

**Faculty Senate Meeting  
December 2, 2020**

Members present:

Kyle Livie (Parliamentarian), Jesse MacEwan (Senate President), Walter Carlson, Larry Heslin (Treasurer), Susan A Myers (Senate Vice-President), Adam Levy (Secretary), Alison Kuehner, Margaret Kauffman, Brenda Ahnholz, Suporn Chenhansa, Laurie Issel-Tarver, Nan Zhou, Jim McManus, Debora Halloran

Guests:

Tony DiSalvo, Misheel Badamsuren, Jeff Roberts, Becky Ozoa, Rob Smedfjeld, Alex Bonilla, Elizabeth Postobit, Larissa Favela, Andrew LaManque, Shawn Domingo, Robin Kurotori, Chris Dela Rosa

Interpreters:

Joe Quinn and Aaron Brace

Note taker:

Tania Nag

1. Welcome
2. Minutes
  - Motion to approve November 18<sup>th</sup> minutes- 1<sup>st</sup> Larry Heslin ; 2<sup>nd</sup> Kyle Livie - Passed Unanimously.
3. IEPI-PRT Second Visit (I): Update on second visit and next steps- Presented by C. Dela Rosa
  - First visit from IEPI-PRT team was conducted virtually on Oct. 12<sup>th</sup>, 2020.
  - Two areas for improvement recommended by the team include participatory governance and integrated programing
  - Second visit from IEPI-PRT team was conducted virtually on Nov. 30<sup>th</sup>, 2020
  - College is currently in progress of developing institutional innovation and effectiveness plan (I&E Plan). There is a responsible person/group, date, and resources needed, etc. for this plan. IEPI team will help with costs.
  - There is a writing team addressing each area of focus: Staffing plan, enrollment management, resource allocation model, participatory governance, and integrated program review.

\* Introduction of ASOC students present in meeting

4. 2020 – 21 First Quarter Financial Report (I) – Update on Ohlone budget and outlook moving forward- Presented by C. Dela Rosa
  - First quarter is the period ending in Sept. 30<sup>th</sup>, 2020

- Unrestricted General Fund (Fund 10)- change in expenditures of \$116,363. No change in total revenue. Budget therefore is slightly negative. Ending fund balance is 10,910,483.
  - Cash flow update- deferral of state appointment for K-14. No significant change in revenues and expenditures projected.
  - Emergency Funds Update- Funding made from F10, Federal Block Grant, State Block Grant, and Cares Act Grant.
  - Economic Recovery Forecast is a K-Shaped Recovery
  - State Tax Collections (July- Sept. 2020-21) are above estimates (personal income tax, corporate tax, and sales tax)
  - Federal Fiscal Relief Bills have not been agreed upon as of yet
  - Encourage to attend Budget Forum on December 8<sup>th</sup> at 3:30pm
5. Updates from Across Campus (I): Respiratory Therapy program – Presented by E. Postovit
- Pre-COVID-19 there was a need for critical health practioners and continues to be.
  - The nation is low on Intensivists and Respiratory Therapists
  - The RTP program saw a 10% loss of students due to lack of financial aid support (RTP program is a part-time program at Ohlone therefore did not meet financial aid requirements)
  - In RTP program students would spend significant amount of time in “open lab” but that time was not counted in their credits
  - Therefore program is shifting from 100% lab units to lecture + lab mixture
6. Senate President Updates: Important updates from across campus– Presented by J. MacEwan
- Senate to focus more on state level and college level conversations
  - Task force is forming to handle planning and decision making handbook- to review, revise, and update the documents appropriately
  - Document to address diversification of college personnel is in progress- in collaboration with Dr. Bishop and others. (More to come in Spring)
  - AP’s have been emailed to all to spread awareness as informational items. Welcome to discuss AP’s in further detail if desired
  - Strategic Plan is underway- goal to create quality material
  - Welcome to new Board members: Rakesh Sharma and Lance Kwan who are replacing Tawney Warren and Teresa Cox (moved to Fremont City Council)
  - Welcome to new Multicultural Student Center Coordinator Elizabeth Ramirez (a former Ohlone Student)

7. AP 4235 Credit for Prior Learning (A): Second reading and endorsement of AP 4235 Presented by T. DiSalvo
  - Development of a process to award credit through prior learning is needed
  - Encourage CE/ CTE faculty to volunteer to participate in the portfolio process
  - Motion to pass document 1<sup>st</sup> Kyle Livie; 2<sup>nd</sup> Nan Zhou - Passed Unanimously.
  
8. Professional Development (I): Spring 2020 Learning College Week Presented by R. Ozoa
  - Virtual LCW is week of January 18<sup>th</sup> (4 day event, Tuesday-Friday)
  - Goal to achieve balance by avoiding over-scheduling
  - List of items for LCW is in progress
  - Suggestion to input information regarding social and emotional engagement
  - Suggestion to have better accessibility to all zoom links
  - Suggestion to have some socialization during LCW/FFF (ex. Discord)
  - Suggestion to work on student evaluation in addition to faculty evaluations
  - Recommendation to send college email for ideas for LCW presentations
  
9. Distance Education (A): Second reading and endorsement of asynchronous class size recommendation Presented by R. Kurotori
  - Motion to pass proposal 1<sup>st</sup> Lauri; 2<sup>nd</sup> Larry
    - Affirmative: J. McManus, K. Livie, L. Issel-Tarver, L. Heslin, S. Myers, A. Levy, N. Zhou, M. Kauffman
    - Abstentions: S. Chenhansa, B. Ahnholz, W. Carlson
  
10. Distant Education (I): Student Consent to be Recorded in Synchronous Class Sessions Presented by R. Kurotori
  - Equity issue for those who need class recordings
  - Consent form for students who wish to have class recordings
  - Goal is to have consent forms available starting Spring semester
  - Encourage faculty to review pros/cons to recording classes
  
11. Faculty Senate and College Council membership (I): Membership and review of process for appointing Senate and College Council representatives Presented by K. Livie
  - Senators who are completing 2 year term- please notify Senate President
  
12. Guided Pathways (I): Scale of Adoption Self-Assessment Presented by L. Favela & A. Lamanque
  - Information item- Draft of document available. More to discuss in Spring.