ASSOCIATED STUDENTS OF OHLONE COLLEGE

ASOC Motto
“We serve students first: advocating for their true needs, wants, and concerns.”

— THE FOLLOWING ARE THE GOVERNING RULES OF THE ASOC —
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Article 1: General Provisions

Section 1: Purpose of Bills

Section 1.1: Bills exist to be a catalyst for effective and consistently formatted legislation to flow through the ASOC Legislative Chambers, and, if relevant to the bill, be easily understood and executed upon by the ASOC Student Administration.

Section 1.2: Project proposals may come in all forms and still be technically acceptable, however, in best respect of the council’s time, as well as to ensure legal legitimacy of the proposed motion, formatting in the Bill format will better insure that the Chair will recognize the item on the agenda, as well as the Legislature be able to knowledgeably vote it through.

Section 1.3: Any Student at Ohlone College may write an ASO bill. They must, however, have a Senator or Executive present it at the Senate Floor for it to be placed on the agenda. ICC Delegates may submit Bills as well, but must first be approved by the ICC before being presented by the ICC Chair to the Senate floor.

Section 1.4: All bills require a majority vote in the Senate to be approved.

Section 2: Types of Bills

The following are a series of categories of bills. These are not the only categories a bill can fall under, but amongst some of the most common.

Section 2.1: ASOC Student Administration Program Activation Bills

Section 2.1.1: Awareness and Outreach Programs (Commonly consisting of Events)
Section 2.1.2: Campus Project Programs
Section 2.1.3: Lobbying Programs
Section 2.1.4: Research and Development Programs
Section 2.1.5: Publications Programs

Section 2.2: Policy Creation/Reform Bills

Section 2.2.1: ASOC Bylaw Amendment
Section 2.2.2: ASOC Constitution Amendment
Section 2.2.3: ASOC Policy Reform/Creation
Section 2.2.4: ASOC Document Reform/Creation
Section 2.2.5: College Administrative Policy Reform/Creation (Advocacy)
Section 2.2.6: College Board Policy Reform/Creation (Advocacy)

Section 2.3: Proclamation Bills

Section 2.3.1: Proclamation Resolutions
Section 2.3.2: Press Release
Section 2.3.3: Memo/Monitor Article Submission

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Section 2.3.4: Local News Publication Request

Section 2.4: Item Purchasing Bills
   Section 2.4.1: Campus Infrastructure Improvement Purchase
   Section 2.4.2: ASOC Office Items Purchases
   Section 2.4.3: ASOC Rec-Room Items Purchases
   Section 2.4.4: Ohlone Department Items Purchases

Section 2.5: Finance Bills
   Section 2.5.1: Business Deal/Contract Bill
   Section 2.5.2: Fund Transfer/Reallocation Bill
   Section 2.5.3: Reserves withdrawal Bill
   Section 2.5.4: Budget Reform Bill

Section 2.6: Bylaw Enforcement Bill
   Section 2.6.1: Executive Sanction/Impeachment Bill
   Section 2.6.2: Senator Sanction/Impeachment Bill
   Section 2.6.3: Advisor Sanction/Impeachment Bill
   Section 2.6.4: Official Recognition of Specific Rules that have been ignored.

Article 2: Bill Format
   Section 1: Bills should follow the Bill Example Guide
   Section 2: Bill should be made as copies of the Bill Template
   Section 3: Bill may deviate by creating new articles and removing unneeded articles from the bill template.
   Section 4: Bills shall all be numbered chronologically, resetting their number at the end of the Executive Council’s term. Bill authors should reach out to the Executive Council to have their bill assigned a number before writing number for their bill.
   Section 5: Official Bill Documents shall be titled first by the year of the Council in brackets, followed by ASO then the number designated to the bill, then the title.
      Section 5.1: Example: [52nd] ASO 1: 2020 Bylaw Rewrite
   Section 6: Bills may be placed in ‘Bill Packages’ which are a grouping of a number of bills into one voting package.
      Section 6.1: Legislature holds authority to vote to ‘split’ voting packages if they do not approve of all items in it. This could either remove one or more items from the package, or dissolve the package entirely.
      Section 6.2: Voting Packages are most successful when a caucus of senators have authored them together (please note that creation of bill can not take place in violation of brown act).

Article 3: Bill Procedure
   Section 3.1: The following steps are needed to get a Bill approved.
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1. Conceptualize Idea
2. Research Idea
3. Write Idea in Bill Format (see Article 2, Sections 1 & 2)
   a. Recommended to find comparative data/examples
   b. Recommended to include any finances (if applicable)
   c. Recommended to include survey data if available/able
   d. Recommend to include any links to outside sources if available
   e. Recommended to include personal fulfilling Bill (if applicable)
4. Find a member of the legislature to present a bill to the senate floor.
   a. Recommended to have bills endorsed/sponsored by members
      legislature/administration or Ohlone Community in advance. May list any
      sponsoring members of the ohlone community as ‘contributors’.
   b. At this point, the bill number should be requested from the Executive Council to
      be assigned to the bill (ASO Bill number is what number the bill is that academic
      year, starting the first day of Executive Council’s terms.). Title of bill must
      observe Article 2, Section 5 & 5.1.
5. The Senate will vote to approve, deny, or amend the bill.
   a. The Senate may refer the bill to the Projects Committee that will further discuss
      and review the bill in detail, and report back to the senate with any possible notes
      and or amendments.
6. The Senate, if approving bill, will then give to ASOC President and Vice President to
   ensure its application in the Student Admin (if applicable).

Article 4: Executive Oversight

Section 1: The ASOC President has authority as to what will and will not be placed on the Senate
and Executive Council agenda. ASOC President may choose to decline including a bill on the
agenda.

Section 1.1: Senate may overrule this decision by approving a motion to amend the
agenda and adding the bill on agenda.

Section 1.2: It is recommended that the ASOC President be notified during the creation of the
bill, and be available to advise so as to prevent unnecessary work towards bills that may hold
inherent flaws unknown to its authors.

Section 1.3: It is recommended that authors of the bill consult with members of student
government or college in advance of writing their bill. (ex: should always meet with the treasurer
before requesting ASOC funds in a bill).

Section 1.4: If the bill is to be enacted under the student administration, bill must be clear and
concise on subject matter. Upon approval, it will be to the President and Vice-President’s
interpretation on how to guide the Student Administration to achieve such.
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Article 5: Bill Archives

Section 5.1: ASOC Executive Council is duties to archive all bills both approved or denied in their term.

Section 5.2: ASOC Executive Council should inform incoming council as to where their archives have been stored.