

**Faculty Senate Meeting
November 18, 2020**

Members present:

Kyle Livie (Parliamentarian), Jesse MacEwan (Senate President), Walter Carlson, Larry Heslin (Treasurer), Susan A Myers (Senate Vice-President), Noella Rashid, Adam Levy (Secretary), Alison Kuehner, Margaret Kauffman, Suporn Chenhansa, Nan Zhou, Jim McManus

Guests:

Maggie McKenzie, Ron Sha, Mark Lieu, Scott Snyder, Andrew Lamanque, Heather McCarty, Robin Kurotori, Mike Leib, Jeff Roberts, Jeff O'Connell, Tony DiSalvo, Jose Rico, Rob Smedfeld, Debi Lemon, Becky Ozoa, Lynn Hickson

Interpreters:

Joe Quinn and Aaron Brace

Note taker:

Tania Nag

1. Welcome
2. Minutes
 - Motion to approve October 21st and November 4th minutes- 1st Peggy Kauffman; 2nd Noella Rashid- Passed Unanimously.
3. Leading from the Middle (I) – Presented by M. McKenzie, M. Lieu, & J. Rico
 - Professional development program for community college members
 - Need for open, effective, communication in the college
 - Introduction of Brave Space Framework to Ohlone College (started in Feb. 2020) to facilitate a productive method of communication
 - Ohlone College Community Agreements for Brave Conversations (10 essential points)
 - Suggestion to change “but” to “and” in the statements
 - Suggestion to change “hear” in statement 6
 - Possibly of publishing the Community Agreements on Ohlone website to reassure and reinforce the expectations at the college (especially important for new hires)
4. Updates from Across Campus (I): Distance Education – Online Class size Presented by R. Kurotori
 - Online class size conversation was first introduced in 2017 Faculty-Senate Meeting
 - Proposal by Distance Education Committee to reduce class size to 25 students for fully online asynchronous classes
 - Most faculty support this proposal

- Academic issue and Faculty workload issue
- Suggestion to remove the word “negotiation” in proposal
- Synchronous classes are getting regular effective contact through zoom
- Fully asynchronous classes however requires intentional effective contact, therefore requires a class cap to meet ACCJC standards for effective contact
- Oversight of these requirements occurs during faculty evaluations and college accreditation process

5. AP 4230 Grading and Academic Record Symbols (I) – Presented by A. Lamanque & M. Leib

- Noncredit classes normally do not require grades
- Noncredit classes do award certificates and therefore need a measure of grade notation
- Proposal to use P/NP (pass/ no pass) and SP (satisfactory progress)
- Proposal to change EW requirements - no longer need faculty consultation for verification and need for explicit EW deadline (2 years)
- Suggestion to not remove faculty consultation in order to prevent students changing grades inappropriately
- Concern regarding deadline for EW as students may not be aware of grading process during stressful times
- Suggestion to have examples of when to use which grading notation

* Motion to adjust agenda- 1st Kyle Livie; 2nd Allison Kuehner - Passed Unanimously.

6. Technology Master Plan (A) – Presented by R. Sha & S. Snyder

- Motion to approve proposal 1st Kyle Livie; 2nd Larry Heslin - Passed Unanimously

7. Professional Development (I): Update from Fall 2020 LCW – Presented by R. Ozoa

- Fall learning college week was successful as Ohlone’s first virtual LCW
- Successful Fixed Flex Friday with introduction of Dr. Bishop
- Feedback from Fall LCW will help create productive Spring LCW
- Recommendation for improvement focuses on allotting enough time for discussions and opportunities for smaller breakout groups