-2, F 1-3, H-1B1, H-2A, H-3, H-4 (if dependent of excluded H type visa), J 1-2, M 1-3, O-2, O-3, (if dependent of O-2), P 1-4, Q 1-2, S 5-7, TPOV, TN, and TD, aliens under an order of supervision or parole, BCC or BE entrants, VWP (ESTA), undocumented and out of status students.

*\*\*Please note, this list may not include all visa statuses and immigration types. If your status is not listed, please speak with us at the Admissions Office for additional information.*

**Residency Documents:** You must provide a valid photo ID and 2 of the following documents

- Property tax forms for prior year
- Rental or lease agreements (Lease terms of 6 months or more required. Month to month agreements cannot be used.)
- California voter registration, must be dated and clearly list student name
- California state income tax returns for prior year (Form 540 resident state tax return)
- California driver’s license or state ID
- Active checking or savings accounts in California banks – you must submit one statement from at least a year and a day prior to the state of the term you would like to declare residency in, and one current statement.

*Other documents may be considered on a case by case basis.*

If you are 19 years of age or younger, you can use a California tax return from your parent or guardian as a proof of residency, provided you were claimed as a dependent in that year.

**General Residency Guide:**

Status	<u>Resident in CA for two or more years per answers to application questions.</u>	<u>Resident in CA for less than 2 years</u>	<u>Current stay in CA began less than one year and a day prior to start of term</u>
<b>Citizen</b>	No documentation required.	Student must submit 2 proofs of residency dated at least one year and one day prior to the start of the term residency is requested for.	Not eligible for residency until the one year period is complete and can be documented.
<b>Non-Citizen (anyone other than a US citizen)*</b>	Documentation of residency eligible immigration status required. Status must be documented for at least one year and one day prior to the start of term.	Documentation of valid immigration status and 2 proofs of in state residency required. Immigration and residency documents must be dated no later than one year and one day prior to the start of term.	Not eligible for residency until the one year period is complete and can be documented. The student must maintain a residency eligible immigration status for the full year as well.
<b>Military/Veterans/Military Dependents</b>	Documentation of immigration status is required for non-citizens. US citizens do not need to submit additional documents.	Completion of the CA Active Duty Member/Dependents/Veterans Non-Resident Tuition Exemption form and documentation presented to the Financial Aid Office.,	

*\*Please not, students on a B1/B2 visa that have not been granted any other status may not attend due to federal immigration regulations.*