



**Return to:**  
**Ohlone College**  
 Financial Aid Office  
 Building 7, 2<sup>nd</sup> Floor  
 43600 Mission Blvd.  
 Fremont, CA 94539  
 510-659-7309 (Fax)  
 financial\_aid@ohlone.edu

<b>Name of Financial Aid Applicant</b> <i>(Please print)</i>		
<b>Last</b>	<b>First</b>	<b>Middle</b>
<b>Student ID Number:</b> _____		

**V5-DEPENDENT AGGREGATE VERIFICATION GROUP**  
 (DO NOT FAX OR EMAIL THIS FORM)

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. Federal law says that before awarding Federal Student Aid, we must confirm the information you reported on your FAFSA. To verify that you provided correct information, your Financial Aid case manager will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information will need to be corrected. You and your parents must complete and sign this worksheet, and submit the form and other required documents to the Financial Aid case manager. If you have questions about verification, contact your Financial Aid case manager as soon as possible so that your financial aid will not be delayed.

**Processing can take 3-5 weeks.**

**A. FAMILY INFORMATION**

**Please list:** Yourself, your parents even though you do not live with them, your parents' other children if your parents will provide more than 50% of their support or the children who are required to provide your parents' information on FAFSA, and your parents' other dependents if they are living with your parents and your parents provide and will continue to provide more than 50% of their total support between 7/1/2019-6/30/2020.

- Note:**
- If your dependency status cannot be determined, please contact the Financial Aid Office for guidance.
  - If your biological parents are never married/separated/divorced but still living together, you must provide information about both of them.
  - Do not include foster children.

Full Name	Age	Relationship	Born before 01/01/1996	Name of College	Will be Enrolled at Least Half Time Between 7/1/2019 & 6/30/2020
<i>James Williams (example)</i>	23	Self		Ohlone College	<i>Yes</i>
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		

**Note:** Please complete Parents' Other Dependent Support Form if your parent(s) support any child who was born before 01/01/1996 and/or other dependent.

**B. INCOME INFORMATION**

**Important Note:** If you have a unique Tax Situation, such as filed an amended 2017 IRS tax return, granted a Filing Extension, a Victim of IRS Tax-Related Identity Thief, or filed Non-IRS Income Tax Return (Puerto Rico, another U.S. territory, or with a foreign income), refer to 2019-2020 Verification of 2017 Income with Unusual Circumstances Form for guidance.

**PLEASE CHECK ONE ITEM APPLIED TO YOU, YOUR PARENT(S), THEN GO TO PART C**

- I \_\_\_\_/My parent(s)\_\_\_\_ **used** the IRS Data Retrieval Tool to transfer 2017 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *You are not required to submit 2017 income tax documents.*
- I \_\_\_\_/My parent(s)\_\_\_\_ **was unable to use** the IRS Data Retrieval Tool in FAFSA on the Web. *Attach a signed copy of 2017 Individual Income Tax Return (1040/1040A/1040EZ)/IRS tax return transcript.*
- I \_\_\_\_/My parent(s)\_\_\_\_ **filed** 2017 Non-IRS Income Tax Return (e.g. a U.S. territory or a foreign government). *Attach signed copy of 2017 tax information or foreign tax return with US currency conversion.*
- I \_\_\_\_/Parent 1\_\_\_\_/Parent 2\_\_\_\_ **was not** employed and had no income earned from work in 2017. *Attach copy of 2017 IRS Verification of Non-Filing Letter (required for parent(s) ONLY).*
- I \_\_\_\_/Parent 1\_\_\_\_/Parent 2\_\_\_\_ **was employed** in 2017, but did not earn enough to file tax. Please list below the names of all employers, the amount earned from each employer in 2017. *Attach copy of W-2 forms and 2017 IRS Verification of Non-Filing Letter (required for parent(s) ONLY).*

Employer's Name	2017 Amount Earned	W-2 Attached?
Max's Auto Body Shop (Example)	\$2,000 (Example)	Yes (Example)

- **Parent 1\_\_\_\_/Parent 2\_\_\_\_ was not employed and still does not** have SSN/ITIN/EIN; therefore, is unable to request 2017 IRS Verification of Non-Filing Letter.
- **Foreign Income statement:** if you and/or your parents were living in a foreign country that does not require filing tax returns in 2017, indicate the total earned income for each person:  
 Student: \$ \_\_\_\_\_ in \_\_\_\_\_ (country)  
 Parent 1:\$ \_\_\_\_\_ in \_\_\_\_\_ (country)  
 Parent 2:\$ \_\_\_\_\_ in \_\_\_\_\_ (country)

**C. HIGH SCHOOL COMPLETION STATUS**

Provide one of the following documents that indicates the student’s high school completion status when the student will begin college in 2019-2020 (check appropriate box):

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student’s General Educational Development (GED) certificate or GED transcript.

- An academic transcript that indicates the student successfully completes at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If State law requires, a homeschooled student to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript of the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document (must be in English. Self-Certification is not acceptable)
- Student is unable to obtain the documentation listed above. **Not eligible for Federal Financial Aid.** You must obtain a GED.

**D. IDENTITY VERIFICATION/STATEMENT OF EDUCATIONAL PURPOSE**

Please choose either Option 1 or Option 2 AND **complete Part E:**

**Option 1 – IN PERSON:** please complete the Statement of Educational Purpose below, come to the Financial Aid Office, and present original valid government-issued photo identification (ID), such as, but not limited to: a driver’s license, other state-issued ID, or passport.

**Statement of Education Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and  
(Student’s Name – Please Print)

that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Ohlone College for 2019-2020.

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

**FOR STAFF USE ONLY: Staff must complete this section at the time collecting this form.**

Original Valid ID Document Reviewed by:

\_\_\_\_\_  
Print-Ohlone Financial Aid Staff Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

A copy of Valid ID obtained?  YES

A copy of High School Diploma or equivalent obtained?  YES

**Option 2-BY MAIL:** If you are unable to appear in person at Ohlone College to verify your identification you can mail in this form including:

- (a) A photocopy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver’s license, other state-issued ID, or passport.
- (b) The **original notarized** Statement of Educational Purpose provided below.

**Statement of Education Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
(Student’s Name – Please Print)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Ohlone College for 2019-2020.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(date) (Notary's Name)

personally appeared, \_\_\_\_\_, and proved to me on the basis of satisfactory  
(Printed name of signer)

Evidence of identification \_\_\_\_\_ to be the above-named person who signed  
(Type of unexpired government-issued photo ID provided)  
the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary's signature)

My commission expires on \_\_\_\_\_ (Date)

**E. CERTIFICATION AND SIGNATURES**

Each person signing below certifies that all of the information reported is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Required)

\_\_\_\_\_  
Date

**WAYS TO OBTAIN IRS TAX RETURN TRANSCRIPT/ NON-FILING LETTER**

-Link to request for transcript <https://www.irs.gov/individuals/get-transcript>

-You may register to use [Get Transcript Online](#) to view, print, or download all transcript types listed below.

-If you're unable to register or you prefer not to use Get Transcript Online, you may order a **tax return transcript** using [Get Transcript by Mail](#) or call 800-908-9946. Please **allow 5 to 10 calendar days** for delivery.

-You may also request any transcript type listed below by faxing/ mailing [Form 4506-T, Request for Transcript of Tax Return](#) as instructed on the form.